

TIDDINGTON WITH ALBURY PARISH COUNCIL

Minutes of the monthly meeting of Tiddington with Albury Parish Council at the Village Hall on **Tuesday 10th September 2024 at 7.30pm.**

Present – Mrs T Smith - Vice Chair (TS), Mrs R Stogden (RS), Mr C Hill (CH), Mr K Field (KF), Mr R Chaplin (RC), Mrs L Martin - Clerk (LM)

PUBLIC FORUM

Attending parishioner requested changes to point 84.2, which are recorded in the minutes

Two parishioners attended the meeting

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78. Apologies – Mrs V Baker - Chair (VB)

79. Declarations of interest - None

80. Approve and sign minutes – Completed

81. Matters to Report - Tim Bearder District and County Councillor

- **TB** covered the following areas which are recorded in the minutes below:
 - Ickford Bridges - 83.2
 - 20mph - 83.3
 - Albury Lane - 83.10
 - Waterstock Appeal - 84.4
 - NPPF Consultation - 84.5
- The PC discussed with TB the opportunities for applying for some Community Project funds. TB actively supported applications for TNR Consultancy fees, an item for the play area and possibly new gates for Milton Common. Closing date for applications is 29/11/24 with decisions made and February - **LM**

82. Neighbourhood Plan / Tiddington Nature Recovery (TNR) CH

- Two of the three cameras are set up and getting some results with a third camera to be installed shortly. Funding form for TOE is being completed **CH**
- Thame River Conservation trust has prepared a proposal on the best locations plus other input to the wider project. Will look to apply for funds from Councillors Community Project grants to implement their proposal **CH**
- Good meeting with Sandy Lane farm who are keen to get involved, possibly with the creation of some ponds. They will also need funding from TOE, so introductions to be made **CH**
- Map of Landowners nearly completed **CH**
- Made good contact with Wildlife Officer from SODC **CH**
- Neighbourhood Plan meeting being held on Saturday 12th October 10.30 to 12.30 by ONPA
- A reminder that the NP will need to be formally reviewed in 2025/26 **CH**

83. Councillors' Update of Matters in Hand

83.1 The Fox & Goat – Community Asset Renewal:

- need to review existing paperwork **VB/RS**

83.2 Ickford Bridges:

- Ickford Bridges are on the Highways Maintenance Map for **2024/25** – no date yet, but will probably just be a structural assessment
- TB confirmed Phase 2 of HGV strategy plan (which includes two test sites on Henley and Burford Bridges) has commenced and this may, in time, assist with getting support for the Ickford Bridges. He will continue to raise the issue of repairs needed **TB**
- Continue to report on Fix my Street, need to add new photos **KF/TS**
- Visit from Highways Engagement Team on 19th August agreed they were in a poor condition and will raise it as part of their report **TS/CH**

83.3 20mph Consultation

- TB updated the PC on the meeting (Delegated Decisions by Cabinet Member for Transport Management) held on 05/09/24 which has resulted in all 20mph zones, **except** through Tiddington on A418 being approved. TB had been assured this was included in the plan, which the Director supported but the plan was overturned by Councillor Andrew Gant. TB is reviewing whether there are grounds to overturn the decision as he was not present and had not agreed that plan **TB**
- The PC meeting agreed (after a vote) to continue to pursue the issue and TB agreed to go back to OCC with that decision **TB**
- RC requested the slip road, parallel to A418 also be included within the 20mph speed zone **TB**

83.4 Hexagonal Bench

- Base installed but joints are coming apart and need to investigate what guarantees are in place with supplier (purchased in April 2024) **LM**

83.5 Fix My Street

- Pavement alongside Notice Board is deemed as Category 3, unlikely to be repaired any time soon
- Drains around Draycot Corner are blocked, reported as part of Highway visit on 19/08, awaiting feedback **TS/CH**
- Bottom of Albury Lane, drain blocked, TS and RS to put on FMS **TS/RS**
- Side of Ickford Road up from F&G reported **LM**
- Worn road surface in Sandy Lane, near Spring, included in Highways visit 19/08, and being followed up **TS/CH**
- Blocked drain 10 Albury View reported by Eric **LM**
- Need to put a request for a Fix My Street Super User in next edition of newsletter **TS**

83.6 Spelling of Draycot – change to one T

- No update from Royal Mail **LM**

83.7 Unauthorised changes in Parish

- **Land off A418:** The Enforcement Team have confirmed the case is now closed as no significant trees have been removed and there is no evidence of any other changes to the land. The Enforcement Team cannot stop vehicular parking unless hardstanding/physical changes are made to the ground. Remove from agenda **LM**
- **Gate in Albury Lane:** As Albury Lane has no registered or recognised owner, which includes the OCC, it is unlikely they can stop the placement of the gate or request its removal **TS**

83.8 Defibrillators

- All three defibrillators operational, but the Village Hall one needs a new battery **LM**
- Need stickers with What3words on them to be applied **TS**
 - newlywed.split.adjusting - Cricket Club
 - tickling.decency.rumble - F&G
 - intricate.panning.limelight - VH

83.9 Pollarding of Trees

- Quote to pollard trees - £2,616 inc. VAT.
- Awaiting feedback from Joe Edwards following recent phone call (area checked on 15/02/24) **TS**

83.10 Albury Lane repairs

- The road will remain a restricted by-way, but there is a recognition that it shouldn't be. Will need further dialogue to sort out so that longer term it gets on the Highways Asset register, but unlikely to happen **TB**
- The ownership of the road is not registered or recorded anywhere
- A patcher has been repairing some of the potholes w/c 09/09/24 and it is likely this will continue, as needed
- Remove from agenda

83.11 Installation of Ultrafast Broadband – Gigaclear

- Update from Gigaclear: Government still to approve Stage 1 but build expected in mid/late October **LM**
- The Digital Infrastructure Programme team is giving a webinar/ update for Councils and Councillors on Monday 14th October 19.00 to 20.00. **CH** attending

83.12 Fruit Trees

- There is a Orchard (Planning & Design) workshop in Sandford 20th September 10am - 3pm if anyone wishes to go
- Not a current priority for the PC so remove from agenda **LM**

83.13 VAS Sign at Spring Cottage

- OCC confirmed they have heard from Solagen and the sign requires replacing (if it cannot be repaired), costing about £3,500. OCC are looking for budget sources as PC have confirmed they do not have the budget to replace it **LM**

83.14 Road Sign cleaning kit - on loan for 6/8 weeks

- Kit to be collected and storage location to be agreed, maybe Village Hall? **RC/TS**
- No volunteers came forward, put in newsletter again **TS/LM**

83.15 Milton Common

- The white village gates at MC are falling down and look awful. Approx replacement cost £2000 - apply for Community Project Funds **LM**
- Request by parishioner to plant daffodils on the south side of A40 - cost £150. Agreed, and requested planting includes the Green **LM**
- Request by parishioner to organise litter picking session, and could the PC supply pickers, hi-vis jackets and bags? The PC agreed to the request but just need to check current supplies. PC suggested picking happens after the last cut of the seasons when the grass is short. Advertise date in newsletter **LM**
- Jackie & Dave Herniman have offered to become the Neighbourhood Watch coordinators for Milton Common
- **Road closure** - Old London Road 23/09 to 25/09, 24 hours/day

83.16 Oxfordshire County Council Bus Stop data capture exercise

- Request by OCC to capture data on bus stops in our Parish by 29th November **LM**
- Also make a request to Oxford Bus Company for 280 to continue onto Oxford Railway station

83.17 Salt Bins

- Do any need filling up, replacing or breaking/stirring up? Need to submit request by 30/09/24 **LM**

83.18 ROW/ 3324983 Change of footpath No 11

- Inspector visited the area w/c 02/09/24 but no update as yet

84. Planning

84.1 Planning Applications received:

84.2 Planning Decisions to be noted:

- **P23/S2584/FUL** – Oakfield, Oxford Road. Creation of drives and impact on public footpath appear not to match submitted and approved plans. Request and photos sent to Planning Officer who have passed it to the Enforcement Team
- Parishioner, attending the meeting, clarified the issue and stated “as a Public Footpath it is subject to restrictions and conditions relating to a Field Path which is how that path is officially designated.”
- Parishioner also requested the following statement be included: “Councillor Ken Field said that he had been and measured the footpath and that the width of the footpath is at least a metre wide along its length across the garden.” **NB.** measurement was subsequent to report having been submitted to the Enforcement Team.
- Still waiting response from SODC Enforcement Team

84.3 Planning Decisions Pending (awaiting decision from SODC planning department):

84.4 Planning Appeals in progress:

- **P23/S2384/O - Jn 8a, M40 Waterstock, Appeal ref: APP/Q3115/W/24/3343775**
 - Appellants name: Greystoke CB Ltd. Appeal start date: 4th June 2024 and representations (Under Rule 6) submitted by 10th July.
 - The Inquiry starts on 15/10/24 in Cholsey and will last 16 days. The PC has the opportunity to address the inquiry and will notify the authorities of our intent to do so if a Councillor is available on the appropriate day. A ‘Statement of Case’ has been written by Waterstock and is available on line to review, and queries or comments should be sent to LM & CH by 17/09/24
- Councillors**
- Need to write to Inspector to endorse Waterstock Parish case and request details on when a Councillor could attend **LM/CH**

85. Finance

85.1 Applications for routine subscriptions and donations

- OALC proposed a 7% increase in subscriptions next year, PC voted yes to supporting increase - **LM**

85.2 Accounts for payment this month

- | | |
|---|-----------|
| a. Administration to the Parish Council (Luci Martin) | £274.25 |
| b. ODS (football goal) | £2,521.94 |
| c. Mobbs (cement for base of tree) | £49.18 |

85.3 Invoices approved and signed at the previous meeting under AOB:

- | | |
|---|---------|
| a. Parchments of Print (Aug/Sept newsletter) | £311.41 |
| b. BGG (grass cutting) | £720.00 |
| c. Administration to the Parish Council (Luci Martin) | £441.00 |

85.4 Receipts:

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|---------------------------------------|-----------|
| a. Interest (no deposit account open) | £0 |
| b. Precept 12/09/24 | £7,000.00 |

85.5 Balances at bank (Lloyds Bank):

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|--|-----------|
| a. Current Account as of 1st September | £1,304.76 |
| b. Deposit Account (not open) | £0 |

86. 2023/24 year end accounts

- Final accounts submitted to external auditors and loaded on website - **LM**
- Some questions have been received from the auditors - **LM**

87. 2024/25 accounts

- VAT reclaim to be completed, asap - **TS/LM**
- Deposit account to be agreed and opened - **VB/TS**

88. Financial Regulations

- New Financial Regulations to be agreed at meeting - **VB/TS/LM**

89. Standing Orders

- Meeting to investigate requirements to be confirmed - **VB**

90. Newsletter

- Investigating additional revenue and income from current advertising - **TS**
- Next deadline for Newsletter - 15/09/24, for inclusion:-
 - Chairs report
 - Request for volunteers for road sign cleaning
 - Litter picking date at Milton Common
 - Request for additional volunteers to distribute the newsletter
 - Request for volunteers to become Fix My Street SuperUsers
- The PC would also like to say many thanks going to Mac Wise and Adrian Purnell for their long and dedicated service to the newsletter delivery teams

91. Additional Play Equipment in Playground

- Balls to be put in a bag on a hook under table, bats to be stored in VH - **TS/KF**
- Submission to SODC Capital Funding Grant made on 02/09/24 for:
 - Zip wire
 - Adventure Trail
 - Spinning roundabout
 - Replacement of swings
- NB. Only covers 50% of cost, so submission to National Lottery Grants to be submitted in September. Decision from SODC is made at the end of February, National Lottery request takes 16 weeks from submission.

92. Playground Maintenance

- Checked weekly - need latest forms - **RS**
- List to be followed up from Inspection visit - **RS/TS/VB/LM**
- Green bench to be renovated - **TS**
- New basketball net purchased and to be installed - **LM**
- Old picnic tables need to be removed - **TS/RS/KF/VB**
- New area is grassed but lots of weeds are coming up - **ALL**
- Orange netting to be returned to Guardian Fencing - **LM/TS**

93. Community Emergency Plan

- Need to update existing plan - **VB**
- Received a toolkit and templates from OCC.
- Team to work on plan - **VB/TS**

94. Archives, including minutes retention

- Established what can be submitted to Oxford History Centre and now files to be sorted - **LM**

- Meeting Ann and Michael Short on 26th September to begin process - **TS/LM**

95. Sewage dispersal into River by Thames Water

- All felt that response from Thames Water was not acceptable regarding the latest sewage spills into Thame and surrounding rivers. Keep communication ongoing to disapprove and ask for change - **All**

96. Flooding/Drains

- Contact at OCC is Daniel Depp and email asking for an update sent 07/02/24, 08/03/24 and 26/04/24 with no response. Contact again - **LM**

97. Correspondence Received:

- Rural Bulletin, Rural Services Network, Public Sector Network Newsletter, Thames Valley Alerts, Citizen Advice, Neighbourhood Watch newsletter, CommunityFirst, Wheatley Parish Council Newsletter, Haseleys Newsletter plus other general correspondence - circulated
- SODC general communications - circulated
- OCC general communication - circulated
- OALC general communications - circulated

AOB:

- Councillor training by OALC is being run online 3rd October (VB,TS RS attending) and 8th October.

Next meeting: Tuesday 8th October 2024 at 7.30pm, Tiddington Village Hall