

FRAMPTON PARISH COUNCIL

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Dear Councillor,

You are summoned to attend **Full Council** of Frampton Parish Council to be held at **7.00pm on Monday 17th January 2022** in Frampton Village Hall.

Please find a copy of the agenda below.

Councillors:

**Andrew Thomson (Chairman), Charlie Adler, Carolyn Bednall,
Sandi Christopher, Patsy Taylor, and Paul Mutti**

FULL COUNCIL

1. Apologises for absence
2. Declarations of pecuniary or other interests
3. To approve the minutes of the Parish Council Meeting held on 15th November 2021
4. Matters from the previous meeting
 - i. to include SID update
5. Chairman's update
6. Public discussion period
7. To receive a report from the Dorset Council
8. To receive brief holder updates and to agree action(s) in response to proposals and repairs

Allotments

Burial Ground

Play Park

Rights of Way

Tibbs Hollow

Village Green

Magna

Highways

Planning

a. P/FUL/2021/01922

Erection of wooden hut between Sandways Bridge and Peacock Bridge (for fishing)

9. To receive and approve the financial reports and payments for authorisation
10. Parish Clerk Job evaluation
11. Parish Clerk Job hours
12. Parish Clerk Job description
13. Donation towards St Marys church clock service
14. Queens Platinum Jubilee celebrations
 - i. Parish Council involvement
 - ii. Funding an event by an external body
 - iii. Funding of memorabilia

FRAMPTON PARISH COUNCIL

15. Insert of a vision mirror on A356 at junction with Church Lane
16. Frampton railway station proposal
17. National cycle way route 26 – obstruction adjacent to Gaydon's Coppice
18. Allocation of funds collected by Cllr Christopher
19. Additional signatory for Parish bank account
20. Reallocation of specific reserves
21. Setting the Precept 2022/23

22. Items for the next meeting
 - Business continuity plan
 - Parish Council 3/5-year plan

23. Date(s) of next meeting(s)

Full Council 21st March 2022
Frampton Village Hall

Wayne Lewin

Parish Clerk

14th January 2022

FRAMPTON PARISH COUNCIL

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735 Email: frampton@dorset-aptc.gov.uk

Minutes of Full Council held on 15th November 2021 in Frampton Village Hall.
Meeting commenced at 7pm.

Councillors in attendance:

Andrew Thomson (Chairman), Charlie Adler, Stephen Westrip, Paul Mutti, Patsy Taylor, Sandy Christopher, and Carolyn Bednall

There was 1 member of the public in attendance

1. Apologises for absence

Cllr David Taylor (DC) sent apologies.

2. Declarations of pecuniary or other interests

No declarations were made.

3. To approve the minutes of the Parish Council Meeting held on 20th September 2021

The minutes were approved as a true and accurate record of the meeting, with one minor amendment.

4. Matters from the previous meeting

It was noted that no wording for the play park sign had been received.

It was requested that Cllr's send in their thoughts to the Clerk.

5. Chairman's update

The Chair gave an account of the flooding of the Frome from the previous month. It was stated that one vehicle was driven into the flood water and written off. No one sustained any injury. This incident took place in Southover Lane near Sandways Bridge.

A large amount of debris had been washed down Tibbs Lane, which in turn blocked up Southover Lane and by the bridge.

The Community Highways Officer and Dorset Council had been very efficient in clearing up and confirmed that the potholes created would be filled and GRIPS on Tibbs Lane would be dug out and the gullies cleared.

It was with sadness that he had accepted the resignation of Cllr Steve Westrip.

On behalf of all in Frampton, Steve was thanked for all his hard work and endeavours.

6. Public discussion period

There were no comments from the public.

7. To receive a report from the Dorset Council

No report was received. There were no comments for the Ward Councillor.

8. To receive brief holder updates and to agree action(s) in response to proposals and repairs Allotments

Cllr Taylor confirmed that all plots were now allocated.

2 of these plots were to be broken down into smaller areas, thus allowing others to the option to manage a littler section.

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Any unused space will be utilised to grow vegetables to deliver to community food banks. It was noted that all tenancy agreements had been signed, and the plots were all allocated until the next season.

The plots that had non growing material on them, had been mostly cleared and covered with tarpaulin. A few items remained. Cllr Thomson would have a private word.

Burial Ground

Cllr Adler confirmed one enquiry had been made for a plot.

It was felt that the area needed a bit of a tidy.

A site visit identified there was only a few trees that were tall enough for bird boxes.

It was suggested that Tibbs Hollow may be another to look at.

Play Park

Cllr Thomson was satisfied that the play park equipment was generally in good condition. The two new rides had been popular.

It was confirmed that the multi play have been repaired and painted to a good standard.

Extra cuts of the grass have been completed due to a very fast-growing season.

There was still a list of outstanding items to complete in order to comply with the last inspection report.

The litter problem not so bad.

Rights of Way

There were no reported issues.

Tibbs Hollow

There had been no further fly tipping.

A hole had started to appear at the entrance, and it was suggested that this filled in.

Some minor tree work was needed in the spring.

Village Green

The sign at memorial tree had fallen over.

Cllr Thomson was happy to fix this.

Magna

Cllr Taylor confirmed there had been no movement on any issues previously raised.

Highways

There were no matters that were on the agenda or previously mentioned by the Chair.

Cllr Christopher asked if the drains on Church Lane could be cleared.

The Clerk would request this.

Planning

a. P/FUL/2021/04091 Erection of concrete slurry silo Crockway Farm

This application was supported.

b. P/FUL/2021/04092 Erection of concrete slurry silo Crockway Farm

This application was supported.

It was noted by Councillors, that some of the conditions of previous application had not been met, including those of landscaping and light pollution.

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9. To receive and approve the financial reports and payments for authorisation

Further to additional grass cuts, it was agreed to take the overspend from the Footpaths and Environment.

The Clerk would make a journal entry of £510.00.

A total of **4 payments (PV's 24-27) amounting to £ 2217.00** were authorised and approved.

10. Purchase of Speed Indicating Device (SID) for Frampton

The Clerk confirmed the costings:

Speed Indicating Device	£1100 + VAT
Erection of pole and hard standing	£587 + VAT
Solar panels and attachments	£200 + VAT

Members were content with these costs and authorised the purchases.

11. Request to Dorset Council for Highways clear up

It was felt all matters had been covered in previous items.

12. Discussion on the Bus Shelter on Church Lane

The debate predominantly centred around why the school buses (with the exception of the Charminster school bus) picked up the children at locations other than the bus shelter.

Nobody knew why, so it was agreed to ask the Dorset School Transport Team as to why this was occurring.

To that end no action, at this time was to be taken on the Bus Shelter.

13. Code of Conduct training and Register of Interests

The Clerk attending the training on the Code of Conduct and reminded members of the NOLAN principles. A PowerPoint presentation would be sent to all.

The Chair asked those who had not completed their Register of Interests, to do so at their earliest opportunity.

14. No turning sign at Longlands Orchard

A request had been made by a member of the public to Dorset Highways for the above.

Highways had stated that it was a public highway and vehicles were allowed to pass down the lane. In addition, they had no budget for such work and believed it would little or no effect.

The Parish Council supported the view of Highways and suggested that homeowners should place a no turning sign on their own property.

15. Recreational fitness equipment for green spaces in Frampton

Cllr Christopher spoke about the above and the ideas to raise funds.

Members agreed that it was not appropriate to install adult fitness equipment in the play park but suggested that the Millennium Green as an alternative option.

Council was content that any monies raised could be placed in the play equipment reserve for new equipment and drawn down once an appropriate location and apparatus had been sourced.

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16. Donation from wastepaper fund

The Parish Council wished to thank the committee for the donation of £400.00 towards the community Speed Indicating Device.

Cllr Thomson would formally write to recognise this award.

In accordance with Standing Orders, members agreed a further 30 minutes extension in order to conduct the business on the agenda.

17. Initial Precept discussion

The Chair confirmed that the only likely increases were in Clerks salary and grass cutting.

Councillors asked if all areas needed to be cut.

This would be reviewed.

18. Parish Clerk Job description, evaluation, and hours

Members completed the job evaluation, and agreed, in principal that an appropriate scale point for the Parish Clerk's role was that of 19.

It was also agreed that more hours were needed, based on the ever-increasing tasks that were falling to the Parish Clerk. A suggestion of 7-8 hours a week was muted.

Councillors were also asked to see how the day-to-day management of the Parish Council assets could be conducted in the future.

It was agreed to discuss this at the next meeting, prior to setting the Precept.

19. Advertising of Parish Clerk post

To move to the next agenda.

20. Items for the next meeting

To set the Precept

Parish Clerk's Job description, evaluation, and hours

Advertising of Parish Clerk post

21. Date(s) of next meeting(s)

Full Council 17th January 2022
21st March 2022
Frampton Village Hall

There being no further business the meeting closed at **2150 hours.**

P - Frampton PC

Date: 22 December 2021**Ref:** P/FUL/2021/01922**Support Officer:** Bethany McSevney**Area:** Northern

☎ 01258 484245

✉ planningnorth@dorsetcouncil.gov.uk

Dear Sir/Madam

Application No: P/FUL/2021/01922**Location:** Riverbank between Samways Bridge and Peacock Bridge
Frampton Park Frampton**Proposal:** Erect wooden hut**Case Officer:** To be allocated, please check the website for an update.**Case Officer Email:****Case Officer Tel:****Case Officer Additional
Comments:**

The above Full Planning Application has been received. You can view the application and any supporting documents here

<https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=236729&cuuid=ED4EE571-C87B-42D1-9D59-70A2F148A715>

You will need to accept the terms and conditions to enter the online planning register

Any comments you wish to make should also be made through the website using the link. This link is unique to each consultee for each individual application. Using the link ensures your comments are processed efficiently.

If I do not hear from you by the 19 January 2022 the council will proceed to make a recommendation.

Our decision will be published on our website.

Yours sincerely

Bethany McSevney
Planning Technical Support Officer - Northern Team

Date	Payee Details	Type	Service	PV	Amount	Salary	Expenses	Stationary	Insurance	Fees	Grants	Honorium	Training	Grass Cutting	F&E	Playground	Reserves	VAT	Total
30/04/2021	Wayne Lewin	SO	Wages	1	216.60	192.00	24.60												216.60
03/05/2021	Jewson	870	Soil and cement	2	163.72											136.43		27.29	163.72
03/05/2021	Print Team	871	Signage	3	60.00										50.00			10.00	60.00
03/05/2021	DWP	872	Bin emptying	4	105.00										105.00				105.00
03/05/2021	Sherborne Turf	870	Lawn Turf	5	13.83											11.53		2.30	13.83
03/05/2021	Zurich Municipal	873	Insurance	6	444.37				444.37										444.37
31/05/2021	Wayne Lewin	SO	Wages	7	216.60	192.00	24.60												216.60
21/06/2021	DAPTC	874	Subscriptions	8	173.40					173.40									173.40
21/06/2021	Amazon - A Thomson	875	Padlocks	9	14.99											12.49		2.50	14.99
21/06/2021	Parkes and Gardens	876	Grass Cutting	10	850.00									850.00					850.00
21/06/2021	J P Consultants	877	Audit Fees	11	70.00					70.00									70.00
30/06/2021	Wayne Lewin	SO	Wages	12	216.60	192.00	24.60												216.60
30/06/2021	HMRC	DD	PAYE	13	144.00	144.00													144.00
31/07/2021	Wayne Lewin	SO	Wages	14	216.60	192.00	24.60												216.60
31/08/2021	Wayne Lewin	SO	Wages	14a	216.60	192.00	24.60												216.60
20/09/2021	Mr Rory Smith	878	Bus shelter clean	15	46.00										46.00				46.00
20/09/2021	Parkes and Gardens	879	Burial ground hedging	16	120.00												120.00		120.00
20/09/2021	Dorset Council	880	Speed Wires	17	510.00												425.00	85.00	510.00
20/09/2021	Mr Rory Smith	881	Bus shelter clean	18	24.00										24.00				24.00
20/09/2021	Elite Playground	882	Inspection	19	48.00											40.00		8.00	48.00
20/09/2021	Wayne Lewin	883	Stationery	20	13.52			13.52											13.52
20/09/2021	Wayne Lewin	884	Back pay	21	893.11												893.11		893.11
30/09/2021	Wayne Lewin	SO	Wages	22	216.60	192.00	24.60												216.60
30/09/2021	HMRC	DD	PAYE	23	144.00	144.00													144.00
15/11/2021	Dorset Home and Gardens	885	Repairs to Multi Play	24	365.00											365.00			365.00
15/11/2021	Mr Rory Smith	886	Bus shelter clean	25	24.00										24.00				24.00
15/11/2021	Dorset Home and Gardens	887	Painting MultiPlay	26	468.00											468.00			468.00
15/11/2021	Parkes and Gardens	888	Grass Cutting	27	1,360.00									850.00	510.00				1360.00
17/01/2022	Mr Rory Smith	889	Bus shelter clean	28	24.00										24.00				24.00
17/01/2022	Mr Wayne Lewin	890	Wages	29	648.00	585.00	63.00												648.00
	Totals				8026.54	2025.00	210.60	13.52	444.37	243.40	0.00	0.00	0.00	1700.00	783.00	1033.45	1438.11	135.09	8026.54

Frampton Receipts 2122						
		Precept	Burial	Allotments	VAT	Total
Date	Received from					
20/04/2021	Miss M Sargeant		150.00			150.00
30/04/2021	Dorset Council	4650.00				4650.00
05/05/2021	Grassby		100.00			100.00
22/06/2021	Plot holders allotments			100.00		100.00
01/07/2021	HMRC				627.74	627.74
01/10/2021	Dorset Council	4650.00				4650.00
06/01/2022	Grassby		75.00			75.00
		9300.00	325.00	100.00	627.74	10352.74

Receipts	Actual	Budget		Difference
	£	£		
Precept	9,300.00	8800.00		500.00
Burial	325.00	0.00		325.00
Donations	100.00	0.00		100.00
VAT	627.74	0.00		627.74
Total Receipts	10,352.74	8800.00		1552.74
Payments	£	£		
Salaries	2,025.00	3000.00	67.50	975.00
Expenses	210.60	300.00	70.20	89.40
Stationary	13.52	100.00	13.52	86.48
Insurance	444.37	500.00	88.87	55.63
Fees	243.40	400.00	60.85	156.60
Donations	0.00	400.00	0.00	400.00
Honourium	0.00	100.00	0.00	100.00
Training	0.00	100.00	0.00	100.00
Grass Cutting	1,700.00	1700.00	100.00	0.00
Footpaths and Enviroment	783.00	800.00	97.88	17.00
Playground	1,033.45	1900.00	54.39	866.55
Precept	6,453.34	9300.00	69.39	2,846.66
Reserves	1,438.11			
VAT	135.09			
Total Payments	8,026.54			

FRAMPTON PARISH COUNCIL

RECONCILIATION FOR THE YEAR 2021-22

A		E		CURRENT BALANCE	
OPENING BALANCE		UNPRESENTED CHEQUES		OPENING BALANCE	11221.70
Carried forward	11221.70	PV	AMOUNT	PLUS INCOME	10352.74
01-Apr-21		28	24.00	SUB TOTAL	21574.44
TOTAL	11221.70	29	648.00		
		CR	-75.00	LESS EXPENDITURE	8026.54
B				TOTAL	13547.90
BANK DETAILS					
BANK ACCOUNT	BALANCE				
Lloyds Bank	14144.9			CUMULATIVE BALANCE	
				TOTAL BANK BALANCES	14144.90
				LESS U/P CHEQUES	597.00
TOTAL	14144.90			TOTAL	13547.90
C					
INCOME					0.00
INCOME TO DATE	AMOUNT			INCOME	10352.74
See Receipts Ledger				EXPENDITURE	8026.54
				TOTAL	2326.20
TOTAL	10352.74				
EXPENDITURE TO DATE	AMOUNT				
See Payments Ledger					
TOTAL	8026.54				
		TOTAL	597.00		

RECONCILIATION

RESERVES RECONCILIATION**17/01/2022**

Main account			13547.90
Waste Paper Account			3226.09
Play Area Equipment Fund			730.84
Play Area Maintenance Fund			737.49
Allotments			215
Burial Ground			1146
Speed Indicating Device			2500
Childrens Games Fund			45.78
Plot 10 Fund			190
Annual Operational Costs			1550
General Reserve			3206.70
General Reserve Guideline	Traditional	50-100 % Precept	4650 - 9300
General Reserve Guideline	New	25-75 % Precept	2325 - 6975

Invoice

PCC of Frampton
7B Dorchester Road
Frampton
Dorchester
DT2 9NB

Invoice No : 0000121624
Date : 17/12/2021
Account No : F0785J
Our Ref : 2737 /
All Amounts in Pounds
VAT Number: GB 125 6772 59

Terms 30 days from document date

Description	Quantity	Price	VAT	Total
Frampton:St.Marys Church Clock				
Order No :				
Service visit for the installation detailed below.	1	314.00	Std Rate	314.00
FRAMPTON:ST.MARYS CHURCH CLOCK				
Visit Details: 17/12/2021 Paul Matthew Kilburn				

Please Forward Payment to
HSBC Bank PLC.
Account Name: Smith of Derby Ltd.
Sort Code: 40-19-15. Account Number: 02216418

Please quote the following invoice number with your payment: 0000121624
Please ring 01332 345569 to pay by Debit Card (at no additional charge)
or Credit Card (a 3% surcharge will be payable).

GOODS TOTAL 314.00

VAT TOTAL 62.80

INVOICE
TOTAL £ 376.80



Company Registration. 01395408
VAT Registration. GB 125 6772 59, IE 9Z54362G
Smith of Derby trades as: John Smith & Sons, J B Joyce & Co, William Potts & Sons,
James Ritchie & Son (Clockmakers) Ltd, John Smith & Sons (Ireland)

From: Cllr. Roland Tarr <cllrroland.tarr@dorsetcouncil.gov.uk>
Sent: 16 December 2021 10:29
To: Andrew Thomson <thomson.oldmill@gmail.com>
Subject: RE: Rights of Way Obstructions at Southover

Dear Andrew,

Thanks for your instant reply. I wasn't expecting instant action on this, just to get it going in the New Year as we hope to get into action in the early Spring and as we all agree that a miraculous removal of the obstruction would make a much better cycleway if it can be brought to pass!

All best wishes for Christmas and the New Year.

Roland

*Cllr Roland Tarr
Ward Member for Winterborne and Broadmayne
The Dorset Council
(Winterbourne Abbas, W. Steepleton, Martinstown,
W. Monkton, W. Came, Whitcombe, West Stafford,
Tincton, Woodsford, West Knighton and Broadmayne)*

From: Andrew Thomson <thomson.oldmill@gmail.com>
Sent: 16 December 2021 08:30
To: Cllr. Roland Tarr <cllrroland.tarr@dorsetcouncil.gov.uk>
Subject: RE: Rights of Way Obstructions at Southover

Dear Roland

Thank you for your telephone call and email of the 15th. December. I will do my best to expedite the process of getting the obstruction (fencing) put into the active hands of DC's legal team.

I doubt I can move much this side of Christmas but will endeavour to engage my colleagues in Frampton Parish Council and other parties as soon as possible.

Thank you for the link and I will connect with our DC Cllr. David Taylor

Kind regards

Andrew Thomson

Chair,

Frampton P.C.

From: Cllr. Roland Tarr <cllrroland.tarr@dorsetcouncil.gov.uk>
Sent: 15 December 2021 10:55
To: thomson.oldmill@gmail.com
Cc: Roland Tarr <roland.tarr2@gmail.com>; Russell Goff <russell.goff@dorsetcouncil.gov.uk>; Cllr. David Taylor <cllrdavid.taylor@dorsetcouncil.gov.uk>
Subject: Rights of Way Obstructions at Southover

Dear Andrew,

Good to talk to you this morning.

I hope you caught the train. I was 11 when Frampton Station was closed.

This is the link to the official procedure for a Parish Council in the event of them wishing to have an obstruction removed.

I think Russell will be well placed to advise you on getting this done.

I believe it is very important for the Wildlife Trust in maintaining their Reserve and the other holders of vehicular right of way, your parishioners, that they are able to pass and repass using the National Cycle Route 26 and I am sure that they will support the Parish Council and DC in getting the obstruction removed at the earliest opportunity. They may wish to consider private action to assist the process if that proves necessary.

Although I have taken the initiative on this because of my experience in ROW matters and practical involvement with the National cycleway network, I am sending a copy of this to your County Councillor, David Taylor, whom I have been keeping informed.

I hope this helps.

Best wishes

Roland Tarr

Cllr Roland Tarr

Ward Member for Winterborne and Broadmayne

The Dorset Council

***(Winterbourne Abbas, W. Steepleton, Martinstown,
W. Monkton, W. Came, Whitcombe, West Stafford, Bincombe,
Tincleton, Woodsford, West Knighton and Broadmayne)***

PRECEPT PROPOSAL 2022/23

Annex A to Frampton Parish Council minutes

Dated

Expenditure Item	Precept 2020/21	Precept 2021/22	Precept 2022/23
Clerk Salary	2800	3000	5000
Clerk Expenses	300	300	300
Stationary	100	100	100
Insurance	500	500	500
Professional fees	400	400	400
Grants	500	400	400
Honorarium	100	100	100
Training	100	100	100
Grass cutting	1200	1700	1800
Footpaths and environment	1200	800	800
Playground	1600	1900	2000
Totals	8800	9300	11500

Tax Base 20/21 211 8800/211 = £ 41.71

Tax Base 21/22 208.6 9300/211 = £ 44.58

Tax Base 22/23 209 11500/211 = £ 55.02