

**TRESWELL WITH COTTAM ANNUAL PARISH COUNCIL MEETING**  
**TREASURER/CLERK - MARALYN PAPWORTH**  
**Minutes of the Annual Parish Council Meeting**  
**Friday 21<sup>st</sup> May, 2021, 7.30pm**  
**Village Hall Car Park**

**1. Election of Chair/Vice Chair - signing of declaration of office**

Chair: Nicola Salter P/S Cllrs. Cope/Rose

V.Chair: Ray Fox P/S Cllrs. L. Mockridge/Cope

**2. Councillors and Guests present:** Cllrs Salter, Fox, Rose, Cope, Tomlinson, L. Mockridge, A. Mockridge, D. Bowden, Clerk M. Papworth Members of public- none

**Apologies/Absences:** Cllr. Gamble

**3. Declarations of Interest:** None

**4. Approve Financial Matters - Audit papers to be approved and signed**

4.1 Annual Internal Audit received and noted

4.2 The Annual Governance Statement (Section 1) is approved and signed

4.3 The Accounting Statements (Section 2) are approved and signed

4.4 The Chairman sets the date for the exercise of Public Rights

4.5 The Chairman signs the Certificate of Exemption that is sent to the External Auditor

4.6 Payment of Data Protection annual fee £40.00 now paid annually by DD

**5. Date of next meeting Wednesday 21th July, 7.30pm**

**The meeting ended at 7.50pm**

**Signed:**

**Seconded:**

**Date:**