

Stowe Nine Churches Parish Council

Chairman: Mrs Sharon Henley

Clerk: Mrs Linda Carter

Tel: 07530 963236

Minutes of the Annual Meeting of the Parish Council held on 21st May 2019

Present: Cllrs S Henley, D Lane, A Teague, A Brodie, and A Taylor.

1448. Election of Chairman of the Council.

Councillor Sharon Henley was proposed, seconded and elected as Chairman

1449. Chairman's declaration of acceptance of office

Cllr Henley signed her Declaration

1450. Election of Vice Chairman of the Council.

Councillor David Lane was proposed, seconded and elected as Vice Chairman

1451. Vice Chairman's declaration of acceptance of office.

Cllr Lane signed his Declaration.

1452. Approval of apologies for absence

Apologies were received and accepted from Cllrs A Sanderson and J Hillyard

1453. Declarations of interest for items on the agenda.

No Declarations were made

1454. Minutes – The minutes of

i) Ordinary Meeting of 8th April

ii) Interim Meeting of 25th April

Were received and approved

1455. Standing Orders

The updated Standing Orders were approved for adoption by the Parish Council

1456. Financial Regulations

The updated Financial Regulations were approved for adoption by the Parish Council

1457. Report of the Internal Auditor

The report of the Internal Auditor was received and her comments noted.

1458. Approval of the Exemption Certificate for the External Audit (2018/19)

Council approved the Exemption Certificate for submission to the External Auditor.

1459. Completion of the Annual Governance Statement for 2018/19

Councillors completed the Annual Governance Statement for 2018/19

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1460. Accounting Statements for 2018/19

The Accounting Statements for 2018/2019 were approved and, along with the other audit documents, would be published on the website with the dates for the exercise of Public Rights which allows residents to view the accounts should they so wish.

1461. Appointment of Northants CALC as the Council's Data Protection Officer

The Council agreed to appoint NCALC as their Data Protection officer under GDPR and to adopt their recommended policies and procedures.

1462. Planning - approvals and updates.

i. New Applications –

DA/2019/0338 32 Main Street – Two Storey Rear Extension – No objections

ii Current Applications in Progress

DA/2019/0218 8 Main Street Upper Stowe

DA/2019/0219 9 Main Street Upper Stowe

Although the Council had no objections to these applications, it was agreed to notify DDC that the additional parking requirements that the extension may cause was contrary to the Village Design Statement.

iii Planning Approvals – Review of past Planning Applications

DA/2018/1090 – 1 Main Street Upper Stowe

DA/2019/0051 - Removal of tree subject to TPO DA244

DA/2019/0014 – The Cotswolds Main Street Upper Stowe

DA/2018/10034 - Land at main Street Church Stowe

DA/2015/1164 – Land adjoining Sheepfold Grange, Main Street, Upper Stowe

DA/2015/0195 – Land at Stowe Hill, Watling Street, Weedon

DDC to be contacted for information regarding possible non-compliance with Planning Conditions.

DA/2015/0061 – Eco House adj. Kin Cottage, Watling Street, Upper Stowe

DA/2010/0123 – Land At Upper Stowe Road, Church Stowe.

1463. Village Design Statement

Cllr Teague advised that the final version was now available to circulate to members for comment. Councillors agreed that, once those comments had been received and acted upon, Cllr Teague be delegated the responsibility to submit the document to the Planning Department at Daventry District Council.

1464. Finances.

i. To receive the statement of account at Lloyds Bank. – Received and Accepted.

ii. To consider invoices for payment:

a)	NCALC – Membership, Internal Audit and DPO Fee	- £335.26
b)	Cllr Henley Expenses (polling Station Submission	- £4.36
c)	Reimburse J Francies for McAfee subscription	- £89.99

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The invoices were approved for payment, and the Clerk advised that the Information Commissioner had taken payment via the Direct Debit for this year's registration fee of £35.00

- iii. To report the 2018/9 Budget vs Actual spend including income received
Spend against income had not changed since the Council last considered the statement as no further payments had been made.

1465. Community Defibrillators

No report

1466. Historic Memorials

- a. Cllrs Henley and Sanderson will report on the grants for the War Memorial – Cllr Henley advises that the war Memorials Trust had asked that the Council provide a quotation for ALL necessary work to the memorial for them to consider.
- b. Request for someone to speak to a group about the Radar Memorial – Cllr Sanderson had indicated that he would be happy to do this

1467. Northants County Council

The Government has confirmed that the County Council will be replaced by two Unitaries - West Northamptonshire and North Northamptonshire - and that the Vesting date will be 1st April 2021

1468. Northants Police & Fire Commissioner

No report

1469. Daventry District Council

- i. Parish & Town Councils meeting - scheduled to take place on Thursday 13 June 2019, 6.30pm in the Council Chamber, Daventry District Council offices. It is possible that Cllr Sanderson may be available to attend
- ii. Polling Station Review – first phase is complete and the Acting Returning Officer is proposing a no change for the polling stations currently being used in the parish. The next phase is to consult on the proposals. – Consultation noted

1470. Footpath Warden Report

The Warden, Chris Ripper had provided a report advising that, in general, the footpaths in the parish were in good condition. He also advised that this would be his last report and had handed his folder to the Chairman. Councillors discussed the possibility of having two wardens – one for Church Stowe and one for Upper Stowe and agreed to put out the information via the village Facebook page. The Council wished to record its thanks to Chris for his input as Footpath Warden.

1471. NCALC

- i. The West Northamptonshire Local Council Forum that NCALC has organised will take place from 10:00 a.m. to 12:00 noon on 19 June 2019 at Bugbrooke Community Centre. The Parish Council was asked to nominate one Councillor to attend, but declined the offer as no-one was available at that time.

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1472. CPRE

Notification had just been received that the Council's membership was due for renewal, which would be considered at the next meeting

1473. Broadband

Cllr Sanderson advised that installation would be delayed but that should not affect the date at which the improved service becomes available in the village. Arrangements had been made for the Chair to meet with one of the engineers to discuss placement of the Service Cabinets.

1474. Complaints

- i. To review progress with complaints regarding parking on verges.

Northamptonshire Highways had been consulted and had provided signs reminding residents to park considerately because of the need for emergency vehicle access. An article would be placed in the village newsletter and the Local PCSO had agreed to call on any offending residents the next time that they were in the village. Council acknowledged the ongoing difficulties with maintaining the grass area around the bus shelter and accepted that this may cease.

1475. Calor Gas Rural Community Fund

A grant application had been submitted for £5,000 towards refurbishing the kitchen in the Old School Room. The result was subject to a public vote and residents were invited to visit the Calor Gas Website to register and vote before 17th June 2019.

1476. Future Meeting Dates

10 July, 12 August, 16 September, 28 October, 9 December.