

Embleton Joint Burial Committee

**A Meeting will take place on Monday 17th April 2023
at 6:00pm in the Ladies Room, Creighton Hall, Embleton, Alnwick**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

Agenda

- 1051. Apologies for absence**
- 1052. Declarations of Interest**
- 1053. Confirmation of the minutes of the last meeting held 20th February 2023.**
- 1054. Matters arising**
- 1055. Business Plan for Gatehouse Cottage**
 - Management/repairs
 - Property and Landlord Accreditation Northumberland – PLAN with NCC Certification
 - Gatehouse Cottage – Craster PC
- 1056. Administration of Cemetery**
 - Freedom of Information; Investigation response; Charging Policy – Policy Adoption by Parish Councils
 - Fence repairs
 - Burial Plot Row Markers
 - Types of benches to be permitted
 - War Memorial – Signage Installation
 - Memorial Transcriptions (NDFHS)
 - Grass Cutting - Annual Charges Revision
 - Cemetery Fees - Annual Charges Revision
 - Clerk Position
- 1057. Financial**
 - Bank Balance - End of Year (Unaudited)
£2717.53 @ 31/03/2023

Spent and Received since 20/02/2023

Clerk January & February pay & expenses & pay & expenses)	-£566.07	FPO
HMRC (January & February PAYE)	-£137.93	BP
NCC-Digital Plan Copy	-£60.00	BP
PWLB Loan Instalment #5	-£1,114.37	DD
ECS-Sewage Treatment Plant (Service)	-£367.20	BP

Payments Required

Clerk (March pay & expenses)	-£TBC	BP
HMRC (March PAYE)	-£TBC	BACS
Room Hire (17/04/23)	-£15.00	BP

- 1058. Items for Next Agenda**
- 1059. Date and Time of Next Meeting**