

Tunstall Parish Council

Minutes of the Extraordinary Meeting of the Parish Council held virtually on
Tuesday 23 February 2021

Present: Cllr Lee Burgess, Cllr Vivien Rich, Cllr Louisa Roberts, Cllr Sarah Stevens

1.Election of Chairman

Cllr Rich proposed that Cllr Roberts act as Chairman. Cllr Burgess seconded this.
Agreed unanimously.
Cllr Roberts took the Chair.

Cllr Roberts proposed that Cllr Rich take the minutes in the Clerk's absence due to a prior commitment. Cllr Stevens seconded this. Agreed unanimously.

2.Apologies for absence

Apologies received from Cllr Hibben due to illness.

3.Declaration of Interest

There were no declarations of interest.

4.HR Matters

i.A discussion took place on the merits of the various providers put forward to support the HR committee work.

Cllr Burgess proposed that HR Services Partnership be appointed. Cllr Stevens seconded this. Agreed unanimously.

ii.Cllr Roberts proposed the Clerk, Mrs Wendy Licence, as the approved person to sign the Terms of Reference. Cllr Burgess seconded this. Agreed unanimously.

iii.Cllr Roberts proposed authorising 10 hours of support from HR Services Partnership. Cllr Stevens seconded this. Agreed unanimously.

5.Any Other Business

Cllr Roberts raised the issue of the Terms of Reference for the HR Committee needing review to allow for substitution and suggested this be put on the next meeting's agenda.

Cllr Burgess confirmed plants have been stolen from the planter next to Coffin Pond.

Date of Next Meeting

Monday 1 March 2021 at 7.30pm

There being no further business, the meeting closed at 19.44.