

Clerk to Council: Elizabeth Martin

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 Poulshot
 SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Alton Parish Council
 held at the Coronation Hall on Wednesday 15th November 2023
 commencing at 7:00pm.

MEMBERS PRESENT: Councillors Ewan MacKinnon [EMK], Kate Thompson [KT], Michael Golden [MG], Mike Spencer [MS], Polly Carson [PC]

OFFICERS PRESENT: Elizabeth Martin [EM], Clerk to Council

CHAIR: Michael Golden [MG]

APOLOGIES: Hayley Kington [HK]

Meeting Opened: 19:13

FC23/24/063 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
 Hayley Kington [HK]

FC23/24/064 **DECLARATIONS OF INTEREST & APPLICATION FOR DISPENSATION**
 None Declared

FC23/24/065 **MINUTES OF THE PREVIOUS MEETING**
 Proposed PC. Seconded MS. Passed

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 29th June 2023, and 28th September 2023 Be Deferred To The Next Meeting.

FC23/24/066 **CHAIR'S ANNOUNCEMENTS**
 Information on the speed camera information has been sent to the Chairman on how to review the SID (Speed Indicator Device) information. MG to look at how to circulate this information to the Council.

No additional announcements, all items for discussion are within the agenda.

- FC23/24/067 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**
Wiltshire Council is out for consultation regarding the precept calculator used by all Parish Councils to aid Parish and Town Councils to set the annual precept. The information will not be available until December for the Council to agree the precept this year where in previous years the budget and precept are usually set by November. EM to ask Wiltshire for an extension to respond with the precept for 2024/2025 information and the Council will formally agree the budget and suggested precept for 2024/2025 in the January 2024 meeting. Any suggested projects the Council may have between November and the beginning of January are welcomed to be put forward.
Other items on the Clerks list were discussed throughout the agenda.
- FC23/24/068 **PLANNING**
- FC23/24/069 **To Consider Planning Applications**
- Application:** [PL/2023/08657](#)
- Location:** Neates Farm, Browns Lane, Alton Barnes, Marlborough, SN8 4JZ
- Proposal:** Notification of proposed works to trees in a conservation area
- Response:** No Objection
- FC23/24/070 **TO DISCUSS THE HONEYSTREET BUILDINGS IN DIS-REPAIR**
The sale of this building has been withdrawn. The building is leaning, and the Council holds concerns over the safety of the notice board. All the Parish Councils attempts to reach the owner for a discussion over the matter have not been responded to. EM contacted Wiltshire Council over health and safety concerns for the use of the notice board at the property location. Photos and information were sent to Wiltshire Council and EM is awaiting a call back from WC on what next steps will be taken. WC are aware of this property and have been monitoring the site for over 12 months. EM to write to Cllr Oatway with information and additional support.
- FC23/24/071 **FINANCE MATTERS**
- FC23/24/072 **To Receive For Information, Disbursements Made Since The Last Meeting**
Received
- FC23/24/073 **To Consider And Approve The Schedule Of Forthcoming Payments**
Proposed EM. Seconded KT. Passed

IT WAS RESOLVED THAT The Schedule Of Forthcoming Payments Be Accepted As Presented

FC23/24/074 **To Consider And Agree To Pay For The Administration Of The Current Village Website At A Cost Of £250**

Proposed EM. Seconded MS. Passed

IT WAS RESOLVED THAT The Parish Council Would Pay For The Administration Of The Current Village Website At A Cost Of £250.

FC23/24/075 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**

Email circulated for discussion of agenda item FC23/24/076.

FC23/24/076 **TO COINSIDER ITEMS OF MAINTENANCE**

The Council has been made aware of some matting at the playpark that requires attention. EM to write to the contractor for a quote to repair.

The drains and ditches are areas that remain under consultation. Cllr Oatway has been asked to help in matters applicable until the new Parish Steward is appointed.

FC23/24/077 **To Discuss A Letter From War Memorials Trust Regarding the RAF Memorial**

Letter received and the Parish Council regarding the overgrowth of the memorial and the plaque requires some clean up. Ben Owen to be asked to quote for additional work at the memorial area along with a quote for the playground grass cutting.

Action: MG to contact the owner of the field to formally ask if permissions may be given to access the site for maintenance.

FC23/24/078 **To Consider And Agree To Amend The Grass Cutting Contract To Include The War Memorial In The Quote For 2024**

The Council agrees in principle to ask Ben Owen to quote for two areas. EM to write to BO for a quote.

EM to write to the War Memorial Charity to clarify what the Council is doing to support the War Memorial in Alton.

FC23/24/079 **To Receive An Update On Bakers Corner**

This was discussed with Cllr Oatway in the Wiltshire Council report to the Council.

Cllr Spencer has met with Wiltshire Council regarding this corner and had been assured that works would be done. To date, no work has been carried out by Wiltshire Council or any other further contact received to the Parish Council regarding the unresolved issues.

- FC23/24/080 **To Receive An Update On The Parish Steward And Discuss Priorities And Next Steps**
The Parish Steward has resigned, and appointments are being sought for the position. The Parish Council will keep a standing item to identify works required for the Parish Steward on the agenda and update for the community and newsletter.
- FC23/24/081 **TO REVIEW AND APPROVE MEMBERSHIP OF COMMITTEE’S, WORKING GROUPS, AND OUTSIDE BODIES**
The Council will continue to work to attend the meetings. Formal membership is not desired currently due to working commitments of the Parish Councilors.
- FC23/24/082 **Pewsey Area Board**
Cllr Thompson to attend the next meeting on the 27th of November 2023 and report back at the next meeting in January to Full Council.
- FC23/24/083 **Local Highways And Footpath Improvement Group (LHFIG, Formally, CATG)**
The next meeting will be the 27th November 2023, 19:00, Bouverie Hall, Goddard Road, Pewsey, SN9 5EQ.
- FC23/24/084 **KEY MESSAGES**
Any information of maintenance for the village is requested to be put forward to the Parish Clerk at clerk@altonsandhoneystreet.org.uk or use the <https://www.wiltshire.gov.uk/mywilts-online-reporting> link to make a direct report to the County Council.
- FC23/24/085 **NEXT MEETING**
The next meeting date will be on the Wednesday 18th January 2024 at 7:00pm at the Coronation Hall.
Meeting Closed 20:50
These minutes are accepted as a true and accurate record: -

Signed M Golden Date 22/01/2024

Summary Of Public Participation Section

I. To Receive a report from the Unitary Councilor Paul Oatway.

Paul Oatway will be meeting Samantha Howells, Corporate Director for Highways in Wiltshire regarding the issues within the division that are not being resolved. One area to be discussed is Bakers Corner. Cllr Spencer to send Cllr Oatway footage of the corner when the water levels are high. Cllr Oatway to discuss what resolutions will be put in place for longstanding problem areas that are not receiving appropriate attention. The ditches are still a problem in the area. The Parish Steward for the area has resigned and a replacement is being sought. Cllr Oatway to visit Alton with the new Steward once appointed to highlight key areas that require attention.

Cllr Oatway reported that Wiltshire Councils budget is healthy in relation to other parts of the Country. The Council is likely to have an underspend that would roll back into the following financial year. The precept is anticipated to hover around 2.99% and 3.99% for the local authority. The Wiltshire local plan is still out for consultation and will be closing by the end of November. It was highly recommended that the Parish Council is represented at the next Area Board meeting where the agenda is focused on highway issues.

The Council was encouraged to familiarise themselves with the Local Plan as small villages have not been mentioned in the plan.

The "Connect2" bus service is going well with positive feedback. 5000 people used this service in the first two months. Money remains secured to continue to support the scheme. The Scheme is electronic with a phone app, at a cost of £2 or free if a bus pass is held.

Cllr Oatway asked to help to get the drains cleared as they are blocked until the Parish Steward is appointed.

II. Report from Community Police Officer, PCSO

Not in attendance and no report circulated.

III. To receive reports from Village Groups & Organisations

No reports received.

IV. Comments from members of the public to be considered by the Council regarding items on the agenda.

No queries received, no members of the public in attendance.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

3EA56207-B0CE-49B6-A973-CA0FA5139B34

TRANSACTION DETAILS

Reference Number

3EA56207-B0CE-49B6-A973-CA0FA5139B34

Transaction Type

Signature Request

Sent At

20/01/2024 18:36 +01

Executed At

22/01/2024 14:48 +01

Identity Method

email

Distribution Method

email

Signed Checksum

3cf67ad8a6d0822b169f78b3d243e593f91ff95990b1420ff6b2cdfada23b19f

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

Final Mins 15 Nov 2023

Filename

Final_Mins_15_Nov_2023.pdf

Pages

5 pages

Content Type

application/pdf


File Size

160 KB

Original Checksum

9c2cc17c5f55cd6347265d749beab3fc83d6e009213a70be72d659f6ebe9881f

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Micheal Golden</p> <p>Email goldenmj@me.com</p> <p>Components 7</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 0b7c99745bd72b1acdee5a0e06e352f668b2e401edf1c395221364a3403340a9</p> <p>IP Address 86.163.252.39</p> <p>Device Microsoft Edge via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID 9EA2C76B</p>	<p>Viewed At 22/01/2024 14:47 +01</p> <p>Identity Authenticated At 22/01/2024 14:48 +01</p> <p>Signed At 22/01/2024 14:48 +01</p>

AUDITS

TIMESTAMP	AUDIT
20/01/2024 18:36 +01	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'Final_Mins_15_Nov_2023.pdf' on Chrome via Mac from 217.39.114.59.
20/01/2024 18:36 +01	Micheal Golden (goldenmj@me.com) was emailed a link to sign.
22/01/2024 14:47 +01	Micheal Golden (goldenmj@me.com) viewed the document on Microsoft Edge via Windows from 86.163.252.39.
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