

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques entered as negative figures.

Name of smaller authority: NASH PARISH COUNCIL

County area (local councils and parish meetings only): SHROPSHIRE

Financial year ending 31 March 20xx

Prepared by (Name and Role): SUE JONES - CLERK

Date: 20/04/2021

	£	£
Balance per bank statements as at 31/3/21		
CURRENT ACCOUNT	4,283.2	

	4,283.19
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Petty cash float (if applicable)	0.00
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Less: any unpresented cheques as at 31/3/21 (**enter these as negative numbers**)

CHQ	307	(100.00)
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	-100.00
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Add: any un-banked cash as at 31/3/21

	0.00
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Net balances as at 31/3/21 (Box 8)	<u>4,183.19</u>
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