

Brandon Town Council  
Full Council Meeting  
Monday 11th November 2019

## BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting  
held on Monday 11th November 2019 in the Council Chamber, Old School House,  
Market Hill, Brandon at 7.00pm

**Present:** Cllr V Lukaniuk (Chair), Cllr G Brocklehurst, Cllr S Corciulo, Cllr N King, Cllr D Palmer,  
Cllr M Rickard, Cllr P Ridgwell, Cllr S Skinner, Cllr C Whiteman, Cllr P Wittam

**Also Present:** 10+ members of the public.

**1 APOLOGIES** for absence and approval of reasons tendered – None.

**2 DECLARATION OF INTEREST** and additions to Members Register of Interest – None.

**3 TO RECEIVE A REPORT FROM SQN LDR TURNBULL - RAF LAKENHEATH**

Sqd Leader Turnbull firstly apologised for the early morning jets and explained that they were undertaking a active mission. He stated that recent projections show that the work on the base is bringing some £14 million into the local economy. Cllr Wittam stated that the material being transported by Rory Holbrook contained 2.5% silica which in dry weather will be blown into the surrounding area and his concern was for the staff on base inhaling this dust. Sqd Leader noted this comment and will refer it on site.

**4 TO RECEIVE, CONFIRM AND SIGN MINUTES**

- Of the Brandon Town Council Meeting of Monday 14th October 2019.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr S Skinner

Resolution Record No: **BTC/56/11/Nov/19**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 14TH OCTOBER 2019 BE APPROVED.

**5 MATTERS ARISING** for information exchange only of the Full Council Meeting of 14th October 2019.

Cllr Lukaniuk thanked Alison Barnes our Town Keeper for clearing the Cemetery on the morning of Remembrance Sunday. He also thanked Cllr M Rickard on his 20 years with the Fire Service.

Signed.....

**6 URGENT BUSINESS** any items the Chairman considers a matter of urgent business.

Cllr Ridgwell requested confirmation of the legality of parking bays in the High Street. Clerk to send details. Cllr Lukaniuk suggested that Cllr Ridgwell contact Highways if he has further queries on similar matters.

**7 TO RECEIVE REPORTS** from County, District and Town Councillors and Community Groups Representatives.

Cllr V Lukaniuk reported white lines along Bury Road have been reinstated. He further announced that he has been made aware that there is £3.5 million to be spent on the Little Ouse across the area including fish passes and canoe passes. He is in communication with a local resident regarding the possible restoration of the Lode.

Cllr D Palmer confirmed that West Suffolk Council are considering the introduction of parking charges in Brandon. These range from £1 per hour in the High Street, an all day charge in the car parks and a 50p drop off charge in Bury Road. Cllr King stated that Greater Anglia may well be introducing a £3.50 parking charge at the Station. Cllr Brocklehurst stated that is it West Suffolk's intention to close the High Street by the introduction of these charges. Cllr Whiteman queried whether this would apply to Market Hill also. The Clerk confirmed that Market Hill is still classified as a highway and therefore parking charges could be applied. Cllr Ridgwell is strongly opposed to this possibility as they are attempting to charge elsewhere. Cllr Wittam asked if all Councillors write to West Suffolk in relation to this matter.

**8 TO RECEIVE WRITTEN REPORT** from the Town Clerk.

Report was received.

**9 PUBLIC FORUM** Monthly event limited to 3 minutes duration maximum per resident.

A member of the public raised the issue that the pedestrian crossing markings on Thetford Road need re-establishing, as do the junction markings on the turnings onto Thetford Road, such as St Benedict's – Clerk to contact Highways.

Another resident suggested that a petition is available at Old School House for members of the public to sign – Clerk to arrange this.

A resident commented on the amount of weeds growing in the kerbsides around Brandon. They also raised the question of continual parking on Market Hill at all times of the day – Clerk to speak to Highways again.

A member of the public wished to fully support the objection to car parking charges throughout Brandon.

A resident stated that the Council shouldn't be waiting until car parking charges are introduced in January, Brandon needs to organise and show our objections to these charges now. They suggested that as another election is imminent we should contact Rt. Hon. Matt Hancock MP as he will be campaigning in the area. We should also contact all available media organisations to publicize our objections. Thetford has a number of free parking areas therefore if there are charges there will be no incentive to shop in Brandon. Cllr Palmer stated that everything the resident stated is correct and has a letter of objection being submitted to the Committee, as he has been refused to make representation. If the matter is heard by Cabinet he will raise the bar further. Cllr Ridgwell requested that this subject be brought back to Council in December as an agenda item.

Signed.....

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## 10 CORRESPONDENCE

- Royal British Legion – Poppy wreath donation request – suitable donation to be sent.
- Lord Lieutenant of Suffolk – reminder of VE and VJ Day – information received.
- IES Breckland – Spanish visitors to visit Old School House – information received.

## 11 ACCOUNTS To approve the payments for October 2019.

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr P Wittam

Resolution Record No: **BTC/57/11/Nov/19**

**CARRIED:** Unanimous

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
14/10/2019		West Suffolk Council	Poppy Wreath	20.00	0.00	20.00	105448
18/10/2019		CMS		45.00	0.00	45.00	105455
31/10/2019	103842	SmartSeal UK Ltd	Cemetery Costs	32.42	6.48	38.90	105456
03/10/2019	8166768	The Safety Supply Co.	PPE	31.40	2.59	33.99	105457
16/10/2019	8173593	The Safety Supply Co.	PPE	-18.45	0.00	-18.45	105457
03/10/2019	47042	Chase Timber Products	Cemetery Yard	49.20	9.84	59.04	105458
03/10/2019	47043	Chase Timber Products	Cemetery Yard	7.03	1.41	8.44	105458
28/10/2019	47231	Chase Timber Products	Christmas Lighting	139.61	27.92	167.53	105458
31/10/2019	47298	Chase Timber Products	Christmas Lighting	240.86	48.17	289.03	105458
07/10/2019	186464	Fengate Fasteners Ltd	Town Costs	142.85	28.57	171.42	105459
08/10/2019	936557847	Arco Ltd	PPE	40.71	8.14	48.85	105460
17/10/2019	936636234	Arco Ltd	PPE	52.83	10.57	63.40	105460
29/10/2019	936727599	Arco Ltd	PPE	19.10	3.82	22.92	105460
09/10/2019	0785202687	EU Ltd	Town Costs	2.32	0.46	2.78	105461
09/10/2019	316106	J & D Green	Cleaning Windows OSH	16.50	0.00	16.50	105462
17/10/2019	316120	J & D Green	Cleaning Bus Shelters	50.00	0.00	50.00	105462
09/10/2019	BTC021	Terry Hawkins	Website Charges	145.50	0.00	145.50	105463
10/10/2019	3754 AFL639	Travis Perkins Ltd	Town Costs	25.87	5.18	31.05	105464
25/10/2019	3754 AFM456	Travis Perkins Ltd	Town Costs	29.04	5.81	34.85	105464
30/10/2019	3754 AFM665	Travis Perkins Ltd	Town Costs	15.24	3.05	18.29	105464
04/02/2019	910550158	Denmans Electrical	Christmas Lights	-2.44	-0.49	-2.93	105465
11/10/2019	416851610	Denmans Electrical	Christmas Lights	376.48	75.30	451.78	105465
17/10/2019	416868098	Denmans Electrical	Christmas Lights	12.00	2.40	14.40	105465
17/10/2019	416867936	Denmans Electrical	OSH Maintenance	14.00	2.80	16.80	105465
18/10/2019	416871572	Denmans Electrical	Victoria Avenue	24.00	4.80	28.80	105465
17/10/2019	34	Mr Sparkle	Cleaning War Memorial	30.00	0.00	30.00	105466
29/10/2019	35	Mr Sparkle	Cleaning Cemetery Paths	250.00	0.00	250.00	105466
18/10/2019	1021249	Boston Seeds	Cemetery	40.99	1.00	41.99	105467
21/10/2019	K83849	Ernest Doe & Sons Ltd	Leaf Blower	348.00	69.60	417.60	105468
23/10/2019		Mr G Cock	Reimbursement	15.43	2.19	17.62	105469
25/10/2019	OP/I114582	Sutcliffe Play Ltd	Swings - Playing Fields	949.12	189.82	1138.94	105470
28/10/2019	61113	Budget Computers	OSH Computer	204.00	0.00	204.00	105471
31/10/2019	6210270143	Lyreco UK Ltd	OSH Consumables/Shreader	129.53	25.91	155.44	105472
31/10/2019	20190001114	Finevale Service Station	Fuel	37.02	7.40	44.42	105473
05/11/2019		HMRC	NICS	1138.66	0.00	1138.66	105474
31/10/2019	1469446	CoolerAid Ltd	Water Cooler Bottle	7.75	1.55	9.30	105475
17/06/2019	26928	Rialtas Business Sols.	Accounts Year End Close	628.20	125.64	753.84	105477

Signed.....

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01/10/2019		Flagship Homes	Garage Rental	131.44	0.00	131.44	Direct Debit
21/09/2019	MO21 PG	BT	OSH Phone	55.50	11.10	66.60	Direct Debit
28/09/2019	H17A613685	E.ON	Pillar 9 Market Hill	7.78	0.39	8.17	Direct Debit
28/09/2019	H17A66100F	E.ON	Pillar 8 Market Hill	8.12	0.41	8.53	Direct Debit
29/09/2019	H104B7C9C9	E.ON	Christmas Tree Pillar	7.78	0.39	8.17	Direct Debit
29/09/2019	H17A6D4C03	E.ON	Cemetery Yard	14.70	0.74	15.44	Direct Debit
06/10/2019	H104D2C36C	E.ON	Old School House	98.11	4.91	103.02	Direct Debit
04/10/2019	MO41 UZ	BT	OSH Phone	26.30	5.26	31.56	Direct Debit
07/10/2019		Creative Pension Trust	Pensions	328.53	0.00	328.53	Direct Debit
17/10/2019	372869	Everflow	Water OSH	19.36	0.00	19.36	Direct Debit
28/10/2019	1095468	West Suffolk Council	Yard Waste	74.33	0.00	74.33	Direct Debit
31/10/2019		Creative Pension Trust	Pensions	318.67	0.00	318.67	Direct Debit

## 12 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR SEPTEMBER 2019

The Income and Expenditure Statement against Budget for September was received.

## 13 TO RECEIVE A REPORT FROM THE CHRISTMAS LIGHTING/EVENT WORKING PARTY FROM THE CHAIRMAN CLLR G BROCKLEHURST

Cllr Brocklehurst reported that all entertainment for Brandon Christmas Fayre has now all been booked. Rides are being provided by Gray's, approximately 20 stalls will be located on the High Street. The Portas fund have donated £2,200 towards the lighting.

## 14 TO APPOINT A NEW MEMBER TO PLANNING

Cllr S Corciulo has been appointed to the Planning Committee.

## 15 RESOLUTION from Cllr P Ridgwell No. 344

Brandon Town Council resolves to write to Suffolk Highways requesting that white stop lines be placed at the junction of Gas House Drove and Lode Street.

**Seconder:** Cllr V Lukaniuk

Resolution Record No: **BTC/58/11/Nov/19**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO WRITE TO SUFFOLK HIGHWAYS REQUESTING THAT WHITE STOP LINES BE PLACED AT THE JUNCTION OF GAS HOUSE DROVE AND LODE STREET.

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**16 RESOLUTION from Cllr V Lukaniuk No. 345**

Brandon Town Council resolves to grant permission for up to six motorcycle events during 2020. (Brandon Bikers Bash). At the Market Hill. On Sunday 7th June, Sunday 19th July and Sunday 13th September.

**Seconder:** Cllr P Wittam

Resolution Record No: **BTC/59/11/Nov/19**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES TO GRANT PERMISSION FOR UP TO SIX MOTORCYCLE EVENTS DURING 2020. (BRANDON BIKERS BASH). AT THE MARKET HILL. ON SUNDAY 7TH JUNE, SUNDAY 19TH JULY AND SUNDAY 13TH SEPTEMBER.

**17 RESOLUTION from Cllr V Lukaniuk No. 346**

Brandon Town Council resolves to grant permission for members of the public to place memorial plaques on the newly commissioned bench seats fronting the War Memorial. Measuring 100mm x 50mm in brass. Twelve in total. If passed the resolution will replace previous restrictive resolutions regarding the number of plaques.

**Withdrawn.**

**18 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.*

**Proposer:** Cllr V Lukaniuk

**Seconder:** Cllr P Wittam

Resolution Record No: **BTC/60/11/Nov/19**

**CARRIED:** Unanimous

**19 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES**

- Of the Brandon Town Council Full Council Meeting of 14th October 2019.

**Proposer:** Cllr G Brocklehurst

**Seconder:** Cllr P Wittam

Resolution Record No: **BTC/61/11/Nov/19**

**CARRIED:** Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 14TH OCTOBER 2019 BE APPROVED.

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**20 MATTERS ARISING**

General discussion regarding live streaming. A discussion regarding HGV's routing through Brandon. A discussion regarding the New Cemetery. Extensive discussion on the state of Brandon Rail Crossing.

The meeting closed at 9:05pm

Signed.....