

# Stowe Nine Churches Parish Council

Chairman: Mrs Sharon Henley

Acting Parish Clerk: Tony Teague  
High View, Main Street  
Upper Stowe  
NN7 4SH  
07831 582824

## Minutes of the Ordinary Meeting held on 29<sup>th</sup> October 2018

**Present:** Chairman S Henley,  
Cllr A Brodie, Cllr T Sanderson, Cllr T Teague, Cllr A Taylor, Cllr J Hillyard, Cllr D Lane  
Cllr J Amos, Syed Shah (Costain Galliford Try, Public Liaison Office)  
4 Parishioners

### **Minutes:**

1345. Approval of apologies for absence. **None**  
Due to personal reasons the Parish Clerk was unable to attend
1346. To receive declarations of interest for items on the agenda.  
**None**
1347. To receive and approve the minutes:  
i. Of the Ordinary Meeting dated 17<sup>th</sup> September 2018  
**Resolved: Approved Unanimously. The Chairman signed the minutes as a true and accurate record of the meeting.**
1348. Matters arising from previous minutes for update only.  
i. To provide retrospective approval for the VDS to be issued to DDC  
**Resolved: Proposed Cllr Lane, Seconded Cllr Taylor**  
ii. To discuss the Clerks resignation  
**Resolved unanimously that we should release the Clerk as soon as practical and preferably before the next PC meeting, after allowing for handover of work to Parish Council members; Cllr Henley to initiate the process**  
iii. To agree a forward plan to replace the Clerk  
**Resolved: Unanimously agreed, that we will seek an experienced Clerk to commence in the new financial year, and that in the meantime the Clerk's duties will be shared between members of the Parish Council; Cllr Teague to be appointed (unpaid) Acting Parish Clerk with immediate effect**  
iv. To receive an update regarding dog fouling  
**Resolved: Cllr Amos to seek a response from the DDC Dog Warden as to local signage and request that she rings the Chairman.**
1349. Planning applications received.  
i. To discuss planning applications, approvals & updates  
**None**
1350. Village Design Statement.  
i. To receive a progress report from Cllr Teague  
**Cllr Teague confirmed that all updates requested at the Working Party meeting held in September had been incorporated and all copyright approvals received. The updated VDS had been released to Working Party members and submitted to DDC so that the process of review towards eventual adoption could commence.**

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- ii. To decide if any further action is required  
Cllr Teague proposed that the VDS should now be placed on the PC website with a clear statement saying that it had been approved by the PC but was not yet adopted by the Planning Authority.  
**Resolved: That the VDS will be used as a benchmark against which to judge future planning applications pending its formal adoption by DDC, and that the current version should be posted to the PC website. Proposed Cllr Henley, Seconded Cllr Hillyard**

### 1351. Finances.

- i. To agree who should be added to the bank account to request/ authorise payments  
**Resolved: Unanimously agreed that Cllr Hillyard be added, plus Cllr Teague as the Acting Parish Clerk; they will liaise with resigning Parish Clerk as to handover**
- ii. To discuss the 2019/20 precept and make a decision on how this should be progressed  
**Resolved: Cllr Teague to circulate initial drafts so as to prepare for a formal proposal to next meeting**
- iii. Statement of accounts/accounts for payment
- iv. To receive the statement of account at Lloyds Bank  
**Clerk reported that the bank balance is currently £3264.89**
- v. To report the 2018/19 Budget vs Actual spend  
**Clerk had circulated the updated finance spreadsheet ahead of the meeting, which showed the following figures:  
Budget £4500  
Spend YTD £3452.66  
Balance £3264.89**  
**Cllr Teague observed that whilst we appeared to be ahead of budget at this point, it needed to be remembered that there were monies due to the clerk arising from additional hours worked during the first quarter which had yet to be paid. This would mean that our year end reserves position would not be much improved over the previous year.**
- vi. To approve payment requests:
  - i. Hall Hire -£120  
**Resolved: Proposer: Cllr Teague Seconded: Cllr Brodie**

### 1352. Compliance.

- i. To discuss the issue regarding website compliance  
**Resolved: Cllr Teague to request a policy statement to go onto the website from NCALC**

### 1353. Community Defibrillators.

- i. To receive an update regarding maintenance  
**Noted: Jo Dixon & Ken Bird confirm that both machines are in good order**

### 1354. Radar memorial update.

To receive an update regarding damage to the bollard and planned maintenance  
**Noted: Romer Adams reports that the memorial is fine, and that the bollard which suffered impact damage would be re-concreted back into place**

The repair works to the Radar Memorial are kindly being funded and completed by Romer Adams and a colleague.

**Resolved: Cllr Henley proposed that a small gift should be purchased by way of a thank you from the PC for his continued stewardship of the memorial on our behalf. This was agreed unanimously.**

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1355. Northants County Council

**Nothing to Report**

1356. Daventry District Council.

- i. To receive an update on the Local Government Reform West Northamptonshire
- ii. To discuss the opportunity to apply for a capital grant for the village school rooms
- iii. To communicate plans for Christmas Waste & Recycling
- iv. To discuss the Rough Sleepers survey

**All Noted**

1357. Footpath Warden Report.

- i. To receive an update regarding replacement for this role  
**Noted: no interest received to date from the ad. placed on Facebook**

1358. NCALC.

- i. To receive an update from Cllr Taylor regarding her training  
**Noted**

1359. Roads

- i. To discuss the issue of the poor road surface on the narrow road from Church Stowe to the A5  
**Noted: Cllr Brodie advised that NCC Highways had marked up the areas to be repaired**
- ii. To make a decision regarding a proposal received from Northamptonshire Highways to apply for a 30mph speed limit request  
**Unanimously agreed that if we are eligible despite the lack of street lighting, then we support the proposal, however, we are keen not to have an over-proliferation of signs; Chairman to seek clarity from NCC on this point & bring back to next meeting**
- iii. Costain-Galliford-Try's Public Liaison Officer, Syed Shah, provided information regarding the M1 Junctions 13 -16 Smart Motorway scheme which has started and will run until 2022. He agreed to provide details of overnight closures & agreed to give a presentation at the PC open / annual meeting on Monday 13<sup>th</sup> May 2019. Also noted that Cllr Amos provided information on an A5 overnight closure 6 – 7 Nov between Weedon and Kilsby

1360. Broadband

To receive an update from Cllr Sanderson

Cllr Sanderson reported that Gigaclear are now saying that they will not start work until June 2019 (was previously October 2018).

Agreed Cllr Sanderson to invite Gigaclear to speak at our meeting & also to take up the delay with NCALC

1361. Future meeting dates.

10 December, 28 January, 11 March, 8 April, 13 May (AGM, Annual Parish Meeting & Ordinary Meeting), and NEW - 24 June, 5 August, 16 Sept, 28 Oct, 9 Dec 2019.

**Meeting closed at 20:45**