

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Annual Council Meeting held on 22nd May 2023 at 7pm

Venue	Okewood Hill Village Hall
Councillors	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC), Deardre Cunningham (DC), Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS)
Item	
1	Election of Chair – <ul style="list-style-type: none">• Cllr PC was nominated and seconded and was duly elected Chair of the Parish Council
2	Election of Vice Chair – <ul style="list-style-type: none">• Cllr MB was nominated and seconded and was duly elected Vice Chair of the Parish Council.
3	Attendance and Apologies for Absence Cllr EB
4	Public Question Time <ul style="list-style-type: none">• A member of the public attended and to mention 3 points. 1)The Silhouette Tommies which are currently stored and put up in 5 locations to commemorate Remembrance Day. It was suggested APC could find permanent locations. Councillors agreed to look into it; contacting the village locations to find the best locations. 2) The APC website Planning Tracker is not working properly again. Councillors discussed the issues with the website provider and the level of service provided. Councillors agreed, in the interim, the Clerk would amend the APC and add the planning lists issued to Councillors weekly. 3) The APC could still consider the land behind the Village Hall at Forest Green as a suitable site for the proposed playground. 4) APC hasn't a councillor on the Ewhurst CLC (Wienerberger Brickworks community consultation group) Cllr RD hoped one of the new councillors could volunteer for this. 5) APC needs to respond the ANOB extension consultation. The Clerk agreed to do this.
5	Declarations of Interest – All councillors are the trustee for APRGC .

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6	Approval of the Minutes of the Parish Council meeting held on 17th April 2023 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read and approved.																																
7	Matters arising from previous Minutes - None																																
8	Review appointment of members to Committees, and representatives on outside organisations and elect Chair of the Complaints Committee <p>1) Areas of responsibility were allocated as follows</p> <ul style="list-style-type: none">Planning – MB, DC, RD, PR, ER & LRSSALC – RDRepresentative for the Green at Forest Green – DCRepresentative for the Green at Abinger Hammer & playground - PC & MBRepresentative for the Green at Abinger Common & playground– ED & ERRepresentative for the Green at Walliswood & Playground – RDRepresentatives for Forest Green proposed playground -ER, RD, DC & LRSWalliswood Village Hall Committee - RDOkewood Hill Village Hall Committee - RDForest Green Village Hall Committee – DCAbinger Hammer Village Hall Committee - PCAbinger Common Village Hall Committee – PR & ERTransport/Wienerberger Representative – TBANotice Boards (to publish agendas) Okewood Hill & Walliswood LRS, Forest Green DC, Abinger Common ER & EB and Abinger Hammer PC <p>2) The Chair was elected Chair of the Complaints Committee, with other members allocated when necessary.</p>																																
9	To receive Clerk’s financial report and to authorise issue of cheques. <ul style="list-style-type: none">Approve bank reconciliation – Councillors approved the April 2023 bank reconciliation.Approve payments – The payments for May 2023 were approved. <table><tr><td></td><td></td><td>MAY 2023 PAYMENTS</td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td>Airlee Construction (K Smith)</td><td>Abinger Common Playground repairs</td><td>300.00</td></tr><tr><td></td><td>Fenland Leisure Products</td><td>Handle for AC playground</td><td>71.40</td></tr><tr><td></td><td>Kompan Ltd</td><td>Spinning Pole for AC playground</td><td>525.50</td></tr><tr><td></td><td>Mulberry & Co</td><td>Internal Audit fees Year end 22/23</td><td>126.00</td></tr><tr><td></td><td>HMRC</td><td>Clerks Paye & NI</td><td>437.80</td></tr><tr><td></td><td>Rebecca Anderson</td><td>Clerks expenses April 2023</td><td>122.65</td></tr></table>			MAY 2023 PAYMENTS							Airlee Construction (K Smith)	Abinger Common Playground repairs	300.00		Fenland Leisure Products	Handle for AC playground	71.40		Kompan Ltd	Spinning Pole for AC playground	525.50		Mulberry & Co	Internal Audit fees Year end 22/23	126.00		HMRC	Clerks Paye & NI	437.80		Rebecca Anderson	Clerks expenses April 2023	122.65
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		Sophie Spears	Refund of insurance claim for FH telephone box	150.00	
		Oakwood Hill Village Hall	Hall hire 22/05/23	30.00	
		Jake Burley	Grounds Maintenance April 2022	1,211.49	
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			TOTAL	4,186.33	
10	Annual Return 01/04/2022 to 31/03/2023 <ul style="list-style-type: none"> Councillors reviewed and approved the 2022/2023 AGAR. 				
11	Planning <ul style="list-style-type: none"> Councillors noted the minutes of the Planning Committee meeting of 9th May 2023. 				
12	APC Insurance Renewal <ul style="list-style-type: none"> Councillors reviewed and approved the Insurance Premium of £1,349.39 for 2023/2024 				
13	Abinger Parish Consolidated Charities <ul style="list-style-type: none"> Councillors reviewed the report from KC and approved the appointment of the trustees. 				
14	Defibrillator Training <ul style="list-style-type: none"> Councillors discussed the quote from The Red Cross for defibrillator training for £595 since the British Heart Foundation no longer offer free training. Cllr ER suggested she contact a doctor she knows who could offer CPR and defibrillator training. 				
15	Date of next Meeting – Monday 19 th June 2023, 7pm Abinger Common Village Hall				
16	Matters to consider excluding the public - <ul style="list-style-type: none"> No matters needing discussion 				

The meeting closed at 20.20pm