

## **FREELAND PARISH COUNCIL**

### **MINUTES OF AN ORDINARY MEETING OF FREELAND PARISH COUNCIL, HELD ON THE 15<sup>TH</sup> OCTOBER 2018, IN THE NEWELL ROOM, FREELAND, IN THE COUNTY OF OXFORDSHIRE AT 7.30PM.**

<b>PRESENT:</b>	Chairman:	Peter Newell
	Vice-Chairman:	Robert Crocker
	Councillors:	Tim Webster, Peter Foster, Mary Ann Canning, Matthew Ruddle, Véronique McCoy.
	District Councillors:	Merilyn Davies (till 8.15pm), Alaa Al-Yousuf (from 7.45pm – 9.00pm)
	County Councillor:	Liam Walker (from 8.25pm – 9.00pm)
	Clerk:	Lisa Smith

#### **1. PUBLIC PARTICIPATION SESSION**

No residents were present for this session.

**Community Resilience** - Two representatives from Scottish & Southern Electricity Networks (SSEN), Chelsie Bickford and Simon Olliffe were in attendance and gave a very brief presentation about how they can help communities become more resilient in the event of a power cut. They explained that they are able to provide emergency electricity supplies in the form of a generator, and refreshment provisions during a prolonged power cut. SSEN representatives also explained about their Priority Service Register that residents can register with should they have certain needs. Those eligible to join the Priority Services Register are:

- Those dependent on electricity for home medical care eg kidney dialysis machine/ventilator;
- Those who have a chronic illness or short-term medical condition eg those recovering from a major operation;
- Those who are disabled;
- Those who have special communication needs eg blind, partially sighted, deaf or hard of hearing;
- Those who have children under 5 years old;
- Those who are over 60 years old.

To register with the priority service, residents can call 0800 294 3259 from a landline or mobile or call 08003165457 from a text phone.

Some information booklets were given out which would be placed in the Little Free Library about how to register with the Priority Service and further information about keeping safe during a power cut would be placed on the village website. After a brief discussion, Council agreed to take up the offer of a generator to be provided and provided contact details so that the village hall may be opened as a safe haven for residents to go to in the event of prolonged power outages.

The two representatives then left the meeting at 7.45pm.

#### **2. TO RECEIVE APOLOGIES FOR ABSENCE – Bill Phillips - away.**

#### **3. CODE OF CONDUCT:**

##### **3.1 TO RECEIVE ANY AMENDMENTS TO THE REGISTER OF MEMBERS' INTERESTS**

There were no amendments to the Register of Members' Interests.

##### **3.2 TO RECEIVE ANY DECLARATIONS OF INTERESTS FROM COUNCILLORS FOR MATTERS TO BE CONSIDERED AT THE MEETING**

Tim Webster (personal) as having a local business.

Robert Crocker (personal) as a member of Freeland Charitable Foundation (FCF) and as having a local business.

Matthew Ruddle (personal) as a member of the Freeland Scout's Committee.

Véronique McCoy (personal) as a member of the Freeland Village Hub Committee.

All of them signed the book accordingly.

#### **4. APPROVAL OF MINUTES**

##### **4.1 To approve and sign as a correct record the Minutes of the Ordinary Meeting held on Monday 17<sup>th</sup> September 2018**

The Minutes of the Ordinary Meeting held on 17<sup>th</sup> September 2018 were approved and signed as a true record of those proceedings.

#### **5. URGENT BUSINESS**

There was no urgent business to report.

#### **6. MATTERS ARISING FROM THE MINUTES**

##### **6.1 Mobile coverage in Freeland – to receive an update on progress to improve mobile signal and to note response from Waldon Communications and to consider their request for alternative site suggestions for new mobile mast**

Peter was hoping to speak to the contact at Waldon in the next few days to find out their level of interest in a site in Freeland. The suggestion of locating a mast at the Garden of Remembrance on the right-hand side was felt to be very suitable and would enable the mast to be screened by some of the mature trees already located on site. The only concern was that under the new legislation, any other telephone operator could add their equipment onto the mast without having to gain the Parish Council's consent, which would mean the height of the antennae would increase by 5m each time an operator was added. This would take the antennae well above the tree line. It would also need a base area of approx. 3 square metres. After a brief discussion it was agreed that Peter F would speak to Waldon about the suggested site and its sensitivities and see if a proper proposal and location plan with drawings could be obtained for the Council's perusal.

**Action:** Peter F to contact Waldon as above.

##### **6.2 Freeland Methodist Church: To receive an update on future of Methodist Church**

There was nothing further to report, the Village Hub Group were currently working on a number of initiatives and there was still no further news yet on the sale of the Church.

As Marilyn had to leave early, it was agreed to take her District update next, then the rest of the agenda followed as normal.

#### **8. REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**

Marilyn gave an update on the ongoing casework she was working on.

Marilyn had arranged a meeting at the Yeoman pub on 22<sup>nd</sup> October at 6.00pm for any residents to come along and speak with PCSO Phil Workman about setting up a no cold caller zone in Freeland and the problems recently experienced with aggressive "Nottingham Knockers". She would also have some no cold caller stickers to hand out.

Following a conversation with Dominic Hare, the CEO of Development at Blenheim, it was reportedly likely that Gladmans would lodge an appeal against the Local Plan and request a judicial review. However, it was noted the judicial review could only be based on the procedure followed, and not on the actual content of the Local Plan. They had 6 weeks to lodge a challenge to the Local Plan from the 27<sup>th</sup> September, so by the November meeting date it would be known if this had been formally lodged. Blenheim were also considering withdrawing the appeal for the Pye North field, and to challenge the Eynsham Garden Village site, although it was reported that Blenheim's ultimate desire was to join Hanborough and Freeland together at some point in the future. It was also reported that CEG wished to build homes right up to the edge of the rear of Pinsley Wood, with access to the A4095, and this would also be done via Blenheim.

Marilyn was then thanked for attending the meeting and left at 8.15pm.

##### **6.3 GDPR – to update on progress and to update on Councillor email addresses**

The Clerk and Chairman were due to attend a GDPR training course on the 17<sup>th</sup> October about what further action needed to be taken to ensure compliance. It was hoped to gain some clarification about what else then needed to be done.

##### **6.4 Little Free Library – to update on fundraising for a new larger Library**

It was reported that a donation of £531.90 had been received from the Teddy Girls from funds raised at their Michaelmas coffee morning and sale held on 29<sup>th</sup> September which was to be put towards a new Little Free Library. Councillors were very appreciative of this donation and a letter of thanks had been sent to the Teddy Girls.

**7. PLANNING - Applications received & WODC Decisions plus:**

**7.1 Applications Received:** None.

**7.2 Applications Approved:** None.

**7.3 Applications Refused:** None.

**7.4 Applications Withdrawn:** None.

**7.5 Eynsham Neighbourhood Plan – invitation to comment on the Eynsham Neighbourhood Plan by Friday 16<sup>th</sup> November – details emailed around**

Details of the Eynsham Neighbourhood Plan had been circulated via email to all Councillors. It was noted that within the plan it stated that Eynsham residents were shocked to see their housing allocation for Eynsham increase from 250 to 3,200 during the time the plan was in progress. After a brief discussion Council agreed not to submit a response.

**7.6 Barnard Gate Garden Village Planning Application – to note this application will be heard at the WODC Development Control Committee on Monday 10<sup>th</sup> December at 11.00am – details emailed around**

Details of the above had been circulated via email to the Councillors for their information. The Barnard Gate Garden Village planning application was due to be heard at the WODC Development Control Committee on Monday 10<sup>th</sup> December at 11.00am.

**7.7 WODC – Adoption of West Oxfordshire Local Plan 2011- 2031 confirmed – details emailed around**

The WODC Local Plan had officially been adopted by WODC on the 27<sup>th</sup> September. Details of this confirmation had been emailed around and was duly noted.

**8. REPORT OF COUNTY AND DISTRICT COUNCIL BUSINESS**

Alaa gave an update about a number of items including the planning appeal for Oliver's Garage in Long Hanborough that had been refused on the basis of lack of affordable housing allocation and insufficient S106 funds. The Hanborough Manor School expansion was still being explored although there were ongoing issues with land swaps with OCC. The school expansion was only for the foundation years, so the older children were likely to have to come to Freeland.

A Water Day had been held to explore the problems of sewage pollution in the River Windrush and various representatives from the Environment Agency, Thames Water, WASP campaign group were in attendance, as well as Robert Courts MP, District Councillors and County Councillors. The conclusion of the day and reports would all be published and another water day would be held in a year's time, whilst changes in regulations and legislation were to be investigated.

Alaa was also investigating a community minibus in Freeland and had placed an article in the Grapevine this month to ask for expressions of interest and volunteer drivers.

The County Council update from Liam included information about an upcoming meeting regarding the new A40 park and ride, continuing the proposal that Cuckoo Lane would only provide emergency access to the site. Councillors felt that this was ludicrous. Liam has already highlighted this as an issue and would reiterate it again. Structural patching work was due to be carried out on Cuckoo Lane once the Thames Water pipe replacement work was completed (this was due to be completed early November). The Hanborough Station was due to have its platform extended to 105m, this would be done overnight on 25<sup>th</sup> November. The station car park was also due to be extended. The missing chevron had not been done, and the issue of the school trees at item 11 was acknowledged as Liam had spent time previously looking into this matter regarding tree ownership. Liam was asked if funds from his Councillor Priority Fund could be used to assist the school, or if he could divert funds already given to the Village Hub group that weren't currently being utilised, but this was unfortunately not possible.

Liam and Alaa were then thanked for attending and left the meeting at 9.00pm.

## **9. FINANCIAL MATTERS**

### **9.1 Presentation of the monthly financial report**

The monthly financial report was presented to the Council showing details of the bank balance at 29<sup>th</sup> September 2018 and the receipts and payments received or paid out in the last month. The bank statements were checked and signed by the Chairman (in Bill's absence).

### **9.2 Approval of invoices for payment (to include approval of purchase of poppy wreath for Remembrance Day)**

The Council approved invoices for payment as listed on the invoices sheet distributed with the meeting papers. Council approved the payment of £17.00 as a donation to the British Legion for a poppy wreath for Remembrance Day. Council therefore **resolved** to approve all of the following invoices for payment:

<b>Cheque Number</b>	<b>To whom paid</b>	<b>Details</b>	<b>Amount (£)</b>
102496	Freeland Village Hall Bookings	Hall hire 15.10.18	£12.50
102497	Lisa Smith	Clerk's salary October 2018	£908.75
102498	Shaw & Sons Ltd	New GOR record of interments book	£214.80
102499	Moore Stephens	Audit fee	£402.00
102500	Bill Phillips	Litter picking July/Aug/Sept	£250.00
102501	Ubico	Weekly empty of litter bin on field	£212.28
102502	WODC	Field mowing 06.06.18 & 18.06.18	£176.18
102503	OALC	GDPR training course x 2 places 17.10.18	£96.00
102504	WODC	Dog bin emptying 01.04.18 - 30.09.18	£97.64
102505	RBL Poppy Appeal	Poppy wreath for Remembrance Sunday	£17.00
102506	Geoff Booth	GOR signs & ramp installation	£690.00
		<b>Total:</b>	<b>£3,077.15</b>

### **9.3 Annual audit – update on progress**

The Clerk gave a brief update on the audit. The audit had now been completed and a completion notice had been received from the auditors with no issues arising. The Clerk was thanked for all the work she had done in getting the audit completed.

### **9.4 Any other financial business – None.**

## **10. PARISH COUNCIL STANDING ITEMS**

### **10.1 Play areas/Playing Field – to receive any reports: None.**

#### **10.1.1 Play equipment book – to receive any reports**

Robert had the book and would pass it to the Chairman. There were no problems to report.

#### **10.1.2 Playing field mowing - to receive an update on tractor registration, plus to consider queries raised by football club regarding payments to Club for maintenance of field – details emailed around**

The Clerk was still trying to sort out the tractor registration which was proving rather challenging. It appeared that the incorrect VIN number had been lodged with HMRC, and this needed correcting but could only be done by the manufacturer. The Clerk was in contact with George Browns to get this sorted out asap, but it was proving rather time consuming. The Clerk would continue to chase this up to get it finalised.

Following on from last month, the Football Club had raised a number of queries regarding the exact requirements for the field mowing and payment for things like tractor fuel and maintenance, plus whether they would receive payment for the mowing. After some detailed discussions, it was agreed that the Parish Council would pay for the tractor fuel and pay contractors for strimming and weed treatment of the field, plus any servicing or maintenance of the new tractor and mower. It was noted that in the past when a local contractor used to mow the field, an £800 payment was made to maintain not just the pitches but to mow and take care of the whole field. The Parish Council were keen that the Sports Clubs could have independence to tend the pitch the way they want to, using the safer and more reliable equipment that was recently bought, but they didn't feel it would be fair or

appropriate to expect the Sports Clubs to maintain the whole playing field. Councillors felt it would be fairer and better for all concerned to continue to pay WODC to cut the whole field on a regular basis, and then the trained Sports Clubs members could mow just the pitches and be responsible for these to the standard required to meet the League requirements. It was therefore agreed that the Sports Clubs could mow just up to the edges of the pitch to the standard they require, and the contractors (paid for by the Parish Council) would continue to take care of the rest of the field, including strimming the edges. The Clerk would write to the Sports Clubs to advise of this.

**Action:** Clerk to write to Sports Clubs as above and to chase up tractor registration.

#### **10.1.3 Concreted goal posts on field – to note installation of concrete goal posts on playing field**

The Football Club had apologised for the lack of communication regarding the installation of the concreted goal posts on the playing field. This installation was done as a result of new regulations from the Football Association which meant they could no longer use their old, freely movable, posts. The Club had assured the Parish Council that the new goals will be removed after games and stored securely. The goal post sockets had caps on, which would also be replaced after use. The sockets had been set just below ground level, so shouldn't cause a problem for the new mower, although it was noted one was possibly slightly too high. The Clerk would ask the Club to double check the height of them and to request the excess soil was levelled.

#### **10.1.4 New storage building on field – to update on progress from working group**

There was nothing further to report on this. Robert would contact Eynsham Park Sawmill to arrange a quote for a wooden-cladded building. It was also noted that the old gang mowers were still on the field and needed removing. A suggestion was made of giving them to the same resident who purchased the old tractor. Council **resolved** to approve this suggestion and Tim would contact the resident.

**Action:** Robert to obtain quote as above and Tim to contact resident about gang mowers.

#### **10.1.5 Tree planting by cricket nets – to further discuss a suggestion of planting a tree near the cricket nets to provide some much-needed shade for spectators – plan to be circulated re position of tree**

A plan had been circulated for a suggested location for the tree last month. The plan showed a tree at each end of the zip wire, plus a hornbeam by the cricket nets and two more trees by the climbing frame. After some discussion, Council **resolved** to approve the planting of 3 hornbeam trees, plus the trees received from the Woodland Trust, up to a limit of £1,000 expenditure. Mary Ann would arrange this. It was noted that the Gardening Club had approached the Chairman about contributing funds for one of the trees to mark the 20<sup>th</sup> Anniversary of the Club.

**Action:** Mary Ann to arrange tree planting as above.

### **10.2 Village Highway Matters – to receive any reports:**

#### **10.2.1 Highways reports- blocked drains along Wroslyn Road.**

The Clerk had reported a number of blocked drains along Wroslyn Road to Highways which would hopefully be resolved shortly.

#### **10.2.2 To update on getting overhanging trees and shrubs cut back on Eynsham Road**

This had not yet been done but should be done very soon.

#### **10.2.3 VAS Signs - to update on progress in getting two new VAS signs purchased**

A post for one of the new VAS signs had been installed near no. 41 Wroslyn Road, but it had been placed so that it was encroaching onto the path rather than in the agreed location on the grass verge, and a complaint from a resident about this being dangerous had already been received. The Chairman advised that he would ask for it to be moved.

**Action:** Chairman to ask if post can be moved to intended location on grass verge.

#### **10.2.4 Missing chevron sign on Eynsham Road bend – update on progress**

As already reported last month, Liam confirmed that the missing chevron had been added to the programme of works list so would be done in due course, although this would not be a high priority. The Clerk had contacted Mike Basley at Highways to see if he could assist following the Chairman's visit to the Highways Open Day. Liam would also try and chase this up and get it resolved.

**10.2.5 Overhanging trees and hedges – to consider two requests from residents re cutting back trees and writing to residents to request hedges are cut back to property boundary line**

Alaa confirmed that he had met with one of the residents and discussed about cutting back their hedge. They had recently had their contractor prune the hedge, and were happy to have it cut back more, but it was noted that because of the positioning of a telegraph pole within the hedge, it would be difficult to have it cut back much further. It was agreed that when it was cut next year, the resident would ask the contractor to cut it back as far as possible. Council agreed no further action was necessary.

**10.2.6 Playing field signs – to approve costs for 2 x new signs to be erected on Wroslyn Road each side of village hall**

Details and costings for the two new signs had been circulated to Councillors. Following last month's meeting, it had been agreed to see if the signs could have an arrow on them, rather than a chevron, which would hopefully make the signs slightly narrower. The Clerk had made enquiries about this, and whilst an arrow could be placed on the signs instead of a chevron, the width of the signs would not change. After further discussion, Council agreed to order a new sign to be placed at the entrance to Blenheim Lane just underneath the road nameplate that read "No Vehicular Access to Playing Field", instead of the signs with arrows or chevrons. The Clerk would arrange this.

**Action:** Clerk to order signs as above.

**10.2.7 Freeland Speedwatch – to note response received from Speedwatch team regarding carrying out Speedwatch without involving police**

Following the County Councillor's suggestion re continuing with Speedwatch activities without involving the police (as they currently do in North Leigh), a response has been received from the Speedwatch team to confirm that they were unwilling to carry out any Speedwatch activities without Police support as they would be vulnerable and open to potential abuse from drivers who may view them as vigilantes. Councillors duly noted this response and were sympathetic to their concerns.

**10.2.8 Complaint from resident re parking and event noise from village hall events – to consider additional points raised in complaint and to consider a suitable response**

A number of additional queries regarding the noise from the Village Hall and the dangerous and inconsiderate parking around the Hall had been raised by the concerned resident which were discussed at the meeting. The Parish Council unfortunately did not have any easy solutions to the problems that had been raised. The Councillors felt satisfied that the Village Hall Management Committee were taking the concerns raised very seriously and were continuing to discuss ways in which they could ease the problems, but they had not as yet come up with a workable solution to fix them. The Councillors emphasized to the Village Hall Management Committee Chairman the importance of the concerns raised and that this needed to be monitored closely and action taken as and when appropriate. The issue about air conditioning was not felt to be something they could take forward as it was deemed way too expensive for a Hall of our size, and doubt was cast as to whether funds from developers would be able to cover this, plus there would then be additional running costs to cover, as well as maintenance costs. No other parish council expenditure was identified to put on hold to enable such expenditure to be made. It was suggested that the Village Hall Management Committee needed to add something into the conditions of hire about when the doors and windows have to be open that the volume of music/entertainment was turned down accordingly. Robert agreed to take this to their next meeting for discussion.

With regards to the parking, Highways had previously categorically stated that, where there were objections from residents, then double yellow lines could not go ahead, and there was no right of appeal or possibility of overruling unfortunately. However, following the resident's suggestion of having a white line painted by the residents' driveways, it was agreed to write to the residents situated between Blenheim Lane and the Village Hall to see initially if they would like to have a single white line painted over their driveway, and if so, then an approach would be made to Highways to see if this could be done. The Clerk would write to the residents to gather their feedback about this suggestion. The garden centre was not felt to be a viable option for overflow parking, but it was hoped that residents would make use of the Garden of Remembrance for additional parking, and a note had been placed in the Grapevine asking residents to use the GOR for extra parking where possible.

Robert also reiterated the Management Committee's invitation to the residents to attend any of their meetings which were held on the second Monday of each month at 8.00pm in the Newell Room. The Clerk would reiterate this invite in her response to the residents.

**Action:** Clerk to respond to resident as above.

### **10.3 Footpath & Bridleway Matters/Footpath Book – to receive any reports**

#### **10.3.1 Footpath reports: Broken stile now removed by Nash Lane, fallen tree on BR2 has been reported to OCC.**

Robert had the book and would pass it onto Matthew. The broken stile in Nash Lane had been removed. No site visit from the Footpath Officer had taken place to discuss signage problems at FP8, FP9 and BR1, so the Clerk would contact Sarah Aldous at OCC. The fallen tree on BR2 had been reported.

**Action:** Clerk to contact Footpath Officer as above.

#### **10.3.2 To receive an update on any response received from OCC re footpath signage issues on FP8, FP9, & BR1**

No response had been received (see above).

### **10.4 Garden of Remembrance – to receive any reports**

No reports were received.

#### **10.4.1 To receive an update on the progress for the Garden of Remembrance to include update on order and installation of archway and ramp**

The disabled ramp had now been completed. The Garden would be ready for use from 1<sup>st</sup> November. Amended guidelines and fees had been circulated to Councillors prior to the meeting, and Council resolved to approve both of these documents. Mary Ann and the Clerk were due to meet with Reverend Tyler the following day to discuss the operation of the GOR and any helpful advice he may be able to offer. The Clerk would order the fountain pen and ink.

**Action:** Clerk to order items as above.

#### **10.4.2 To approve amendments to the GOR Guidelines for use, and amended Schedule of Fees, plus to approve purchase of litter bin and dog waste bin and dog fouling signs.**

In addition to the guidelines and fees being approved (see above item), Council also approved the purchase of a new litter bin and dog waste bin that could be placed near the GOR. The Clerk would order these items.

**Action:** Clerk to order new litter and dog waste bin.

### **10.5 Freeland Hall Management Committee – to receive any reports**

A very brief report was given, including an update about the finances of the Hall and that the new Velux blinds had been ordered.

#### **10.6 Disconnection of power to the Parklands Defibrillator box - To note that the power cable to the defibrillator box near the school/Parklands has been disconnected which puts the defibrillator batteries at risk if we have cold weather**

It had become apparent that the defibrillator in the phone box by the school had been disconnected. It is thought this was done in error when the Parish Council requested that the phone box by the village hall was disconnected, and the Parklands one was done instead. The Clerk had contacted BT payphones to ask for it to be reconnected asap, but BT were saying they did not know about the defibrillator being installed in the phone box and connected to the power supply which meant that BT have not been paying the power company the correct tariff.

BT have stated that a new contract would need to be signed for the defibrillator to remain connected to the power but at the moment BT were trying to find out if Powertek (who are their contractor's electrical company) have disconnected it, but, it was likely to take a little while. The Clerk would chase this up as necessary.

**Action:** Clerk to chase up reconnection as above.

**11. FREELAND PRIMARY SCHOOL - To consider request for donation from the school towards tree work and to discuss any other options that may be able to provide help to school – details emailed around**

An email request had been received from the school headteacher and school governors to request help with the funding of some major tree work that was required at the school.

Since the School became part of the Academy Trust, they had had to accept ownership of the row of trees adjacent to the school wall that had previously been the responsibility of Oxfordshire County Council for the past sixty years. A tree survey had been done and from the eleven trees, three of the trees need felling with immediate effect, with a further one recommended for removal. Apart from these there are a further seven trees that need removal of dead wood recommended within the next month.

With the school budget restraints, they were not in a position to be able to afford the work that was needed to ensure the trees were safe for the public without using funds allocated to the education of the children. In correspondence with the County Council it had been suggested that as the school had known about this potential ownership for a year then they should have budgeted for this work. However, unless drastic action against costs (eg staffing) was undertaken, the school had advised it was in no financial position to re-allocate the funds to cover what was necessary. The School were currently arranging quotes for the work, with the first quote being for approximately £2K.

After some discussion, Council resolved to approve a one-off donation of £1,000 to enable the School to get the most urgent work completed. The Clerk would arrange a cheque to be signed off.

**Action:** Clerk to arrange cheque for School.

**12. CORRESPONDENCE – To discuss and agree any actions arising from:**

(a) OALC update September – details had been emailed around.

(b) Village Pond – concerns had been raised from residents re the lack of water and overgrowth of bulrushes/weeds in the village pond. It was agreed to get a local contractor to trim the weeds and the bulrushes would be monitored. The lack of water was due to the very hot dry summer recently experienced. It was also noted that the willow trees needed pollarding, so Council approved getting a local contractor to carry this out. The Clerk would contact them and ask them to liaise with Robert.

**Action:** Clerk to contact contractor re tree pollarding and strimming work.

(c) WODC – Invite to Garden Village Forum – details had been emailed around and the Chairman would be attending.

Plus additional items received since agenda sent out:

(d) Speeding lorries through village – concerns had been raised by a resident regarding some HGV's that were speeding through the village. It was felt they may well be from the new development on the A4095 so it was agreed to write to Mears Homes to ask them to direct the lorries down Cuckoo Lane rather than through the village.

**Action:** Clerk to write to Mears as above.

(e) Poppy wreaths in Freeland – concerns had been raised by a resident as to how the poppy wreaths would be attached to the trees. Robert advised this was all in hand and no damage would be done to the memorial trees.

(f) Aggressive salesmen – concerns has been raised from a resident regarding an aggressive "Nottingham Knocker" at their door last week. A number of residents had also reported similar occurrences on the same day (Tuesday last week), plus a burglary had been reported in Parklands on the same afternoon (it was not known if the burglary was connected in any way to the callers). Marilyn had arranged for the local PCSO to hold a meeting at the pub and to hand out some no cold caller stickers – she was also investigating a no cold caller zone.

**13. CIRCULATION**

October circulation – out at meeting.

No September circulation.

May circulation – still out.

No June circulation.

**14. TO RECEIVE A MONTHLY UPDATE REGARDING FREELAND PRIMARY SCHOOL**

A brief update was given by the Clerk. The School Harvest Festival had been held at the church on 11<sup>th</sup> October. School trips were taking place tomorrow – Key Stage 1 children were due to visit the



Eynsham Fire Station, and Key Stage 2 children would be visiting the Corinium museum in Cirencester to support their topic on the Romans. A GB Athlete would be visiting the school on Friday to talk to the children, and a new prayer shack had been opened as a place for reflection for the children.

**15. ANY OTHER BUSINESS – FOR PRELIMINARY DISCUSSION ONLY**

None.

**16. DATE OF NEXT MEETING:**

**Next meeting would be Monday 19<sup>th</sup> November 2018, 7.30pm in the Newell Room (Precept setting meeting).**

There being no other business the meeting closed at 10.30pm.