Present: Parish Councillors Mrs S Kennedy (Chairman), S Butler (Vice Chairman), P Butler, A Newell, Mrs C Williams, A Wilson, Borough Councillor Mrs M Flood.

Minutes – C Emmett, Parish Clerk

Apologies: HCC Cllr A Gibson, Borough Cllr G Stallard and Parish Cllr J Foster

Item	Record of Business	Action
1	Apologies of Absence As above	Note
2	To receive and accept declarations of Interest. Nil for this agenda.	
3	Public Participation. Nil	
4	To approve the minutes from the meeting held on 10 th February 2016	
	All Councillors agreed that the minutes were a correct record of proceedings accepted. Cllr Mrs Kennedy signed and dated the minutes to confirm this resolution.	
5	To receive the Clerk's progress report since the meeting held on 10 th February 2016	
	Item 5. Cllr S Butler to hasten payment from cricket and and football Clubs. Completed: Cheque received from Cricket Club on 8 Mar 16 (£280). Payment from Football Club awaited.	Note
	Item 10c. Sportsfield Fence Removal & Ditch Clearing. Cllr S Butler to liaise with football club and once removed the Clerk is to inform the ditch contractor. All work completed.	Note
	Item 12a. Tree Survey Report. CW. Hastened by email 22 Feb 16. Awaited	INOLE
	Item 12b. Fell Willow in BBPF. Task completed.	
	Item 13a. Eroding/narrowing footpath on Bury Hill Ring. Notify HCC. Reported, web reference PROW841448, Internal HCC Reference No: 15035 report has been accepted and passed to the appropriate Countryside Access Area Team.	Note
	Item 13c. Mirror at junction Bury Hill Close and Foundry Rd. Discussed with HCC. Mirrors are not provided or recommended by Hants highways. Issue will be raised and an engineer asked to look into the matter. Enquiry Reference: 21206147.	Note
	Item 13c. Report pothole by old shop in Upper Clatford. Report No 21206285.	Note
	Item 16a. All Saints Flower Festival. Organiser notified of sponsorship.	
	Item 16b. HIOW Devolution Workshop. Cllr A Wilson attended and summarised the meeting for Cllrs highlighting: Government's desire for an elected mayor, which is not part of HCC proposal, and very recent discussions with an alternative Solent group; Cornwall's indication that it has taken 9 years and some cost to make it work. They have removed many of the intermediate	

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	authorities. The process may be delayed until after the EU Referendum.	
	Item 16d. Local MPs Contact. Contact details are now displayed.	
	Item 17a. Circulate Emergency Planning documents. Sent to Cllrs on 17 Feb.	
	Item 17b. Test Valley Resilience Forum 27 Feb. Cllr S Butler attended.	
	Cllr P Butler left the meeting at this point.	
6	Planning – Planning sub-committee to report on the following applications: (All comments submitted to TVBC can be viewed on the TVBC Planning Portal). Nil this month. Two new applications distributed for Out of Committee comments as follows:	
	16/00570/FULLN Rear Extension 36 Brook Way – By 28 Mar 16 16/00551/TREEN T1 Yew, reduce crown. The Cottage UC – By 23 Mar 16	
7	Borough Councillor's Report	
	TVBC Council Tax. This will rise by 3.96%, approximately £5.00 pa for the standard band D dwelling. It is in the lowest 25% of rates.	
	New Recycling Bank. TVBC will be opening a new recycling band at the main TESCO in Andover on 17 Mar 16.	
	Invitation from the Mayor-elect to celebrate HM the Queen's 90 th Birthday. The Mayor-elect has invited those celebrating their own 90 th birthdays this year to 'Cake in the Park' at Romsey or Afternoon Tea at 2pm in Vigo Park Andover. Full details are available from Sharon Goodridge, the Mayor's Assistant on 01264 368022 or <u>sharongoodridge@testvalley.gov.uk</u> by 4 Apr 16.	
	The Chairman thanked Cllr Flood who left the meeting at this point.	
8	County Councillors Report.	
	Nil this month.	
9	Finance:	
	a. To receive and approve the financial statement for the period 1st – 29 th February 2016. The financial statement for the period was considered by members and agreed as a correct record. The Chairman signed and dated the statement to confirm acceptance. It was noted that payment due from the Cricket Club and rent for the Chalk Pit had now been received. A reminder for payment due on 25 Mar 16 has been sent to ANT Structures.	
	b. To approve payments to be made . The following cheques were presented for approval: Chq No. Amount Payee 1798 £336.00 C Emmett - (Clerk Salary) 1799 £84.00 HM Revenue & Customs 120PL00288568 - (PAYE) 1800 £36.00 C Emmett - (Clerk Expenses) 1801 £86.22 British Gas Trading Ltd	

	1802£180.00Groundlord Ltd1803£3262.21TVBC (Grounds Maintenance)1804£899.81TVBC (Sports Field Mowing)	
	c. Audits. Cllr S Butler proposed that the Parish does not to opt out of the audit arrangements being pulled together by the SAAA Ltd. Seconded by Cllr Wilson and agreed by all present. Internal Audit meeting planned for Fri 13 May 16. The Clerk asked to attend the Officers HALC Update 16 Mar 16 covers audit process brief £35. Agreed	Note
	d. The Clerk will be attending the Pensions Forum on 11 Mar	
	Cllr P Butler returned to the meeting at this point.	
10	Playing / Sports Fields	
	a. To report the weekly Monitoring of Play Parks and Equipment.	
	AVPF & BBPF. It was noted that remedial action had been taken on the seesaw in BBPF and swing in AVPF by Wicksteeds. It was noted that a very small section of the seat in the roundabout in AVPF was missing but was not hazardous and that both parks had a lot of twigs on the ground. Cllr P Butler volunteered to do the next inspection.	РВ
	Sports Field. Cllr S Butler stated that damage in 2 goalmouth areas should be undertaken now, as the soccer season had finished, to allow the area/grass to re-establish before further use. He proposed accepting a quote received previously. The Clerk was asked to obtain additional quotes if possible.	Clerk
	b. Removal of Ranch Fence at Sports Field. Completed	
11	Trees and Open Spaces	
	a. To report on trees and open spaces requiring attention . The tree survey report is awaited. No further observations were made.	
12	Footpaths and Highways	
	a. Cllrs to report any highway issues. The Clerk was requested to check for plans regarding the Op Resilience work on Foundry Rd	Clerk
	b. Street lighting issues. Nil Reported	
	c. Road Safety. Cllr S Butler agreed to investigate further the rights and process for the Parish to put up road signs due to concerns on Red rice road near Clatford Manor.	SB
	d. Bench at Watery Lane. New bench now in place.	
13	d. Bench at Watery Lane. New bench now in place. Website. There was some discussion about the scope of the site to include news.	

19	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 9th March 2016.	
18	HM The Queen's 90th Birthday Celebrations. Cllr P Butler asked if the Council would be prepared to allow the use of Parish land for some form of celebration to mark the event. In principle this was accepted however dates and an outline of the proposed event would be needed. Cllr Butler would look into it further with a view to something in April or in early June and report back	РВ
17	Confidential Item. The public and the press were temporarily excluded and they are instructed to withdraw, using the authority of the Public Bodies (Admission to Meetings) Act 1960.	
16	Emergency Planning. Cllr S Butler gave a summary of the Resilience Forum he attended and commented that there is no formal structure or requirements to emergency planning at Parish level. Local plans and contacts might be useful and if lodged with HCC may be kept on the Resilience Direct website. He offered to lead on parish emergency planning and act as the Parish Resilience Officer. He gave details of the SSE Priority Services Register for those who may need help during power outages (those on home medical care, chronically ill, disabled, partially sighted, deaf or hard of hearing, new parents, state pensioners). Contact 0800 294 3259 or <u>www.ssepd.co.uk/PriorityServicesRegistrationForm</u>	SB
	 TVBC Waste Bin Arrangements. Bill to follow shortly for 2015/16. Cost for 2016/17 remains unchanged at £5.51 per week (£286.53) TVBC quotes for Grass cutting, Shrub maintenance, Village Hall Grass and Sports Field (Cricket Club outfield) had been received. Clerk requested to seek additional quotes. Details regarding ownership of the rail bed and signals to the north of Church Lane Bridge have been requested. Details provided with owner's permission. Insurer's advice on Queens 90th Celebrations has been received and forwarded to Cllr P Butler. 	Clk
15	Correspondence / e mail. The Clerk highlighted the following:	
	Village Hall AGM – Mon 14 Mar 16 at 7.30pm. All welcome. Car Parking – The Village Hall Committee is planning to trial a permit system.	

The meeting was closed at 9.50pm