

Grewelthorpe Parish Council

Draft Minutes of the Ordinary Meeting of
Grewelthorpe Parish Council

held on **Wednesday 29th March 2023** at **7:00 pm** in the cafe, Grewelthorpe Village Hall

Attendees: Cllr Dawson (Chair), Cllr Hodges (Vice-Chair), Cllr Laing, Cllr Harrison, Cllr Stelling, The Clerk and four members of the public.

2223/095 To receive apologies and approve reasons for absence.

Apologies had been received and were accepted from County Cllr Cunliffe-Lister.

2223/096 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

No declarations of interest or applications of dispensation were received. However, Cllrs Laing and Hodges declared an interest in item in 2223/108c) later once this became apparent in discussions.

2223/097 To confirm the minutes of the Parish Council Meeting held on Thursday 19th January 2023 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Chair.

2223/098 To confirm the minutes of the Planning Meeting held on Wednesday 8^h February 2022 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Chair.

2223/099 To update the meeting on the position of the Clerk.

The Chair informed a meeting that a new Clerk had been identified and had accepted the role. He was attending tonight and would work in tandem with the current Clerk until May 31st. It was intended that he would clerk the April 12th Meeting, with the current incumbent clerking the May meetings.

2223/100 To receive a report from Ward Councillors

Owing to the absence of the ward councillor no report had been received.

2223/101 Public Participation

A member of the public informed the meeting of the plans for the Kings Coronation. On the Saturday a large television would be set up in the village hall. A bar would be available, and people could bring their own food to consume. The Café would be closed. On the Monday the Together Coalition were arranging a "Big Help Club". A question was asked whether the Parish Council were looking to provide mugs for primary school aged children in the village. This was due to be covered under 2223/110, but it was agreed that the Clerk should source quotes for the same number of mugs as were provided for the Queen's Jubilee.

Action: The Clerk

2223/102 Financial Matters

a) To approve the bank reconciliation and budget comparison for March 2023.

Resolved: The bank reconciliation and budget comparison was unanimously approved. The bank balance stood at £7,620.20 after approving all cheques on the schedule of payments. The performance against budget for the year was satisfactory and The Clerk commended his predecessor for the accuracy of his budgeting.

b) To approve the Schedule of Payments.

27.1.23		DD HBC	Unrestricted	Commuted Sums/CIL	£	72.00	
31.1.23		DD Village Hall	Unrestricted	Commuted Sums/CIL			£ 72.00
24.1.23		DD YLCA	Unrestricted	Training			£ 33.40
08.2.23		DD YLCA	Unrestricted	Office expenses			£ 15.00
08.2.23		DD Village Hall	Unrestricted	Room Hire			£ 33.00
17.2.23		DD HBC	Unrestricted	Commuted Sums/CIL	£	116.34	
17.2.23		DD Village Hall	Unrestricted	Commuted Sums/CIL			£ 116.34
28.2.23		DD Keith Pettitt	Unrestricted	Salary and related costs			£ 199.27
28.2.23		DD HMRC (Feb)	Unrestricted	Salary and related costs			£ 43.40
3.3.23		DD Village Hall	Unrestricted	Commuted Sums/CIL	£	3,500.68	
2.3.23		DD Village Hall	Unrestricted	Room Hire			£ 22.00
19.3.23		DD Village Hall	Unrestricted	Commuted Sums/CIL			£ 3,500.68
19.3.23		DD Village Hall	Unrestricted	Room Hire			£ 11.00
29.3.23	DD	Keith Pettitt (March Expenses)	Unrestricted	Office expenses			£ 27.00
28.3.23	DD	Keith Pettitt	Unrestricted	Salary and related costs			£ 199.47
28.3.23	DD	HMRC (March)	Unrestricted	Salary and related costs			£ 43.20

Resolved: The payments were approved unanimously.

2223/103 NYCC Highways

a) To review the minutes from the Clerk's meeting with NYCC Highways on 28th February and to decide next actions.

The minutes had been circulated and were duly noted.

b) To confirm the onsite meeting with a representative of Highways w/c 10th April

There had been no response from the nominated contact at Area 6 Highways to arrange the meeting. The Clerk would expedite the action.

Action: The Clerk

2223/104 To agree the rental for the Pinfold from 1st June 2023

Resolved: The Pinfold rental was set at £50, as per the previous year.

2223/105 To agree the process for the Quarry Field Rental from 1st May 2023

Resolved: The same process of a blind auction as the previous year was unanimously agreed. The Clerk would place notices on the website, notice boards and the Field Gate with a closing date of 20th April. The Clerk and the Chair will then open the bids on 21st April and inform the bidders of the outcome.

Action: Cllr Dawson / The Clerk

2223/106 Planning Matters

No further planning applications had been received.

2223/107 Correspondence

- a) To discuss the letter received from NYCC regarding grass cutting.

Resolved: It was agreed that NYCC should continue to cut the grass this year. The Clerk had asked them for details of what areas they were responsible for, but no response had been forthcoming. He would chase for a response, so a more educated decision could be taken for next year.

Action: The Clerk

2223/108 To receive information on the following ongoing issues and decide further action where necessary:

- a) To report on progress regarding the renovation of benches in the village.

This item was carried forward to the next meeting.

C/F

- b) To update the meeting regarding the quotes received for the tidying up of shrubbery and saplings by the pond area, the state of the pond pump control mechanism, and the potential installation of a path.

Resolved: The quotation from Lewis Marshall of £289 for the removal of small willows and ash around the pond was approved. The use of stump plugs was also approved for £87, as long as this did not affect the pond's safety. A decision on the three large ash trees would be taken later in the year.

Action: The Clerk

Regarding the pump control mechanism, Cllr Laing would contact a local electrician to get advice on how best to proceed.

Action: Cllr Laing

- c) To update the meeting on the response from Admiral Taverns regarding The Crown ACV status and subsequent developments.

Both Cllrs Laing and Hodges declared an interest in this item. It was agreed that anyone looking to purchase The Crown for the community would be best served contacting Admiral Taverns to see if they would give an indicative figure for sale. Should this be deemed an achievable amount for the village to raise the Parish Council could then inform HBC / NYCC by 21st April of the interest, thus extending the moratorium.

C/F

- d) To update the meeting on the status of the electronic Community Resilience Plan

Cllr Hodges reported there had been no progress on this, owing to the lack of response from HBC.

C/F

- e) To update the meeting on the proposed Parish Charter by NYCC following the recent meeting

Cllr Hodges had sent a detailed note on the meeting to councillors.

Resolved: The Parish Council unanimously supported the charter. The Clerk was asked that we requested to be kept informed of any developments.

Action: The Clerk

- f) To update the meeting on the dog fouling signage in the pond area.

Resolved: Cllr Harrison would, with Cllr Stelling's guidance place the notices in the appropriate location.

Action: Cllr Harrison / Cllr Stelling

2223/109 To discuss the quotation received for the repairs recommended for the Children's Play Area

It was agreed that Cllr Laing would provide a scope of work to the Clerk. The Clerk would contact HBC for a list of preferred suppliers.

Action Cllr Laing / The Clerk

2223/110 To discuss any proposed plans for the King's Coronation.

This item had been covered in 2223/101.

2223/111 To discuss items raised by Councillors.

- a) To discuss the potential for using the green area next to the Village Hall for car parking.

The possibility of the Shared Prosperity Fund being used for this was raised. The question of whether HBC would sell the land was raised. The meeting felt that this should go to the community to decide whether this was a good idea.

C/F

- b) To discuss the provision of flowers for the bus stop.

Resolved: A budget was unanimously agreed of £50 for a member of the public to purchase plants. They would have to provide receipts for payment. Cllr Stelling would liaise with the member of the public.

Action; Cllr Stelling

- c) To discuss digital mapping of the parish (AH)

Resolved: The Clerk would request a sign on from our insurers as they provided this facility.

Action: The Clerk

2223/112 To confirm the date of the Annual Parish Meeting

Resolved: This was confirmed as 24th May at 19:00. The following groups would be asked to provide a report; The School, The British Legion, GSSA, The W.I. (Cllr Stelling to provide a contact email), The Gardening Club (Cllr Hodges to provide email), FROGS (Cllr Dawson to confirm) and The Church.

Action Cllrs Dawson, Spelling, Hodges, and The Clerk

2224/113 To confirm the date of the Annual Meeting of the Parish Council and subsequent Ordinary Meeting

Resolved: The date was confirmed following the Annual Parish Meeting on 24th May

2224/114 To confirm the date of the next Planning Meeting as 12th April, if required.

Resolved: The date was confirmed as 12th April at 19:30.

The meeting closed at 20:37