



Jubiloaks

CONSTITUTION

1. NAME

The Group is a voluntary association of Members which shall be called Jubiloaks.

2. AIMS

The Aims of the Group are:

- 2.1 To conserve and enhance the Oakley to Kempshott multi-user pathway and other green infrastructure in the parish of Oakley and Deane.
- 2.2 To plant and maintain native woods, trees, hedgerows, meadows and wildflowers.
- 2.3 To emulate the aims of The Woodland Trust by working with others to plant more native trees; to protect woods, trees and their wildlife for the future; and to inspire everyone to enjoy and value woods and trees.

3. POWERS

The Group's management is vested in a Management Committee of Members which shall have the power to:

- 3.1 Undertake any lawful conservation or ecological activities that further the Aims of the Group.
- 3.2 Invite and receive contributions and raise funds to finance the work of the Group.
- 3.3 Reimburse reasonable expenses incurred when acting on behalf of the Group.
- 3.4 Publicise and promote the work of the Group and organise or attend events.
- 3.5 Work in consultation with Oakley and Deane Parish Council, Basingstoke and Deane Borough Council, and Hampshire County Council.
- 3.6 Work with and help groups of a similar nature and exchange information, advice and knowledge.
- 3.7 Make any reasonable additional rules for managing the Group provided these rules do not conflict with this Constitution.

4. MEMBERSHIP

- 4.1 Membership shall be open to all those of age 16 or over who wish to participate in the work of the Group or who wish to support the Group. Applications for membership may be made through any member of the Management Committee. The Management Committee may, at its discretion, refuse to admit any person to membership.
- 4.2 No membership subscription shall be payable.
- 4.3 Any Member may resign their membership.

- 4.4 The Management Committee may deem the membership to have lapsed and ended of any Member who does not participate in the work or who does not support the Group.
- 4.5 Any person may be expelled from membership by way of a resolution passed by a majority vote at an Annual General Meeting or Special General Meeting after giving the person notice and the opportunity to respond.
- 4.6 Volunteers who are not Members may participate in the work of the Group.

5. MANAGEMENT

- 5.1 The Management Committee shall consist of not less than three Members including two Office-holders (Chairman and Treasurer) and one ex-officio (non-voting) representative of Oakley and Deane Parish Council shall also be invited to attend.
- 5.2 The Management Committee shall have the power to appoint Office-holders from within the Management Committee.
- 5.3 Any Member of the Management Committee may resign their appointment.
- 5.4 The Management Committee may deem that the appointment has lapsed of any Member of the Management Committee who no longer participates.
- 5.5 The Management Committee shall have the power to co-opt additional Members of the Management Committee as it deems necessary.

6. MANAGEMENT COMMITTEE

- 6.1 The Management Committee shall meet at intervals as agreed and at least twice a year. The Chairman shall preside and if absent the Members present shall elect a chairman. Three Members of the Management Committee will form a quorum. Decisions shall be taken by a majority vote of the Members present.
- 6.2 The Chairman shall lead the Management Committee in initiating and furthering the work of the Group and shall plan ahead for each planting season.
- 6.3 The Treasurer shall lead the Management Committee in obtaining funding for the work of the Group. The Treasurer shall keep accounts, submit them for verification and present them at the Annual General Meeting. An independent verifier of the accounts may be agreed by the Management Committee.
- 6.4 The Management Committee shall keep a bank account for the Group which shall be administered by the Treasurer. Cheques shall require the signatures of the Treasurer and one other Member of the Management Committee.
- 6.5 Secretarial duties, Membership duties, Publicity duties, Website duties, and any other designated duties shall be undertaken by Members of the Management Committee as agreed until Office-holders are appointed by the Management Committee.
- 6.6 The Management Committee shall ensure that insurance is provided for participants and for injuries to third parties and for damage to property.
- 6.7 Minutes of Management Committee meetings shall be kept and circulated to all the Members of the Group.
- 6.8 A List of Members of the Group shall be kept up-to-date by the Management Committee. Members of the Group may determine their own contact details.

6.9 A Record of Activities and hours of work shall be kept up-to-date by the Management Committee. The Record shall be open to view by all Members of the Group.

7. ELECTION OF THE MANAGEMENT COMMITTEE

- 7.1 Any Member of the Group may stand for election as a Member of the Management Committee by nominating themselves or through nomination by another Member. Nominations shall be made to the Chairman by seven days before the Annual General Meeting. Elections shall be decided by a majority vote of the Members present.
- 7.2 Consecutive Management Committees shall be contiguous with one another. Members of the Management Committee shall stand down at the Annual General meeting but may stand for re-election.
- 7.3 Where there are an equal number or fewer candidates for the Management Committee than there are vacancies, all the candidates will be elected unopposed. Where there are fewer candidates for the Management Committee than vacancies, the Management Committee may co-opt any Member of the Group to fill a vacancy.

8. GENERAL MEETINGS

- 8.1 An Annual General Meeting of Members of the Group shall be held. A minimum of twenty-one days' notice of the meeting shall be given. Five members will form a quorum. The agenda shall include:
 - Reports by the Chairman, Treasurer and any other Office-holders
 - Election of the Management Committee
 - Any other business
- 8.2 A Special Meeting of Members of the Group may be called at any time by the Management Committee for any purpose. A minimum of twenty-one days' notice of the meeting shall be given. Five Members will form a quorum.
- 8.3 Decisions shall be taken by a majority vote of the Members present.

9. CESSATION OF THE GROUP

The Group shall cease to exist if it is wound up by the Management Committee or if the membership falls below three Members. If the Group ceases to exist, all assets shall pass to any public or charitable body or bodies having similar aims chosen by the remaining Members of the Management Committee.

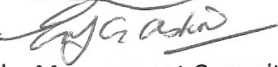
10. THE CONSTITUTION

- 10.1 The Constitution shall require the consent of a majority of the Members present at an Open Special Meeting.
- 10.2 Changes to the Constitution shall only be made by consent of a majority of the Members present at an Annual General Meeting or Special Meeting.
- 10.3 This Constitution was adopted by the Members of the Group at the Annual General Meeting held on 19 May 2015 at the Fox Inn, Newfound:

Signed (Chairman):



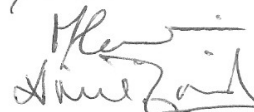
Signed (Treasurer):



Signed (Member of the Management Committee):



Signed (Member of the Management Committee):



Signed (Member of the Management Committee):

