

**MINUTES OF THE MEETING OF WEST TYTHERLEY, FRENCHMOOR & BUCKHOLT
PARISH COUNCIL**

HELD AT KING EDWARD'S HALL ON MONDAY 12TH FEBRUARY 2024 AT 7PM

This meeting was voice recorded to assist with minute taking.

Present: Harry Urquart (Chairman)(HU), Fiona Collier (FC), Karen James (KJ), Fiona Collyer (FCY) and Margret Down (MD).

In attendance: Becky Hopkinson (Clerk) (BH), 3 members of the public.

ITEM 15/24-WELCOME

Becky Hopkinson welcomed as new Parish Clerk and RFO.

ITEM 16/24-APOLOGIES FOR ABSENCE

Apologies were received from Vian Cameron (VC) (holiday), Nick Adams-King (holiday) and Stewart MacDonald (holiday).

ITEM 17/24-DECLARATION OF INTEREST

FCy declared an interest in planning application 24/00091/TREES

ITEM 18/24-MINUTES

The minutes of the Parish Council meeting held on 15th January 2024 were approved following a minor amendment (Passmore-Passman).

Item 19/24-OPEN FORUM

A member of the public requested an update on the audit. **ACTION-BH/FC**

A member of the public requested the PC's assistance in resolving an ongoing issue with Virgin Internet. **ACTION-BH/FC**

ITEM 20/24-TVBC REPORT

Cllr MacDonald was unable to attend the meeting.

ITEM 21/24-HCC REPORT

Cllr Adams-King was unable to attend the meeting.

ITEM 22/24-FINANCE

1. The following payments issues since the last meeting were approved by the Council:

MAIN ACCOUNT				
Date	Payment type	Amount	Payee	Detail
18/1/24	DD	£11.99	Hugo Fox	Website hosting
	DD	£47.01	Southern Electric	Pavilion electricity
		£933.00	King Edward's Hall	Insurance contribution
Balance		£45,213.71		

2ND ACCOUNT				
Date	Payment type	Amount	Payee	Detail
	Expense	£1,396.00	King Edward's Hall	Grant fund
	Expense	£96.47	Pat Bureto	Pickle Ball Grant
	Expense	£200	Mr Whitlock	Extend fitness group grant

	BACS	88.04	MF & FR Collier	Reimbursement for purchase of cereal dispensers for community shop
Balance	£13,005.35			

3RD ACCOUNT			
Payment type	Amount	Payee	Detail
Balance	£1,254.15		

2. Budget update

FC has drafted the 2024/25 budget and will hand this over to BH in liaison with HALC. **ACTION FC/BH**

3/4/5. The following payments were approved by the Council:

MAIN ACCOUNT			
Payment type	Amount	Payee	Detail
	£117.60	HALC	'What you need to know for Clerks & Officers' HALC training course
	£36.00	HALC	'Year End for Officers' HALC training course

6. Precept

The Parish Precept Request Form 2024/25 was submitted to TVBC on 6th February 2024.

23/24-PLANNING

1. 24/00063/VARS Owls Castle (23/00699/FULLS refers) Variation of condition 2 – demolition of dwelling and erection of replacement dwelling. Amended plans to reflect increase to height of main roof ridge and design of external features and materials. Owls Castle, Easton Common, Winterslow SP5 1QD

Councillors had **NO OBJECTION** to this variation of conditions.

2. 24/00096/CLPS Application for lawful development certificate for proposed double garage. 2 Dean Rd West Tytherley SP5 1NR

Councillors had **NO COMMENT** to this application for lawful development certificate.

3. 24/00091/TREES T1849 Norway Maple remove deadwood and crossing limbs; T1850 Ash remove ivy; T1851 Sycamore remove ivy and prune, remove epicormic growth from stem and base. Pragnell's Cottages, West Tytherley SP5 1PD

Councillors had **NO OBJECTION** to these tree works.

4. 24/00158/TREES T1 Fell 3 X Conifers; T2 Horse Chestnut reduce lateral limbs. Coopers Drove, Dean Rd, West Tytherley SP5 1NP.

Councillors had **NO OBJECTION** to these tree works.

5. 24/00165/TREES T1 Leylandii remove branches; T2 Yew remove branches; T3 Pin Oak remove branches. The Dove House, 34, West Tytherley SP5 1NF

Councillors had **NO OBJECTION** to these tree works.

6. 24/00161/DDCA Fell 1 X Elder and 2 X Elm. The Garden House, Dean Rd West Tytherley SP5 1NR

Councillors noted this work has already been carried out.

Councillors noted that weekly planning updates via email from TVBC were not being received.

ACTION BH

24/24-LENGTHSMAN

VC was not present to give a report. HU reported that all jobs on the current 'to do' list have been completed.

FC noted the noticeboard at Frenchmoor needs considerable repair.

KJ noted the layby by community shop needs cleaning.

25/24-RECREATION GROUND

VC was not present to give a report.

26/24-FOOTPATHS

TVBC are in communication with landowner regarding FP3.

27/24-RESILLIANCE PLAN

HU had a meeting with KEH committee to discuss current issues. KEH committee want confirmation that PC are seeking permission to use KEH as a Rest Centre for resilience purposes.

ACTION-BH TO COMPOSE LETTER CONFIRMING THIS.

28/24-COUNCILLORS REPORTS

FC reported a van that been parked outside the KEH was reported to TVBC and police however the van was legally parked, so no action could be taken.

FC reported a TVAPTC meeting at 6pm on 7th March at Longstock Village Hall and encouraged PC members to attend. **ACTION-BH TO CONFIRM TO TVBC MD ATTENDANCE.**

29/24-CORRESPONDANCE

No correspondence received.

30/24-MATTERS TO BE CARRIED FORWARD

HU to be approved to replace FC as signatory for bank accounts.

Glebe Farm update.

KEH Andy Paige report.

31/24-NEXT MEETING

7pm Monday 11th March at King Edward's Hall

Meeting ended 8:30pm.

SUMMARY OF ACTIONS

Paragraph	Description	Person
19/24	Update situation regarding audit	BH/FC
19/24	Chase up previous correspondence regarding Virgin Internet issues	BH/FC
23/24	Ensure TVBC are sending weekly planning update emails	BH
27/24	Compose letter asking for KEH to be designated official Rest Centre for Resilience purposes	BH
28/24	Confirm MD attendance at TVAPTC meeting on 7/3/24	BH