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The Minutes of the Virtual Meeting of Quatt Malvern Parish Council held on Thursday 28th January 2021 at 7.30pm.

158. PRESENT:

Cllr R.H.Brown
Cllr Mrs C.Hulland
Cllr R.M. Law
Cllr Mrs. J. Yates

159. ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Shropshire Councillor Mrs T. Woodward
Mr M. Halliwell, National Trust
A member of the Public

160 ELECTION OF CHAIRMAN FOR THE MEETING

In absence of the Chairman, Cllr L.Chitty, it was resolved that Councillor Mrs C.Hulland be elected as Chairman of the meeting. The Vice- Chairman, Cllr R.H.Brown was present but could only communicate via the telephone. He also had a pecuniary interest in a matter to be discussed and he felt therefore that he would have difficulty in chairing the meeting effectively.

161. OPEN FORUM

A member of the public mentioned a large pothole on the A442 near the entrance to Lodge Farm.

Councillor Tina Woodward said that she had reported the matter to Shropshire Highways.

162. APOLOGIES FOR ABSENCE

An apology was received from the Chairman, Councillor L.Chitty who had to attend an urgent medical appointment.

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163. DECLARATIONS OF INTEREST

Cllr R.H.Brown declared a pecuniary interest in Planning Application 21/00037/FUL which is considered later in these minutes.

164. MINUTES

Resolved that the minutes of the virtual meeting of Quatt Malvern Parish Council held on Thursday 26th November 2020 be confirmed as a correct record and signed by the Chairman.

165. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

166. FINANCIAL MATTERS

Resolved;

a) Income

There was no income to report.

b) Payments made under Delegated Powers

That the electronic payments set out below and in the schedule attached to the agenda be approved:

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Purpose</u>
21.12.20	W.S.Griffiths	156.86	0	156.86	salary
21.12.20	HMRC	39.00	0	39.00	PAYE
19.01.21	W.S.Griffiths	156.86	0	156.86	salary
19.01.21	HMRC	39.00	0	39.00	PAYE

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c) Invoices

The following invoice had been received since the agenda had been published:

Smartwater membership 2021. St.Andrew's Church £75.00 + VAT
£15.00 = £90.00

Resolved that payment of this invoice be approved.

d) Clerk's and Councillors' Expenses

W.S. Griffiths – Clerks Travel Expenses

-Posting Notices- £7.20

-Telephone/Internet Allowance = £20.00

TOTAL £27.20

e) Grants and Donations

There were no applications to consider.

167. Financial Progress

The summary of receipts and payments for 28th January 2021 was received and noted and the Bank Reconciliation checked against the Bank Statement.

168. PRECEPT AND BUDGET 2021-2022

a) Dispensations

Resolved that all members of the Council be granted a dispensation under S33 of the Localism Act 2011 to speak and vote on the determination of the 2021-2022 Precept. The dispensation was to be for this meeting only, on the grounds that the number of persons prohibited by a pecuniary interest as council tax payers in the Parish would be so great a proportion as to impede the transaction of the business.

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b) Estimates and Precept for 2021/22

The Clerk's Report was received and considered.

It was resolved unanimously as follows:

- i) That the budget estimates for 2021/22 contained in Appendix 1 of the report be approved, amounting to estimated potential expenditure of £16430.32
- ii) That the Council request a precept of £6,000.00 for 2021/22, being the same amount as the Precept for the current year and at a cost of £60.17 per annum for an average Band D property, which was slightly less than the present year (£63.73).

169. PLANNING MATTERS

a) New Planning Applications

i)Reference: 20/05262/FUL (validated: 17/12/2020)
Address: Comer Wood, Quatt, Bridgnorth, Shropshire
Proposal: Extension and alterations to existing car park, including retention of alterations to former overflow area and installation of ticket machine
Applicant: National Trust (Dudmaston Estate Office, The Holt, Quatt, Bridgnorth, WV15 6QW)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLG4WTTDJEJ00>

Resolved that the Council raise no objection to this application.

ii) Reference: 21/00037/FUL (validated: 22/01/2021)
Address: Proposed Dwelling At The Old Mill, Hampton Loade, Bridgnorth, Shropshire
Proposal: Conversion of existing garage block into a separate dwelling

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View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMFBKQTDJQE00>

NOTE This application had been received since the agenda had been published. The applicant was the Vice-Chairman, Councillor R.H. Brown, who had declared a pecuniary interest in the application and who left the meeting and took no part in the discussion nor decision thereon.

Resolved that the Council had no objection in principle to the application.

b) Determined Applications

Reference: 20/04339/FUL (validated: 10/11/2020)
Address: South Staffordshire Water PLC, Hampton Loade Water Treatment Works, Hampton Loade, Bridgnorth, Shropshire, WV15 6HD
Proposal: Erection of sludge thickener, sludge holding tank and thickened sludge kiosk together with associated works
Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIKCRUTDI4H00>

Resolved that the result of the application be noted. The Council had raised no objection.

c) Community Led Plan

Resolved that the continuing lack of progress, which had resulted from the Coronavirus Pandemic, be noted.

d) Bridgnorth Plan

There was nothing to report on the Bridgnorth Plan.

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e) Local Plan Review- Regulation 19 Pre-submission Draft of the Shropshire Local Plan

Resolved:

i) that the revised date for representations of 26th February 2021 be noted.

ii) That the Council make no representation on the Draft Plan under Regulation 19

170. LOCAL ROADS AND FOOTPATHS

a) Pedestrian Refuge at Quatt

There was nothing further to report at this time.

b) Traffic Calming Measures: Vehicle Activated Signs (VAS)

Resolved

i) that the Council seek advice from Shropshire Highways and the Road Safety partnership on the following proposals:

- to relocate the existing VAS sign to the other end of Quatt Village, near to the junction with Wootton Lane.

- to place a new VAS with a sad or smiley face feature and with data capture facility where the existing sign is currently situated, near to Quatt Farm Shop.

ii) that the Clerk obtain further information about the costs and operation of the data retrieval option.

c) The BOAT (Byway Open to All Traffic)

Councillor Tina Woodward made the following report:

“

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"I have been contacted by a number of local residents who remain concerned with the condition of a number of Byway Open to All Traffic (BOATs) in the Division. Holt Lane to Wootton Lane BOAT is a byway

already under discussion with Shropshire Council's Outdoor Recreation Team regarding Officers investigating the option of actioning a temporary Traffic Regulation Order prohibiting motorised vehicles for this byway, prior to the highlighted concerns by local residents since the Christmas and New Year Holiday.

Concerns being raised with me are in my opinion policing related as I have received reports of trail motorbike riders and in some case 4x4

off roaders still utilising the byways in the Division. Below in blue is an extract of an update to Alveley and Romsley Parish Council prior to their February meeting, as they didn't hold a January meeting due to unforeseen circumstances. However it is relevant to Quatt Malvern Parish as it is an update regarding my actions to date in response to local concerns being raised with me and my actions to date, regarding Shropshire Council Outdoor Recreation and West Mercia Police:

A Police Officer from Bridgnorth's Safer Neighbourhoods Policing Team scheduled a Teams meeting with me last week (21/1/2021). Unfortunately, the Officer was unable to make the meeting due to a policing matter which took precedence. Subsequently the Officer has communicated that he will get back to me as soon as possible. I have outlined the local concerns regarding the BOATs and also potential speeding by a number of off road users on the lanes which connect the BOATs.

I have also highlighted to West Mercia Police concerns regarding the BOATs being used during this period of restricted movement as I know the BOATs in the Division are still attracting frequent visits by trail riders (off road motorcyclists). Whilst out for exercise I met two such groups on the Coach Lane and I had a chat with them. One rider suggested that they are entitled to continue to use the BOATs as it is recognised as exercise. I have raised this matter with the Police for clarification and also copied in our MP Philip Dunne. I also emailed the Police and Crime Commissioner. I personally do not view this as

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exercise. They were also travelling in groups and potentially they may have travelled from outside the area.

The Police and Crime Commissioner's Office has responded that this is a local matter for the Police and they forwarded my concerns to the Police as it is viewed as potential breaches of Covid-19 guidelines. I am waiting to hear back from the Police.

From Shropshire Council's perspective: My understanding is Outdoor Recreation Officers are intending to make site visits (walk the route) to a number of BOATs in the Division, following receipt of emails and photographs from a number of local residents and I.

I have stressed that their site visits should take place as soon as possible and that Outdoor Recreation's decisions regarding what actions are required following their site visits be conveyed back to me and interested parties.

I have also asked once again that Outdoor Recreation Officers consider applying seasonal TROs prohibiting motorised vehicles during the winter months to the most badly affected BOATs.

Shropshire Council's Communities Overview Committee which met on 25/01/2021 of which I am a member, discussed Outdoor Partnerships Team, Public Rights of Way Update 2021. It became evident during the meeting that Shropshire Council is not the only Council experiencing difficulties with the increased usage of their local rights of way. I would add that it is not only issues with an element of off road motorised vehicles users who are not treating the countryside with respect, there are a number of mountain bikers and horse riders straying from bridleways.

I am suggesting to residents that they raise their concerns directly with Shropshire Council outdoor.recreation@shropshire.gov.uk and if they are policing matters, they contact Bridgnorth Safer Neighbourhoods Policing Team. Residents can also copy me into their emails, if they wish, which can be helpful"

tinawoodward@shropshire.gov.uk,

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d) Wootton Ford

Resolved that the report be noted and that Shropshire Council contact the Chairman or the Clerk to arrange the site visit.

171. REPORT OF THE SHROPSHIRE COUNCILLOR

In addition to the other matters on which she had spoken, Councillor Tina Woodward confirmed that alterations to some of the refuse collection rounds were to be introduced and that new timetables would be issued to the affected households.

The Chairman thanked Councillor Woodward for her report.

172. NATIONAL TRUST REPORT

Marcus Halliwell spoke about the planning application which the Trust had presented for an extension to the car park at Comer Woods. He explained that the present car park was often at full capacity and visitors were resorting to parking in the entrance to Lodge Farm. The proposed works would not be expensive, using crushed stone for the new surface and an earth bund to separate the areas.

The Trust were also intending to introduce a dog walking policy on the Estate.

He undertook to see that the rubbish at the BOAT was removed.

The Chairman thanked Mr Halliwell for his report.

173. PARISH AMENITIES

a) Noticeboards

The Clerk reported on the position in regard to the existing noticeboards.

Resolved that the existing noticeboards be reinstated for the time being and one new aluminium noticeboard be purchased and evaluated.

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b) Proposed Capital Investment Programme at Hampton Loade Water Treatment Works

The notes of the meeting held between representatives of South Staffordshire Water and the local community were received and considered. It was agreed that the extra traffic generated by the works would be the cause of most disruption to the local residents. Marcus Halliwell confirmed that the Water company had approached the National Trust with a view to land owned by the Trust being used as a vehicle parking area during the works but that nothing definite had been agreed so far.

Councillor Tina Woodward agreed to raise the concerns with Shropshire Highways.

Resolved that the report be noted.

174. REGISTER OF ELECTORS

The Clerk reported that the new register of electors had been received and that he would report on the latest number on the register at the next meeting.

175. REPORTS FROM OUTSIDE BODIES

- a) SALC Area Committee
- b) Local Joint Committee.
- c) Cider House/Wootton Group
- d) Bridgnorth Town Plan Steering Group
- e) Quatt Village Hall Committee

There was nothing to report from these bodies, which in most cases had not met because of the Coronavirus Pandemic.

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176. CORRESPONDENCE

Lord Lieutenant's Garden Party

Resolved that the Clerk write to thank those members of the Community who had helped others during the Pandemic and ask them if they would like to choose a representative to be nominated to attend the Garden Party.

177. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council was to be held on Thursday 25th March at 7.30pm. It was anticipated that this will be a virtual meeting.

The date of the Quatt Malvern Parish Annual Parish Meeting was still to be determined.

The Chairman thanked everyone for attending and the meeting closed at 8.30 pm.

Signed Date