

CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 12th January 2021 at 7:30pm via Zoom video conferencing

Present: Cllrs Jenny Jones, Veronica Purdey, Gary Denham, Andrew Ferguson.

In attendance: Clerk, 1 member of the public.

- 37. Election of Chairman** – It was proposed and agreed to elect Cllr Denham as the Chairman. Cllr Denham completed his Declaration of Acceptance of Office.
- 38. Election of Vice-Chairman** – Defer to next meeting.
- 39. Apologies for absence** – Apologies were received from District Cllr Phil Chapman.
- 40. Co-option of new councillor** – It was proposed and agreed to co-opt Andrew Ferguson on to the Parish Council. Andrew completed his Declaration of Acceptance of Office.
- 41. Members declarations of interest for items on the agenda** – None.
- 42. Public participation session** – The verge at the entrance to the playing field is in a mess due to cars parking on there and getting stuck. **Clerk to put item on next agenda.** Concerns have been raised about dog waste bags being thrown into the bushes on the Fenny Compton Road. **Cllr Jones agreed to put a note in the newsletter about this. Two parishioners are keen to be involved in doing something to help with the village and would like to form some kind of community working group.** This could include running community events on the playing field when lockdowns have finished. The Clerk suggested that an informal discussion be held with the volunteers to get a better understanding of what their vision for the group is to help work out if a new group should be formed or if it would be better for them to join an existing group within the village. **Clerk/Cllr Denham to organise zoom meeting with the volunteers to discuss. Clerk to put formation of Working Group on the next agenda.**
- 43. To approve the minutes of the Parish Council (PC) meeting held on 10th November 2020** – Proposed and agreed.
- 44. Outstanding matters/actions from previous meetings**
 - i) Map of signs in the village (Cllr Denham/Ames) – Defer to next meeting.
 - ii) To receive quote for stump grinding on the playing field – Cllr Jones advised that the grass cutting contractor has been able to mow around the stumps which he hadn't thought would be possible so it is not necessary to get the stumps ground for the time being.
 - iii) Dog Lane designation as Public Right of Way – The **Clerk** is chasing up parishioners for any missing parts of their evidence forms and will **submit the application before the next PC meeting.**
 - iv) Signage for HGVs coming into the village – Cllr Denham agreed to speak to Dave Catling at Oxfordshire County Council (OCC) to discuss possible location for signs in order to get a plan and prices from OCC.
- 45. Report from District Councillor** – The main focus recently has been the impact of COVID-19. The infection rate in this area is rising rapidly. The County is looking at changing speed limits to 20mph in all villages although this needs to go through relevant consultation before it is approved/declined.
- 46. Report from County Councillor** – As per District report.
- 47. Planning applications received - None**

Application still in progress - 20/02446/F – Glebe Farm, Boddington Road, Claydon. Formation of inland waterways marina with ancillary facilities building, car parking, access and associated landscaping including the construction of a new lake - re-submission of 18/00904/F.

This application is going to the CDC Planning Committee meeting for consideration on 14th Jan and the planning officer has recommended that it be approved. Cllr Jones has registered to speak at that meeting on behalf of Claydon with Clattercote Parish Council to strongly object to the application.

48. Planning decisions received

20/03434/AGN – Clattercote Priory Farm, Lower Boddington Road, Claydon. Erection of a steel portal framed agricultural building. **No objection. (Response made using delegated powers). Prior approval not required.**

49. Concerns raised by parishioners about developments on the Mollington Road relating to planning application 20/00680/AGN from March 2020 – It has been noted by some parishioners that a mobile home is now on the site with some new areas of hardstanding that were not on the plans. A Cllr has notified the planning enforcement team to try to find out more about this and is awaiting a response.

50. Play Area/Playing Field

- i) Proposal to instruct the following works in response to the inspection report: It was proposed and agreed to complete all works except (b) To dismantle the swing frame to check for corrosion. **Clerk to instruct contractor.**
 - a) Replace Basket Swing Caps - £10 labour + cost of caps
 - b) To dismantle the swing frame to check for corrosion - £87 – **Not approved.**
 - c) Replace bushes and shackles and fit new chains on swings - £87
 - d) Remove High Bars from below ground level and make good - £70
 - e) Remove finger entrapment risk on multiplay equipment - £85
 - f) Remove plates in ground and make good - £70
- ii) Proposal to apply for a £2.5k grant towards the cost of a new double zigzag twister, crazy twister and safety matting. If the grant application is successful the small additional costs will be met by the Playing Field Charity – Proposed and agreed.
- iii) Proposal to purchase 25 hazel plants at a cost of £25.50 to be planted as a hazel copse in the playing field and wildflower seeds (price TBC) – Cllr Jones advised that the hazel plants will now be FOC as they have been offered as a donation. The wildflower seeds will cost £25.85 and will be planted between the deciduous screen and the fence. Proposed and agreed. **Cllr Jones to order seeds.**
- iv) Proposal to instruct N Prickett to side up the play area hedge and take away hedging debris at a cost of £70.00 + VAT and to top off the lower branches in the sports field at a cost of £40.00 + VAT – Proposed and agreed. **Clerk to instruct N Prickett.**

Cllr Reynolds left the meeting at 8:56pm. The parishioner left the meeting at 8:57pm.

51. Finance

- i) Confirmation of the total bank balances as at 05.01.21 of £18.39 and £21,927.69 – Cllr Purdey confirmed the balances stated are correct.
- ii) Confirmation of 3rd quarterly financial check (Oct to Dec) - Cllr Purdey has completed the check and all was found to be in order.
- iii) To receive quotation(s) for tree survey and agree which contractor to instruct – Proposed and agreed to instruct Sacha Barnes Ltd at a cost of £365. **Clerk to instruct.**
- iv) To receive grass cutting tenders and agree which contractor to appoint – Four tenders were received with prices varying from £2,835 to £4,031 per annum. It was agreed to appoint N

Prickett as his quote was the lowest and he already knows the grass cutting requirements well as he is the existing contractor. **Clerk to inform applicants of the PC's decision.**

- v) To agree the budget and precept for 2021-22 – It was proposed and agreed that the budget for 2021/22 is £10,420 resulting in a precept of £10,961 due to the need to build up some reserves for asset maintenance and improvement. **Clerk to submit precept demand.**
- vi) To note and approve the following payments made since the last meeting: Proposed and agreed.

04.12.20	Kirsty Buttle	Salary November	£203.45
04.12.20	HMRC	Tax November	£1.60
13.11.20	NEST	Pension November	£18.18
24.12.20	Kirsty Buttle	Salary December and expenses	£205.65
24.12.20	HMRC	Tax December	£1.40
31.12.20	NEST	December pension	£18.18

- vii) To note receipts received since the last meeting: Noted.

09.11.20	Lloyds	Interest	£0.19
09.12.20	Lloyds	Interest	£0.18

Next meeting of the Parish Council – Tuesday 9th March 2021 at 7:30pm.

Meeting closed @ 9:44pm

Signed: Date.....