

Whixall Parish Council
Scheme of Delegation on Planning Matters

The Council will operate this scheme of delegation in order to respond to planning applications in a timely manner.

Proposed Scheme of Delegation for Planning Matters

The proposed scheme expands on the elements of the current protocol:

1. Major applications will be dealt with at Parish Council meetings.
2. Provided the next meeting is within the time period for responses, all planning applications will be dealt with at Parish Council meetings.
3. Where the meeting date is after the deadline for responses, to allow the Parish Council to respond in a timely manner, any planning matters which are neither controversial nor major applications are delegated to the Clerk in consultation with members.
4. Members' responses will be provided directly to the clerk, not through an email discussion.
5. The clerk will collate and agree responses to applications with members/Chairman as appropriate before providing a formal response to Shropshire Council.
6. Any member of the Parish Council may call for an extra ordinary meeting at any time to discuss planning matters as they arise and the preferred approach is to discuss applications at meetings of the Council.
7. Following a request for a meeting to discuss planning matters which are considered controversial, the Clerk will discuss this with the Chairman before convening an extra ordinary meeting.

Adopted by the Council: January 2021