Toller Porcorum Parish Council

Minutes of the Parish Council meeting held on 8th September 2021 7pm, Toller Porcorum Village Hall

Present:

Cllr N Farmer (Chair) Cllr D Ennals Cllr C Wardle Cllr P Crabbe Cllr J Miller

In attendance:

Mrs K Sheehan (Clerk), five members of the public.

Public Democratic Forum

Mr Tucknott introduced plans for land he had purchased off Clift Lane, outlining that:

- On the footprint of the existing barn he was intending to apply to erect a dwelling intended as a holiday let;
- He intended to retain the majority of the field as natural meadow;
- He was happy answer any questions from the Parish Council.

In response, Cllr Farmer outlined the role of the Parish Council at pre-planning stages. Members noted that they would need to see detailed plans on the building's aesthetics in a formal application before commenting. It was clarified that the access to the site was unlikely to change based on comments from planning officers. Cllr Farmer thanked Mr Tucknott for sharing his plans with the Council.

779. Apologies for absence

Apologies were accepted from both Cllr Jones (away), and Cllr Stavenhagen (unwell).

780. Declarations of interests and grants of dispensations

None.

781. Chairman's Announcements

Cllr Farmer reported that:

• He would much like to assist the Toller Times to restart, with the support of the parish council.

Cllr Miller agreed to act as the PC liaison and Cllr Farmer would post on Facebook asking for additional support to get it up and running once more. A proposal to cover printing costs going forward was received.

Proposed: Cllr N Farmer	Seconded: Cllr D Ennals	RESOLVED
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782. To approve the minutes of the Parish Council meeting held on 14th July 2021

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

Proposed: Cllr P Crabbe	Seconded: Cllr C Wardle	RESOLVED
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783. Matters arising

None.

784. Reports from Outside Bodies

i. Dorset Council
None.
ii. DAPTC
None.
iii. TP Recreational Area Association

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Cllr Farmer reported that:

- The Association had recently held its AGM;
- Plans were being made to seek funding for a boules court;
- TPRAA were supportive of the jubilee tree planting proposals.

iv. Village Hall Committee

Cllr Miller reported that the VHC was seeking to appoint a cleaner and that the recent jazz evening had been well received.

v. Digital

Action: Cllr Crabbe to survey villagers to assess potential for uptake for any of the current digital connectivity schemes.

785. 2021/22 Parish Council Work Plan: to consider items to be included in a PC work plan for the current year

i. Refresh of Emergency Plan

Working group to meet and refresh.

ii. Creation of a stand-alone Parish Council website

Cllr Crabbe seeking clarification and one extra quote for November PC meeting. The possibility of GDPR compliant council email addresses was discussed.

iii. Climate Change agenda

Noted that the Climate Change group had a meeting coming up.

iv. Refresh/replacement of village noticeboard

Cllr Ennals agreed to speak to Mr Turner to assess the extent of work required to the board.

v. Council benchmarking

Cllr Farmer reported that he was reviewing requirements.

786. The Queen's Canopy (a tree planting project to mark the Queen's Platinum Jubilee in 2022)

i. To consider suitable locations for trees & ii. To consider an application to the Woodland Trust for trees

Cllr Ennals reported on costs of various tree packs available from the Woodland Trust. The Clerk reported that in other councils she had received free packs via grant applications. Maintenance, spacing and watering issues were discussed.

It was proposed to allocate up to £500 to purchase trees for the project, should no free packs be available.

Proposed: Clir Crabbe Seconded: Clir Ennals RESOLVED

787. Finance & Procedure

i. To consider the receipts and payments due, note bank reconciliation and budget/spend update

Toller Porcorum PC Finance August - September 21

Receipts		Receipt #		August/Sept 2021
None				
Total				0.00
Payments		Voucher #	Chq No/BACS	
Mrs C Burt	Defibrillator consumables	297	BACS	59.94
DAPTC	Training course	298	BACS	30.00
Staff	Salary and expenses August/September	299	BACS	367.55
DCPF	Employee & Employee contributions Aug/Sep	300	BACS	92.72
				550.21

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Proposed: Clir P Crabbe Seconded: Clir D Ennals RESOLVED for payment

Bank reconciliation and budget spend report noted with no questions.

ii. To set a date for the finance working group to review Council reserves and plan for 22/23 budget

It was agreed the FWG members should liaise over a suitable date.

iii. To consider the Parish Council's response to Dorset Council's Community Governance Review

Members felt that no change to the current arrangements was required and agreed for the Clerk to respond in this vein.

iv. To adopt the new Model Code of Conduct

Proposed: Cllr J Miller Seconded: Cllr P Crabbe RESOLVED

v. To note certain PC records have been deposited at the Dorset History Centre

The Clerk reported that the last 20 years of signed minutes are now at the archives. vi. To consider the purchase of a Parish Council laptop and printer/scanner

Councillors agreed that up to £600 could be spent on purchasing the above equipment for use by the Clerk. Councillor Crabbe agreed to source and buy it.

Proposed: Cllr P Crabbe Seconded: Cllr J Miller RESOLVED

788. Planning

i. P/CLE/2021/02604 – Colesmoor Farm. Certificate of Lawfulness (existing) dwellinghouse (container). No objections raised.

ii. P/PABA/2021/03022 – Kingcombe Meadows Farm. Erection of a steel frame cover over existing yard (for info only). Noted.

789. Highways and Footpaths

i. To receive an update on Powerstock Common Bridge

No further update.

ii. To consider options relating to Electric Vehicle (EV) charging points in the village Cllr Farmer reported that he had raised this with the Village Hall committee, who were due to discuss the matter at their forthcoming meeting.

iii. To receive a Highways update including:

Spraying of verges – no further action.

Ash dieback disease in Frogmore Lane – trees have been inspected and the disease confirmed as present, however there were now problems identifying land owners involved. Cllr Wardle pursuing. Cllr Stavenhagen added that the 30mph repeater sign had been restored to its upright position, and that he had requested a reprofiling of the High Street.

iv. To receive a Footpaths update including:

Gate replacement project/Trailway/Rights of Way Review – no further update at present.

790. Future Agenda Items

It was noted that all items for future agendas should be submitted to the Clerk seven days in advance of the meeting date. November meeting would start the budget process.

791. Notable correspondence not previously circulated

None.

792. Date and items for the next meeting

November Parish Council meeting – Wednesday 10th November Annual Parish Assembly – Friday 8th October

No confidential session required due to further work required on quotes for website.