

# Atcham Parish Council

Clerk: L Pardoe  
atchampc@gmail.com  
01743 718695

Chairman: Colin Wildblood  
15 The Glebe  
Atcham  
SY5 6QL  
01743 762374

Parish Council Meeting  
To be held via ZOOM on Wednesday 9<sup>th</sup> September 2020  
Starting at 7.30 pm.

## MINUTES

1. Chairman's welcome, the chairman welcomed all to the meeting. As this was a virtual meeting he asked all members to identify themselves and state if they had any pecuniary Interests for the meeting.
2. Present Councillor C Wildblood-chairman Councillor C Morris –vice-chairman Councillor S Shedden Councillor R Trow Councillor J Caswell joined the meeting with audio only Also present Shropshire Councillor C Wild and L Pardoe clerk to the Council. Apologies were received from Councillor A Home-Roberts.
3. Election of Chairman Councillor C Morris propose that Councillor C Wildblood be elected as Chairman this was seconded by Councillor S Shedden and agreed by all members
4. Election of Vice-Chairman Councillor J Caswell proposed that Councillor C Morris be Vice-chairman this was seconded by Councillor C Wildblood and agreed by all members present.
5. Election of representative to outside bodies
  - SALC. It was agreed that this would be Councillor S Shedden
  - Community Speedwatch It was agreed that this would be Councillor S Shedden
6. Declarations of Pecuniary Interest Councillor Wildblood declared an interest in Finance Item 16d
7. Public Session. There were no members of the public present.
8. Confirmation and acceptance of the minutes of the meeting on Wednesday 11<sup>th</sup> March 2020 & Wednesday 5<sup>th</sup> June 2020. It was agreed that these were a true and accurate record of the meeting proposed by Councillor S Shedden and seconded by Councillor C Morris and agreed by all members present.
9. Clerk to report on matters arising not covered on the agenda. The clerk reported that Shropshire Council was looking to solve the ownership of fence at the old bridge. They agreed that it needed to be made safe but they thought that as English Heritage gave permission original then it was probably them we need to approach. The Parish Council had put the bench there and also requested a bin at the site. Clerk to follow this up.  
She had also received and e-mail from Radio Shropshire looking for nominations for Community Champions to be chatted to on air. C Wildblood was nominated for his work with the bowling club and j Caswell as nominated for her work with the Village Hall.  
She had received an e-mail from ASKC advising that the Councils continue to use virtual platforms to hold their meetings.
10. Shropshire Councillors report .Councillor C Wild reported that the Buildwas Power Station site application had been submitted. Shropshire Council were going through the proposed traffic plans in detail. Councillor Wild is trying to get a meeting for all parishes involved along with Harworth and Council Officers. The B4380 is going to be resurfaced towards the end of October.
11. Council to consider a response to the following consultations
  - Shropshire Local Plan Councillor C Wild explained that this consultation was on the policies more than the sites. She suggested that a policy that the Parish Council might like to look at

commenting on was the policy relating to the mobile phones signal. Member agreed to look at this and comment back to the clerk.

12. Police Report; circulated to members electronically. There was no Police Report.
  - Councillor Shedden to report on Community Speedwatch. This has stopped for the present. There are not enough volunteers who are able to do this at the present time. If we can get the volunteers that Mark will train them. We are unable to have the speed camera as we have Community Speed Watch and you can only have one of the traffic slowing measures.
13. Council to review the following policies and documents-These documents have all been adopted this is the annual review of them. Members agreed to re-adopt all the following policies “enbloc” proposed by Councillor S Shedden, seconded by Councillor C Morris and agreed by all members present.
  - a. General Risk Assessment Documents
  - b. Financial Risk Assessment Documents
  - c. Assets Register
  - d. Complaints Procedures
  - e. Freedom of Information Policy
  - f. Retention of Documents Policy
  - g. Financial Standing Orders
  - h. Revised Standing Orders
  - i. Privacy Policy
  - j. Clerks/Councillors protocol
14. Highways Matters. There was nothing to report at this time.
15. Planning Matters;
  - a) Clerk to report on previous applications
    - Reference: 19/02720/FUL; Land east of Passey Close; Awaiting decision
  - b) Council to consider new applications. At the time of writing the agenda there are no new applications.
16. Finance
  - a) Council to pay the accounts as presented by the clerk. The council agreed to pay the accounts as presented by the clerk proposed by Councillor C Morris, seconded by Councillor S Shedden
  - b) Council to ratify the payments made on line by the clerk for the Parish Council. . The council agreed to ratify the online payments as presented by the clerk proposed by Councillor C Morris, seconded by Councillor S Shedden
  - c) Council to accept the Bank Reconciliation for August 2020 as presented by the clerk. The council agreed to accept the Bank Reconciliation as presented by the clerk proposed by Councillor C Morris, seconded by Councillor S Shedden  
*Councillor C Wildblood left the meeting at this point*
  - d) Council to consider grant application received from The Malthouse Bowling Club After discussion the Council agreed to award the full £1500.00 to the Bowling Cub for their water sprinkling system from their CIL fund proposed by councillor C Morris, seconded by Councillor R Trow and agreed by all members present.  
*Councillor Wildblood returned to the meeting.*

The Council agreed to open a new Bank Account for the CIL money received from Shropshire Council
17. Correspondence-to be circulated to members- this was noted
18. Parish Matters
  - Councillors had no matters to report.
19. Date and time of next meeting; Wednesday 11<sup>th</sup> November 2020. This would be Via Zoom given the new restriction on over 6 people meeting in public.
20. The Chairman thanked them all for attending and closed the meeting at 8.20pm.

*On 4th April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct*

*meetings remotely. Members of the public may access these meetings through the Zoom platform by sending an email to the Parish Clerk at [atchampc@gmail.com](mailto:atchampc@gmail.com) stating their device type and whether they wish to contribute audibly or visually and audibly. In response the Parish Council will provide the Meeting ID, password, and the time of the meeting. This request needs to be with the clerk at least 36 hours before the meeting is due to start.*

*The rules for members of the public to speak will be the same as normal meetings, that is, during the opportunity to do so in the agenda item allotted for the purpose. Due to time limitations the speaker should limit their question/presentation to 3 minutes*