

**MINUTES OF THE ORDINARY MEETING OF  
BAUGHURST PARISH COUNCIL  
HELD ON THURSDAY 26<sup>th</sup> OCTOBER 2023  
AT HEATH END HALL AT 7.30PM**

**BAUGHURST PARISH COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
Cllr Charlton (Chairman)	✓		
Cllr Cockle	✓		
Cllr Clark		✓	
Cllr Cooper	✓		
Cllr Fletcher	✓		
Cllr Hewitt	✓		
Cllr Higson (left 10pm)	✓		
Cllr Mamon		✓	
Cllr Porter	✓		
Cllr Slatford	✓		
Cllr Terrett	✓		

**ALSO IN ATTENDANCE:** Karen Ross- Locum Clerk, County Councillor Mellor and Borough Councillors Morrow and Bound.

- 78. To receive and accept apologies for absence.**  
RECEIVED and ACCEPTED apologies for absence from Councillor Mamon for personal reasons and Councillor Clark due to work commitments.
- 79. To receive and note any declarations of pecuniary interest relevant to the agenda.**  
RECEIVED a personal declaration in Item 85 as Councillor Cooper is the Treasurer of the Repair Café.
- 80. To approve as a correct record the minutes of the Baughurst Parish Council meeting held on 21<sup>st</sup> September 2023**  
APPROVED as a correct record the minutes of the Baughurst Parish Council meeting held on 21<sup>st</sup> September 2023
- 81. To receive any reports**  
**County Councillor Mellor**  
**Borough Councillor Bound**  
**Borough Councillor Marrow**  
Councillor reports can be found as Appendix A



82. **To note the minutes of the following meetings and consider the recommendations therein.**
- **the Integrated Communications Working Group held on 29<sup>th</sup> September 2023 and 19<sup>th</sup> October 2023**  
RESOLVED to accept the resolutions.  
RESOLVED to increase the spend of the newsletter to £800.  
DEFERED the approval of card for the new Clerk
  - **CIL & S106 Working Group held on 16<sup>th</sup> October 2023**  
RESOLVED to accept the resolutions.  
RESOLVED not to purchase a projector but to take the offer of borrowing one from members of the Council.
83. **To note the current financial situation and the reconciliation of the Bank Balance**  
NOTED the current financial situation and the reconciliation of the Bank Balance.  
It was noted that Free 2p was a phase no longer in use and it would be renamed as Section 137 in the budget. The updated financial update can be found as Appendix B
84. **To approve the request for payments for October**  
APPROVED the requests for payment as listed in the table in Appendix C.  
RESOLVED to hold the payments for Idverde as the grass cutting has not been completed.
85. **To consider a grant request from Baughurst repair café for £709 under Section 137.**  
Cllr Cooper left the room whilst discussion takes place.  
CONFIRMED that would like to support this grant however, further information is required.  
RESOLVED to adopt a grant form.  
Once the form is completed and returned this application will be reconsidered.
86. **To note the conclusion of Audit**  
NOTED the conclusion of Audit with no issues raised.
87. **To consider the use of a PO Box at a cost of £396.00**  
RESOLVED not to use a PO Box but continue to use the Turbary Administration Centre address.
88. **To consider if the Parish Council would like to participate in the Spitfire Flyover for the 80<sup>th</sup> Anniversary of D Day.**  
RESOLVED to participate in the Spitfire Flyover for the 80<sup>th</sup> Anniversary of D Day up to a cost of £500.
89. **To approve the purchase of a laptop at a cost of £599 (exc VAT)**  
RESOLVED not to purchase of a laptop at a cost of £599 (exc VAT)



90. **To consider an accountancy package**  
**RESOLVED** that the Parish Council will wait for a recommendation from the General purposes committee prior to considering any Accountancy package.
91. **To note the cancellation of the Idverde Grass cutting Contract**  
**NOTED** the cancellation of the idverde Grass cutting contract.  
**RESOLVED** to accept the quote from Roots landscape for a one-off cut at a cost of £144 (inc VAT).
92. **To note the Play area inspection**  
**NOTED** the quarterly play inspection.
93. **To agree the purchase of 2 swing sets and safety surfacing**  
**RESOLVED** to accept the quote from Richard Randll Services at a cost of £9798.40.  
Plus VAT
94. **To consider the scheme of delegation and Terms of Reference not previously approved**  
**RESOLVED** to delegate this to the General purposes Committee.
95. **To consider the use of Parish Council Noticeboards**  
**RESOLVED** that the Parish Council noticeboards would be for Parish Council business only.
96. **To consider the following planning applications**
- 96.01 **23/02403/HSE**  
**Lantern Cottage Browninghill**  
**Erection of a detached triple garage**  
The Parish Council had no objection to this application.
- 96.02 **T/00461/23/TPO**  
**To The Rear Of 7 The Hawthorns**  
**Oak (T1): prune**  
The Parish Council had no objection to this application.
- 96.03 **23/01311/PREMN**  
**Better Basket Retail Limited**  
**New premise licence**  
The Parish Council had no objection to this application.
- 96.04 **To note the Appeal**  
**21/03332/FUL 23/00031/FUL APP/H1705/W/23/3323328**  
**West View Farm**  
**Erection of 3no detached dwellings with garages, parking and associated landscaping following demolition of existing stables/barn.**  
**NOTED**



- 96.05 **23/02609/LDPO**  
**8 Douro Close Baughurst**  
**Certificate of lawfulness for the proposed erection of a front porch**  
The Parish Council had no objection to this application.
97. **To agree the date of the next meeting on Thursday 30<sup>th</sup> November 2023 at 7.30 pm at Heath End Hall**  
**AGREED** the date of the next meeting as Thursday 30<sup>th</sup> November 2023 at 7.30 pm at Heath End Hall
98. **Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.**
99. **To consider staffing matters**  
**NOTED** a letter from ACAS regarding conciliation with Penny Waterfield

**Staff Employment**

**APPROVED** the terms and conditions for the new clerk.

There being no further items for discussion the meeting closed at 10.25pm



## Appendix A

### Hampshire County Councillor report

October 2023

#### 1. HCC financial planning this autumn

The financial challenges facing the County Council, and local government nationally, are well documented. Each year, it costs more to deliver public services, but the money received from central Government and council tax increases is not enough to meet the extra costs, which results in a deficit. High inflation and growing demand for local services means that in the two years up to the 2025/26 financial year, the budget shortfall is expected to rise considerably to £132m, one of the biggest deficits the County Council has ever faced.

Proposals this autumn set out options for how Hampshire County Council could close this budget gap and comes on top of over £0.6bn of spending reductions already delivered since the start of national austerity. Hampshire is in a better financial position than most other county councils, and while the Authority's finances are stable until 2025/26, future stability relies on central Government fundamentally changing the way that local government services are funded, or reducing what councils are legally required to deliver.

In the absence of any immediate Government action in this regard, Hampshire County Council must plan on the basis of closing the budget gap itself, applying a combination of tactics to help balance the books, including changing and reducing services and delivering only those services which the council must legally provide.

A final decision is to be made by the full county council in November. After this, some proposals may then be subject to furthermore detailed public consultation.

#### 2. Transforming in-house nursing and specialist care

A ten-week public consultation is now underway on proposals that would see £173 million invested over the next five to six years to transform and expand the future of nursing and specialist accommodation directly provided by HCC for the county's growing older population. The proposals recommend concentrating on the delivery of specialist nursing care, complex dementia care and short-term support – to either prevent a hospital admission or support a hospital discharge, so ensuring care could be provided more cost effectively.

The proposals include:

- building new nursing homes in Havant, Winchester and the New Forest
- modernising and expanding care at existing homes in Basingstoke, Aldershot and Emsworth
- withdrawing over time from the direct provision of residential care, with the closure of a number of the council's older homes.

More detail and a link to the consultation can be found at

<https://hampshirecc.welcomesyourfeedback.net/s/HCC-Care2023>.



The consolation closes on 12 November 2023 with a final decision expected in February next year.

### **3. Countryside Services – Parish Pages**

Parishes, town councils and other local groups may find the [Parish Pages](#) page on the HCC website a useful source of countryside information, including opportunities for grants and funding, information about Parish Pollinators, becoming a Volunteer, Countryside Canines and a guide to rights of way for parishes and communities. In addition, the Definitive Map is useful in identifying and locating rights of ways –

[www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap](http://www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap)

### **4. Increased payments to local residents hosting Ukrainian families.**

The county council has announced that it will be paying an extra £200 per month to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, until the end of March 2024. This takes the monthly payment to £700, which is above the Government's current guidance for local authorities.

### **5. Funding to save the UK's rarest orchids.**

Hampshire County Council has secured £98,000 funding from Natural England to help rare helleborine orchids to thrive. The conservation project aims to create protected habitats for the endangered plants at sites in East Hampshire.

### **6. Older Driver Awareness Week**

2 October marks the start of Older Driver Awareness Week. Hampshire County Council are running two webinars this week which may be of interest:

Tuesday 3 October 2023 13.00 to 14.15  
[Ageing Effects on Driving'](#)

[Register for 'Compensating for](#)

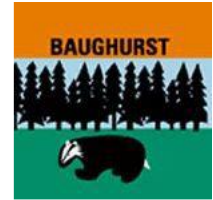
Thursday 5 October 2023 10.00 to 11.15  
[Safe as You Think It Is?'](#)

[Register for 'Is Your Driving as](#)

### **7. New police stations for Hampshire**

The Police and Crime Commissioner for Hampshire and the Isle of Wight, Donna Jones, has announced a plan to open ten more police stations and front counters over the next eighteen months, with the aim of increasing police visibility and making them more accessible to the public.

The number of police front counters will increase from 13 to 23, with new front counters in Cowes, Portsmouth Central, Park Gate, Petersfield, Totton, Ryde, Yateley, Eastleigh, Cosham and Gosport.



## **Report from Cllr Mike Bound to Baughurst Parish Council**

I have listed below the Executive decisions to be taken under the newly published plan; whilst I know you like reports from councillors to be directly related to Baughurst, these decisions, albeit at arm's length, will impact on the area and its residents.

- Manydown MDV LLP overarching business plan decision date imminent
- Renewal of public space protection order – dog fouling, decision due Nov 2023
- Customer experience strategy – decision due Nov 2023
- Digital strategy – decision due 5<sup>th</sup> Dec 2023
- Local Plan update (agree draft plan for consultation) decision due 9<sup>th</sup> Jan 2024
- Aquadrome business case – (preferred option), decision date due 9<sup>th</sup> Jan 2024
- Biodiversity net gain – decision date 6<sup>th</sup> Feb 2024
- Annual property plan decision due 6<sup>th</sup> Feb 2024

Any councillor wanting additional information regarding the above I would encourage to look at the BDBC web site.

Since your last meeting and my report, I have been busy with residents' concerns and this includes a question referencing what was happening with the end of Heath End Road where a lot of vegetation was stripped out of the plantation area there, a new access constructed, and the area fenced with an access gate. Both HCC and the Borough have been involved along with all Borough Councillors and our Hampshire County Councillor. It is now a matter of waiting to see what the various council officers come up with from their investigations. I have also asked HCC lighting contractor to cut back the vegetation around lamps 26 and 27 and West Berks to see to adjacent lamp 69 – little light is seeping past the overgrowing branches to illuminate the footway below.

## **Borough Council Report by Kerry Morrow**

I'm happy to report that the Health Suite at Tadley Pool is currently undergoing its 200k refurbishment. I will be monitoring the progress and making sure that we are getting value for money. Next step is to push for the capital expenditure on the hybrid heating to be actioned. The Borough haven't had any complaints in about Tadley Health and Fitness, which is a good sign. Any feedback would be appreciated.

I will be presenting the Leisure Recreational Needs Assessment and Sports strategies in November at an all members briefing. I will be encouraging members to study the strategies and provide positive feedback. The LRNA is a piece of evidence that determines where there is a need for sporting provision in the Borough and this should align with resident's views of the sporting need in their area. The playing pitch strategy and the evidence from the LRNA was used to access grant funding for the Artificial Grass pitch at the Hurst.

## **Council Plan agreed to at Full Council**

Happy to report the Council plan has been agreed at full council. Our Focus will be on listening to our residents and driving forward delivery.



### **Supporting community and voluntary groups to strengthen their service**

More than 20 community and voluntary groups across the borough are now benefitting from £188,000 of funding from Basingstoke and Deane Borough Council to strengthen their organisations, via the Strengthening Communities Grant Scheme.

Examples in the ward include:

Kingsclere Community Association will use its £4,000 grant to improve promotion of the Fieldgate Centre to increase income from hires, recruit additional volunteers and raise awareness of activities taking place.

Tadley and District Community Association will look to improve the community centre's online presence and better market the centre to generate more income with funding of £6,000.

### **Funds**

Please spread the word and get in touch about the funding opportunities below.

#### **Councillor Community Grant Schemes**

I have spent my allocation on the Baughurst repair Café, Tadley CA and possibly an environmental group based in Axmansford. But other Councillors will have funding left.

#### **Pride of Place Fund**

The Basingstoke and Deane Pride in Place Fund (the Fund) aims to support local not-for-profit organisations with delivering new and innovative projects that will enhance the living environment and quality of life of residents of the borough of Basingstoke and Deane.

Up to 25K either capital or revenue or a combination [Pride in Place Fund \(basingstoke.gov.uk\)](https://www.basingstoke.gov.uk)

Parish and Town Councils can apply to the Fund as long as the project or activities for which funding is being sought are not part of their statutory duties.

Deadline for applications: 19<sup>th</sup> November.

You can email below for help and advice: [ukspf@basingstoke.gov.uk](mailto:ukspf@basingstoke.gov.uk)

#### **Rural Prosperity Fund**

Not-for-profit community and voluntary sector organisations and small and micro businesses located in the rural areas of the borough can apply for up to £30,000 of funding for capital projects that will improve community facilities and amenities, support the diversification of the rural economy, enhance visitor infrastructure and experience, accelerate the adoption of new production technologies and help mitigate the impacts of climate change.

[Basingstoke and Deane Rural England Prosperity Fund](#)

[Basingstoke and Deane Rural England Prosperity Fund for micro and small businesses](#)

Email to discuss: [ukspf@basingstoke.gov.uk](mailto:ukspf@basingstoke.gov.uk)

Deadline: 10 December 202





## Appendix C Financial Update

### BAUGHURST PARISH COUNCIL

Receipts and Expenditure Statement as at: 01 October 2023

Income		Expenditure	
Precept	£54,000.00	Salaries & Associated	£11,532.30
Grant – grass cutting	£5,488.14	General Administration	£4,850.44
Interest (BDBC) Bank	£2,315.82	Grants	£800.00
Bank Interest	£189.58	Open Spaces Trees	£5,750.00
BDBC Bench Grant	£999.00	Grass cutting	£1,042.17
CIL	£4,388.45	Open Spaces Maintenance	£12,441.41
Pineapple field	£534.00	Open Spaces Others	£1,273.25
Grants - Other	£400.00	Pineapple Field	£0.00
VAT Repaid (to March 23)	£2,852.52	Highways & Rights of Way	£0.00
		CIL Expenditure	£0.00
VAT Reclaimed 23/24	£2,514.01	Other	£40.00
<b>Receipts Total</b>	<b>£73,681.52</b>	VAT	£4,012.23
		<b>Expenditure Total</b>	<b>£41,741.79</b>
<b>Excess YTD</b>	<b>£31,939.73</b>		

Balance Sheet as at: 01 October 2023

Balance brought forward	£113,844.04	Current Account	£3,979.56
		Premier Account	£53,584.64
		Petty Cash	£0.00
Excess YTD	£31,939.73	BDBC Reserve Account	£91,599.59
		Less: unrepresented	£3,340.00
<b>Totals</b>	<b>£145,803.79</b>		<b>£145,803.79</b>

Committed Spend to Year End	£5,739.91
Planned Spend to Year End	£41,814.53
Predicted Funds at 31st March 2024	£98,249.35

#### Payments approved by Council but not yet paid

	Net	VAT	Total	Allocation
Hazn - Tree remedial work - from survey	£2,800.00	£560.00	£3,360.00	Tree Survey & Works
			<b>Unpaid Total</b>	<b>£3,360.00</b>

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For Baughurst Parish Council



## Appendix C Payment Requests

### BAUGHURST PARISH COUNCIL

#### Payments to be approved by Council

<u>Already Presented</u>	Net	VAT	Total
Regency Payroll	£18.69	£3.74	£22.43
Hugo Fox - web site support	£19.99	£4.00	£23.99
Info Commissioners Office	£35.00		£35.00
Tesco Mobile	£8.58		£8.58 Expected 22/10
Microsoft Support	£9.40	£1.88	£11.28

<u>Unpresented</u>	Net	VAT	Total	Allocation
Expenses Clerk Sep 23 - Mileage	£9.90		£9.90	General Administration
Nash - Birch Reduction	£520.00	£104.00	£624.00	Trees - Maintenance
Nash - Branch removal	£90.00	£18.00	£108.00	Trees - Maintenance
Expenses - Theatre token PW	£105.83	£1.17	£107.00	General Administration
Expenses - Lead Acid Batteries	£39.96	£7.99	£47.95	General Administration
BDO LLP - External Audit	£315.00	£63.00	£378.00	General Administration
Heath End Hall Bookings	£36.00		£36.00	General Administration
Vita Play - Inspections	£84.00	£16.80	£100.80	General Maintenance
idverde - August grass cutting	£521.08	£104.22	£625.30	Grass Cutting
idverde - September grass cutting	£521.08	£104.22	£625.30	Grass Cutting
Payroll - October 2023	£693.26		£693.26	Salaries & Associated
PAYE October 2023	£188.39		£188.39	Salaries & Associated
Pension October 2023	£0.00		£0.00	Salaries & Associated

**Unpresented Total £3,543.90**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signed: \_\_\_\_\_ Date: \_\_\_\_\_

For Baughurst Parish Council