

# SHOREHAM

Parish Clerk:

Amanda Barlow

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# PARISH

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# COUNCIL

## MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall 26 January 2022 from 7:30pm

Present: Cllrs J Histed (in the Chair), R Blamey, M Cockburn, A Hibbins, B Jeffery, N Powell and M Sheward

Also Present: District Councillor John Edwards-Winser (in part)  
8 members of the public (in part)  
Amanda Barlow (Clerk)

Absent: Cllr Suzanne Hubble

- *A member of the public stated that the Landway public footpath SR5 has been nicely resurfaced with tarmac but the french drain and pipes that take the water under the High Street and connect to the road drains appear to be blocked. **It was agreed that the Clerk should write to the appropriate department at KCC to ask about the drainage issues. (Action: Clerk).***
- 1. There were no apologies.
- 2. There were no disclosures of interest.
- 3. **Members resolved to agree the minutes of the meeting held on Wednesday 15 December 2021 (copies previously distributed).**
- 4. **District/County Councillor Reports**  
*County Councillor Roger Gough had given his apologies.*  
**District Councillor John Edwards-Winser**  
*District Councillor Edwards-Winser gave his report and a copy is attached at Appendix A.*
- 5. Chairman's Report  
*The Chairman welcomed the new Clerk, Amanda Barlow to the meeting. The Walnut Tree Trust voted to apply to the Charity Commission to change back to its original constitution. The Trust have put on the Agenda for the next meeting a discussion around minutes being published in the public domain.*

*Members agreed to take the Agenda items in the following order:*

**10. Flood Prevention**

*Lesley Spence advised that she had contacted all the residents who were at risk of flooding and advised that the equipment is stored in the parish store.*

*Lesley asked that the Parish Council website includes a personal flood plan for residents.*

*She explained that the flood warning systems and asked that she discuss with the Clerk the links to put on the website.*

*Over two years ago the Parish Council wrote to the Environment Agency about the weir and asked that the Clerk to write to the EA again to ask if the work can now be done. Sarah Parkes explained about manor drain. The weirs in the river needs some clearing as there is some silting and Members asked the Clerk to write to the EA about the issue.*

**Action: Clerk to write to Environment Agency**

**7. Heat Network Committee**

*Peter Kasch (Chair of Heat Network Committee) advised that Brighton & Hove Energy Services Co-operative Ltd (BHESCo) have now agreed that only a letter of engagement is needed. He advised that, providing the letter is agreed, the Committee will start tomorrow, Thursday 27 January 2022. The community launch event is on 15 February 2022 in the Village Hall and the survey is expected to take around 5 months. He advised about the West Kent Housing Association houses of which there are 56 in Shoreham all have a heat pumps.*

*Members asked for an update at each meeting and Peter confirmed the Committee would also put updates on the website and in the gazette.*

**Members resolved that Cllr Histed should sign the letter to BHESCo as presented.**

**11. Electric Car Charge Point in Shoreham**

To consider the possibility of installing an electric charge point (ECP) in the Filston Lane car park and to agree to investigate funding options for the same.

*Members discussed the location of the electric car charge point and whether funding could be sought from a third party. **Members agreed that the Clerk to contact KCC and investigate further the implications of electric charge point. (Action: Clerk).***

**8. General Power of Competence (GPC)**

**Members resolved that Shoreham Parish Council meet the requirements and should have the General Power of Competence.**

**9. Working Party Updates**

a) To receive an update from Broadband Working Party (if available)  
*None.*

b) To receive an update from the CCTV Working Party (if available)  
*Cllr Jeffery advised that it is mainly used to record fly tipping. There has been some atrocious fly tipping and it will be helpful if more people in the village were on the network. **Members agreed that they would put another letter in the Gazette.***

- c) To receive an update from the Traffic and Parking Working Party (if available)  
*Cllr Powell advised that Highways have agreed to reduce the speed limit and it is to agree the area of the speed limit. **Members agreed that the Clerk should see if a meeting can be set up with Cllr Gough of KCC, the Highways Steward and Eynsford Parish Council. (Action: Clerk)***

**Members resolved to extend the meeting.**

**6. Finance**

- a) To agree the budget for 2022/2023  
**Members agreed the additional expenditure for the budget and it was agreed that the Clerk would prepare the updated budget for approval at the next meeting. (Action: Clerk)**
- b) To set the precept for 2022/2023  
**Members resolved that the precept for 2022/23 should be set at £44,118 and the tax charge per person at £69.91.**
- c) To agree items payable and paid  
**Members resolved to agree the items paid and payable at Appendix B.**

**12. KALC 2022 Community Awards Scheme**

To consider any potential candidates to be nominated for the KALC 2022 Community Awards Scheme, an award given to selfless individuals, who make significant contributions to their communities.

**It was agreed to confirm a nomination at the next meeting.**

**13. Correspondence and Information**

**Noted at Appendix C.**

**14. Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a) Planning (if required) and Parish Council Meeting – Wednesday 2 February 2022
- b) Planning (if required) and Amenities Meeting – Wednesday 16 February 2022
- c) To confirm the dates of the meetings from April 2022 to March 2023  
**Noted at Appendix D.**
- d) To confirm the date of the Annual Parish Meeting 2022  
*To be confirmed at the next meeting.*

Amanda Barlow, Clerk to Shoreham Parish Council

**Appendix A**

## Appendix B

3 January 2022 (2021-2022)

Shoreham Parish Council  
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
210 Office telephone	03/01/2022		NatWest current acco		Office telephone	O2	S	10.72	2.14	12.86
217 Subscriptions - KALC/SLCC/O	03/01/2022		NatWest current acco		Subscription	Zoom	S	11.99	2.40	14.39
218 Computer/Printer Consumabl	03/01/2022		NatWest current acco		Website	Hugo Fox	S	29.99	6.00	35.99
211 Broadband	03/01/2022		NatWest current acco		Broadband	Sarah Moon	X	10.00		10.00
212 Office Rent/Storage	03/01/2022		NatWest current acco		Office Allowance	Sarah Moon	X	30.00		30.00
213 Car Park	03/01/2022		NatWest current acco		Business Rates	Sevenoaks District Council	X	84.00		84.00
214 Toilets	03/01/2022		NatWest current acco		Water charges	Castle Water	X	78.70		78.70
215 Toilets	03/01/2022		NatWest current acco		Electricity	EDF Energy	X	145.00		145.00
216 Allotments	03/01/2022		NatWest current acco		Water charges	Castle Water	X	148.94		148.94
203 Refuse freighter	13/01/2022		NatWest current acco		Refuse freighter	Sevenoaks District Council	S	152.04	30.41	182.45
202 Centenary Wood	13/01/2022		NatWest current acco		Hedge Cutting	GF Garden Maintenance	X	490.00		490.00
204 Hall/Emergency Room Hire	13/01/2022		NatWest current acco		Hall hire	Shoreham Village Hall	X	54.00		54.00
205 Grant	13/01/2022		NatWest current acco		Grant	West Kent Mediatkon	X	50.00		50.00
206 Grant	13/01/2022		NatWest current acco		Grant	Shoreham Cricket Club	X	600.00		600.00
207 Clerk's salary	13/01/2022		NatWest current acco		Clerk's salary	Sarah Moon	X	774.98		774.98
208 Lengthsmen	13/01/2022		NatWest current acco		Lengthsman wages	Mrs A Hollands-Parsons	X	267.30		267.30
209 Lengthsmen	13/01/2022		NatWest current acco		Lengthsman wages	N McDonnell	X	35.64		35.64
<b>Total</b>								<b>2,973.30</b>	<b>40.95</b>	<b>3,014.25</b>

**Appendix C**

**Agenda Item 12.0 – Correspondence**

1. KALC - What's On in January 2022
2. SDC - Your Local Services
3. Streetworks - Temporary Road Closure - Fackenden Lane, Shoreham - 1st February 2022 – sent to all Cllrs
4. Applause Rural Touring - Bringing Culture To Communities Near Sevenoaks
5. Kent Highways - Surfacing works on Public Footpath SR5- The Landway on Wednesday and Thursday 19th and 20th January 2022 – sent to Cllrs
6. Kent Police – December 2021 newsletter
7. Sevenoaks District Council: Local artist talks about Blighs sculpture
8. KALC Bitesize Courses - launching for New Year
9. KALC Carbon Footprint Calculator
10. THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUNE 202

**Appendix D**

**2022**

Full Council Amenities and Planning (if required)	Wednesday	2 16	February
Full Council Planning (if required)	Wednesday	2 16	March
Full Council <b>Annual Parish Meeting</b> Planning (if required)	Wednesday	6 13 20	April
Full Council Planning (if required)	Wednesday	4 18	May
Full Council Amenities and Planning (if required)	Wednesday	1 15	June
Full Council Planning (if required)	Wednesday	6 20	July
Planning (if required) Planning (if required)	Wednesday	3 17	August
Planning (if required) Full Council	Wednesday	7 21	September
Full Council Amenities and Planning (if required)	Wednesday	5 19	October
Full Council Planning (if required)	Wednesday	2 16	November
Full Council Planning (if required)	Wednesday	7 21	December

**2023**

Planning (if required) Full Council	Wednesday	4 18	January
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