



Kingsclere Parish Council

Clerk: Mrs Ackrill

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37 George Street, Kingsclere, Newbury Berks, RG20 5NH

www.kingsclere-pc.org.uk

23rd November 2022

SUMMONS issued under LGA 1972, Sch 12 para 10(2)

A Meeting of Kingsclere Parish Council will be held on **Monday 28th November 2022 at 7:30pm at The Main Hall, The Village Club**, at which your attendance is required.

Signature

Mrs. Ackrill - Clerk to the Council

Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. Apologies
2. Declarations of interest
3. Minutes – to accept as a true record:-
 - 3.1. [Minutes of Ordinary Meeting 31st October 2022](#)
4. Questions from the Public – to receive questions, planning representations, or comments.
The meeting will be suspended for a maximum of 15 minutes and each member of the public will be allowed no more than 3 minutes to speak. No decisions can be made by the Council during this time. After this period the meeting will be resumed, and members of the public may only speak when invited to do so. Members of the public are welcome to stay for the remainder of the meeting.
5. Chairman's Remarks
6. Co-option of New Councillor
7. New Councillor to sign Declaration of Office
8. Review of [Allotment Allocation Policy](#)
9. Review of [Complaints Procedure](#)
10. Review of [Grievance Policy](#)
11. Review of [Equality and Diversity Policy](#)
12. Review of [Financial Regulations](#)
13. Review of Rents and Fees for Allotments and Cemetery – recommendation from FE Committee to leave fees unchanged for 2023. Allotment Rent £8.50 per pole, £10 agreement renewal and £25 new agreement.
14. Review of Internal Audit Report
15. Mowing and Maintenance Contract 2023/4 – to approve increase of 5% on current financial year
16. Un Authorised Memorial Ecchinswell Road Cemetery – to discuss next steps Masons Safety Report is falsified, police informed and the report forwarded, payment received.
17. Budget 2023/4
 - 17.1. Update on 2022-23 Budget
 - 17.2. Review of Draft Budget 2023-24
18. Bowls Club Lease
19. Annual Report 2023 – to consider whether to create and publish an Annual Report on 2023 and agree budget

Distribution: Cllrs: S Adams; I Bowes; D Conquest; M Farey; C Mussett; N Peach; R Peach; and J Sawyer.

Borough Cllrs: S Frost; K Morrow; K Rhatigan. County Cllr: T Thacker.

Copies to: Police Liaison; Newbury News; Basingstoke Gazette; Noticeboard; Website: www.kingsclere-pc.org.uk.

20. **County Councillor** – to bring forward County matters
21. **Borough Councillor** – to bring forward Borough matters
22. **Meeting Schedules** - proposed frequency alterations for 2023/24 CM
23. **Health and Safety** – to raise any health and safety concerns
24. **Action List** – to review and update the Action List
25. **Planning Matters**
 - 25.1. [22/02942/LDPO](#) - 1 South Road
 - 25.2. [22/02984/HSE](#) - Canon Heath Cottage
 - 25.3. [T/00487/22/TCA](#) - Street Record Elm Grove
 - 25.4. [22/03000/LBC](#) - 1A Swan Street
 - 25.5. [22/02983/FUL](#) - Star Farm, Caravan
 - 25.6. [T/00506/22/TCA](#) - 7 North Street
 - 25.7. [22/03127/HSE](#) - 3 North Street
 - 25.8. [22/03128/LBC](#) - 3 North Street
 - 25.9. **Neighbourhood Plan / Other Planning Matters** - Ugate SA
 - 25.10. **Porch Farm**
26. **Clerk's Report**
 - 26.1. Thanks for for the Grant from the Village Club
27. **Approval of Income & Expenditure** – to consider & approve accounts paid/presented for payment
28. **Matters for Future Consideration** – to note any items raised in Questions from the Public to include on future agendas
29. **To Consider the Date of Next Meeting – the next ordinary meeting will be held on 30th January 2023 at 7:30pm in the village club (subject to confirmation at preceding OM).**