



Charity Registration No: 1163835

**Vyner Park Charity Management Committee Meeting
5pm Tuesday 27th May 2025 Nelson's**

DRAFT MINUTES

Agenda Item	Action
<p>1. Attendance and Apologies Attendance: Steve Woolfrey (PC, Chair), Brian Fergie (Co-opted), Andrew Hastie (Co-opted), Alison Cowen (Co-opted) John Richrdson (Co-opted), Rob Simpson (PC), Greg Anderson (Steward), Linda Hopkinson (Nelson's), Sarah Hopkinson (Nelson's) Apologies: Mark Whiteley (PC) In attendance: Carolyn Letts</p>	
<p>2. Minutes of the previous meeting 14th April 2025 It was agreed that the minutes were a true and accurate record of the meeting.</p>	
<p>3. Matters arising from the previous meeting 14th April 2025 SNAC Update - It was agreed that 'The Interpretation Board' will go in the SW corner of the meadow and should be ready by the end of June. VP/SNAC to erect. Mowing – It was appreciated that the best option for the meadow would be to cut, leave for a few days and then bale but it was recognised that this may be impractical. Agreed to keep SNAC updated on this. Bug Hotel - Small sign provided by NWT to go by the bug hotel, informing people what it is and how it got there (and asking them to not interfere with it). Dead Hedge - It was agreed that a further workshop would take place to erect a dead hedge in the vicinity of the bug hotel. There are already dead branches and other material that can be used for this. Nature Trail - There was a discussion about developing a nature trail in the park. It was decided not to go forward with this.</p>	<p>Carolyn to inform when it is ready and liaise with regards to installing.</p> <p>Andrew to check with Andy Towers to see if he can undertake the work this year.</p>

<p>Boating Lake - There will be a call for volunteers to clear the areas around the lake. This will provisionally be a Saturday in October in conjunction with Forestry England. SGW offered to email people to provide help if required</p> <p>Rubber crumbs - these need to be purchased and placed under the 'swivel' where concrete is exposed.</p> <p>Solar Panels - see item 6</p> <p>Memorial - a piece has been written and will be in the June edition of the Column asking for people's view on location.</p> <p>Paths update - The lottery bid has been submitted and currently awaiting response</p> <p>SNAC update - see above</p> <p>Tennis coaching - Agreed to the tennis coach paying £50 per month for 10 months of the year to deliver the kids sessions and the adults will pay the £2 per person as they play.</p> <p>Football litter and charges - there have been ongoing issues with litter on the pitch. SGW will speak to football leaders</p> <p>Electric bike issues - the discussion on this acknowledged that they are illegal and VP concerns have been posted on Swarland Residents.</p> <p>MUGA and Tennis Courts - New signs are now up on the courts and the new nets have been put up on the netball posts.</p>	<p>Greg to install asap</p> <p>Liz to keep in touch this arrangement will be reviewed in 6 months.</p> <p>Steve to contact.</p>
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<p>4. Finance</p>		
<p>a. Treasurer's Report</p>		
<p>The treasurer reported that the audit is complete and will be sent to Jan A. The summary accounts have been circulated to the committee. £44K in the bank. Current year, £2k income, £4K outgoing.</p>		
G Anderson	48.54	Gate post, cistern lever
A Hastie	20.00	Mole catching (A Hume)
E-On Next Ltd	850.75	Electricity
B Fergie	1,948.13	MUGA boards and fixings
North'land CC	180.00	Premises alcohol licence
E-On Next Ltd	862.25	Electricity
A Hastie	22.27	Mower Fuel
North'land CC	40.00	Small lotteries licence

R Simpson	26.98	Signs for MUGA & tennis crts	<p>Committee agreed and approved the above payments.</p> <p>We now have a new electricity account with Total Energy. The tariff is cheaper at weekends so hopefully a saving of £30/40 per month can be made.</p> <p>b. Update on Pavilion and long term plan Contributions have been made and Brian will pull together a programme of priorities. Need to build cash reserves to fix issues as they happen.</p> <p>Need to explore reserves policy</p> <p>Brian to bring to the next meeting.</p> <p>Liz to look at this in the constitution.</p>
<p>5. Play Park</p> <p>a. Inspection log - confirmation that all items identified have been actioned</p> <p>Platforms and some uprights need attention. We already have two boards and paint to do the main play tower.</p> <p>b. Baby swing refurbishment</p> <p>Discussion around which option to go for. Whole set will cost approximately £2500K plus Vat. SW proposed to replace. All agreed. Attempt to fit before the school summer holidays. Agreed to order one support pole for the main play tower.</p> <p>c. Renewal of bark</p> <p>Proposal for 5 pallets, £1500 all agreed.</p> <p>RoSPER inspection is due in June</p>			<p>Greg to repair platforms as a matter of urgency. Steve W to help with volunteers if need be. Priority on top of the swing and the other side of the climbing wall.</p> <p>Greg to order this week</p> <p>Geg to order this week and let Steve know when it will arrive to mobilise volunteers.</p>
<p>6. Solar feasibility report - for review and decision on next steps</p> <p>The report recommended 50 panels on each side of the roof with associated batteries. NCEL then sells back electricity to us at 15 per kWh. When we would have to take from the grid we would still get a preferable rate. Essentially we are renting the roof and therefore would need to get approval from the PC.</p> <p>One member suggested we buy a smaller system for 12K but the view from the committee was that as we would not have any financial outlay with the NCEL project then this seemed more beneficial.</p> <p>Newton on the Moor Jubilee Hall is going ahead and SVH are considering. Northumberland VHC have taken solicitors advice which was favourable.</p>			<p>Liz to Fiona Knox and let her</p>

<p>All agree we take to the next stage. Email Jan and ask formal permission to put panels on the roof. Alison to send a typical lease. The committee agreed that Nelson's will pay the rate for electricity that VP has negotiated as stated in the license agreement.</p>	<p>know we are considering but need PC agreement. Liz Alison</p>
<p>7. Annual inspection of the Park - issues identified for action, agreement needed</p> <p>a. Untidy state of two allotments The committee would be willing to organise a skip to support the allotmenters clearing away rubbish that may have been there for a long time, that some say they inherited. It would be good if allotmenters could make a contribution of £50 each. We would also try and get volunteers to help.</p> <p>b. Potentially five diseased tree The trees need to be identified and cut down asap.</p> <p>c. Missing gate on The Avenue needs replacing</p>	<p>Liz to email to get allotmenters views</p> <p>Andrew to arrange for Jo Mallon to come and take down</p> <p>Andrew to repair asap</p>
<p>8. AOB</p> <p>a. Vyner user group b. Bonfire night Brian and Steve will work together to run the event. Alison raffle, Greg set up, will need a steward coordinator.</p> <p>c. Proposal from Neighbourhood planning steering group for discussion and response. d. Volunteer hours - didn't record, roll over to next meeting and note to count the MUGA work e. Radiator broken in the Pavilion Greg to look at and if not just a fuse agree in principle to approve</p> <p>f. Request for container in the park Not agreed due to the precedent it may set, it's not in keeping with the constitution and there are facilities for storage at Felton Fence.</p> <p>Log burner - Linda and Sarah agreed to get the chimney swept Tap - Greg agreed to look at this Music license - Linda and Sarah agreed to purchase.</p>	<p>Liz to arrange user group.</p> <p>Steve and Liz to put some words together to respond.</p> <p>Greg to look at.</p>

9. Date and time of next meeting 8th July 5pm	
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Vyner Park Charity Secretary: Liz Simpson vynerpark@gmail.com