

Worldham Parish Council
Minutes Meeting 5th April 2023, 7.30 pm
East Worldham Village Hall

Present

Cllr W Brock (Chair), Cllr R Twining, Cllr C Sole, Cllr T Godbert,
Cllr S Butler

Also present

Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft
1 member of the public

27.00 Chair's Announcements

27.01 Apologies for absence - Cllr R Bagnell, Cllr K Carter

27.02 Declarations of Interests –
None

27.03 Approval of Minutes

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 1st March 2023

Proposed: Cllr T Godbert, Seconded: Cllr S Butler

Action: Clerk

27.04 District Councillor's Report:

District Councillor David Ashcroft reported that the new contract with Norse for waste management was signed last week and a dedicated EHDC Officer has been assigned.

Apologies were given reference problems with bin collections last week. To report any missed bins to the EHDC website so that it can be rectified.

Work continues on the district plan but to note elections will run on the 4th May 2023 and we are now in purdah. District Councillor David Ashcroft thanked all Worldham Councillors for putting themselves forward again for another term of office and congratulated them all on being duly elected.

27.05 Public questions: – the Chairman adjourned the meeting to hear public questions

A member of the public raised the temporary SSEN depo on the Williams site which has taken place under permitted development. This is due to be on the site for the duration of works until September 2024 as a temporary depo. Topsoil and hardcore have been put down and the level of the land has been raised. Work is allowed under permitted development as the utility company but residents keen to have a greater understanding of what is permitted and what guidelines are in place reference noise, working hours, flood lights etc. To note there is a public consultation mid April but work has already started.

Cllr D Ashcroft will look into this further and share any information with the clerk.

Meeting reconvened

27.06 Financial Report: The Clerk advised that the bank balances are as follows:

Bank Balance as below

Current Account as 31/03/2023: £3978.13

Instant Access Account (quarterly statements as 29/12/2022) : £29,695.47

Worldham Community Benefit Fund (quarterly statements as 02/01/2023): £17,831.43

Less cheques o/s £0

TOTAL £51,505.03

Receipts ledger balance **£51,505.03**

A VAT reclaim has been submitted for £1,207.63 of VAT paid on goods and services in 2022-2023

27.07 Payment Schedule:

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr W Brock, Seconded: Cllr R Bagnell

Action: Clerk

	Payee	Description	Net	VAT	Total
05/04/23	P Hibbins - Clerk	Salary March 2023 (£585 new salary =WAH £24 - TAX £5.40)	£603.60	£0.00	£603.60
05/04/23	HMRC	Tax March2023	£5.40	£0.00	£5.40
05/04/23	P Hibbins - Clerk	Expenses Travel costs - pick up papers and submit Penn Place (50/50 split with KPC)	£9.45	£0.00	£9.45
05/04/23	P Hibbins - Clerk	Expenses - ink cartridges (50/50 KPC split)	£52.25	£10.45	£62.70
05/04/23	HALC	HALC Affiliation Fees & NALC Levy 2023/2024	£208.07	£0.00	£208.07
05/04/23	Pauline Flude	Septic tank	£45.83	£9.17	£55.00
05/04/23	ICO	Data Protection - annual fee	£40.00	£0.00	£40.00
05/04/23	Mary Trigwell Jones	Expenses - Welcome Pack - 5 Polyfile packs	£11.25	£0.00	£11.25
05/04/23	Castle Water	V.Hall - For the period 01 Jan 2023 - 30 Jun 2023	£29.90	£0.00	£29.90
			£1,005.75	£19.62	£1,025.37

Proposed: Cllr W Brock, Seconded: Cllr T Godbert

Action: Clerk

27.08 Planning Applications

Update on previous applications

SDNP/23/01088/LIS Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ

Listed Building consent - External alterations to provide new set of double doors to lower ground level on the side elevation and alterations to steps outside these doors to allow access to the garden. Doors to match existing double doors on the house

Deadline 19th April 2023

It was **AGREED** no objection presuming the conservation officer has no concerns.

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

SDNP/23/01295/APNR Land Behind and Including Pookles Lane Cottage Worldham Hill East Worldham Alton Hampshire

Application to determine if prior approval is required for the formation of a private way for agricultural use.

Deadline 11th April 2023

It was **AGREED** no objection.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

27.09 Asset Register

The register was reviewed and the Clerk confirmed the new marquee and the projector has been

added. It was **AGREED** for this register to be adopted.

Proposed: Cllr C Sole Seconded: Cllr S Butler

Action: Clerk

27.10 Lengthsman 2023/2024

It was **AGREED** to continue in the lengthsman scheme with Grayshott Parish Council as lead for 2023/2024.

Proposed: Cllr C Sole, Seconded: Cllr T Godbert

Action: Clerk

It was **RESOLVED** to prioritise the lengthsman tasks as follows;

- a) Clear vegetation to steps
- b) Village gateways

Proposed: Cllr W Brock, Seconded: Cllr C Sole

Action: Clerk

27.11 Playground works –

It was **AGREED** to allow the proposed removal of the bamboo works based on the specification and risk assessment provided by the interested party. To alert the council when this will take place so a note can be placed on parish councils social media platforms.

Proposed: Cllr S Butler, Seconded: Cllr C Sole

Action: Clerk

27.12 South Downs Local Plan Review –

It was **AGREED** to contribute to the Local Plan Review evidence base, open spaces and to prepare a Parish Priority Statement. The statement will be the result of a public consultation, starting at the Annual Parish Meeting and is likely to include surveys, open days etc. To ask for volunteers for a working party with a representative from the parish council also. A timeline and project plan to be agreed at a future meeting.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

27.13 Parish Assembly -

The agenda was finalised and it was **AGREED** to supply nibbles and drinks up to £100 for the Annual Parish Assembly paid for out of the Solar Community Fund.

Proposed: Cllr T Godbert, Seconded: Cllr C Sole

Action: Clerk

27.14 To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised

None

27.15 Date of next meeting

Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 3rd May 2023 or 17th May 2023 which will be the Annual Meeting of the Parish Council.

27.16 Items for next agenda

27.17 The Chair closed the meeting at 9.00 pm.

Signed:.....

Date:

Worldham Parish Council
Minutes Meeting 5th April 2023, 7.30 pm
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