



# Marsham Parish Council

## DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 9<sup>th</sup> MAY 2022 AT 7:00PM IN MARSHAM PARISH CHURCH

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### PRESENT

Mr C Hensby (Chairman), Mrs B Warman, Dr J Bailey, Mr D Grapes, Mr P Gladden, Mrs V Allan, Mr B Parke, Cllr S Riley

APOLOGIES Cllr S Catchpole, Cllr D Harrison,

Public Participation: 0

### Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
1. a) **ELECTION OF CHAIRMAN AND VICE CHAIR** – It was proposed and seconded that Mr C Hensby takes on the role of Chairman for another year. Mr Gladden was proposed and seconded to stand as the Vice Chair and this was provisionally accepted on a trial basis. Mrs Warman was thanked for her considerable years in the role of Vice Chair.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – The usual were noted
3. **MINUTES** – Minutes of the meeting held on the 14<sup>th</sup> March 2022 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – None received
5. **REPORTS FROM POLICE** – The recent community update was shared with the Council.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – Report received citing the ongoing debate of relocation of the District Council offices and the work that had been put into providing free school meals for children.
7. **MATTERS ARISING** – a) The SAM2 unit results from current location were shared and evidenced no consistent speeding issue. It was noted there were two occurrences of excess speed b) Awaiting quotes for village sign repainting c/f. c) NJC Salary banding for 2021 was agreed and adopted d) S106 Guidance was shared with Council e) CIL Payments confirmed none received for April 2022 f) Tree planting plans for the village. It was agreed in celebration of the Queens Platinum Jubilee that a tree be planted in the Triangle in Little London.
8. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received.
9. **STREETLIGHTING** – The quotes were reviewed and it was agreed to proceed with the proposal from Wescotec. Request for schedule of works to be drawn up by Wescotec based on urgency of work and split across the next 3 years. Schedule to then be reviewed by subcommittee.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 21st April 2022 £12,198.82  
The following expenditure was **approved** for payment: -

0072	TT Jones Electrical Ltd – Qtrly Maintenance	£181.14
0073	Clerk Wages April 2022	£230.17
0074	Clerk Wages March 2022	£216.52
0075	Clerk Expenses including HMRC Bill	£202.68
0076	Councillor Expenses P Gladden	£27.98

To follow - Noticeboard Company Cumbria £847.20. The Council were advised on VAT Refund claim of £2595, dating from April 2019 to March 2022. Precept of 2022/23 of £5531 to be paid 27th April 2022.
10. a) **ANNUAL ACCOUNTS AND AGAR 2021-2022** – The Annual Return was accepted, the Exemption Certificate signed and the AGAR adopted ready for the Internal Auditor to review.
11. **CORRESPONDENCE**- Work will be undertaken to remove ivy in the play park and a request about street signs will be passed on to the Housing Association in the first instance.
12. **VILLAGE HALL** – Not reports received.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground) Allotments** – The Council were advised the Allotment has one plot spare and advertising to commence. Peewit fields newly let with tennancy agreement to be put in place c/f. Clerk to write to Housing Association to request further support to maintain the area around George Edwards Close, including the park which is consistently being left untidy with broken toys and litter.

- 14. **HIGHWAYS** – The Council were advised by Cllr Riley that he will be providing access to the grant money required for the White Gates and Wig wags requested for the village, working with the Highways officer on our behalf. The Clerk to write to the Highways officer to confirm. It was agreed to apply for the remaining funding through the Parish Partnership Scheme 2022/23 given the errors that occurred in application last year. It was also agreed due to budget limitation the option of a phased approach would be possible. It was cited as an estimate that the cost of the gates would be £3.5k and the wig wag £6k. Formal quotes to be obtained from Highways officer by the Clerk.
- 16. **ANY OTHER BUSINESS** – Church Signpost on A140 still not fixed, Clerk to raise with BDC. Concerns of signage blocking view of vehicles exiting Fengate to be raised to Highways and local beat officer for advice.
- 17. **DATE OF NEXT MEETING** – The next meeting will be held Monday 13<sup>th</sup> June 2022 7pm at the Church.

The Chairman closed the meeting at 21.15

Signed .....

Date .....

