



Newton by the Sea Parish Council

Clerk to the Council: Jan Anderson
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ANNUAL MEETING OF THE PARISH ANNUAL MEETING OF THE PARISH COUNCIL TUESDAY 13th MAY 2025 at 6pm St Mary's Church, Low Newton

OPEN TO THE PUBLIC

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

ANNUAL MEETING OF THE PARISH

- 1. Minutes of the Annual Meeting held on 15th May 2024 – These have previously been approved.**
- 2. Matters arising from the Minutes of the meeting held on 15th May 2024 – No matters arising.**
- 3. Chairman's Report**
- 4. Embleton Joint Burial Committee Report**
- 5. Any Questions, Comments or Resolutions**

ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD IMMEDIATELY AFTER THE ANNUAL MEETING OF THE PARISH

- 1. Welcome – Administration for Parish Councillors following the Election process.**
- 2. Election of Chairman for ensuing year.**
- 3. Election of Vice-Chairman for ensuing year.**
- 4. Declaration of Member's Interests.** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
- 5. Apologies for absence**
- 6. Appointment of Representatives to serve on the Embleton Joint Burial Committee (EJBC) (2 reps)**

7. Minutes of the meeting of 20th March 2025:

8. Matters arising from the Minutes of the meeting of 20th March 2025:

- a. 021/25a Faulty solar bollard on the path to High Newton car park – Response from NCC
- b. 021/25b – Waste bin store built on Common land at Doray, High Newton – Update.
- c. 021/25c – Replacement of missing/damaged posts on Newton Common – Update – including response from NCC / National Landscape Team.
- d. 021/25d – Meeting to discuss flooding in Kareith Drive – Update.
- e. 021/25e – Repainting finger post on Newton Common – Update.
- f. 021/25i – Tree Preservation Order Application – Update.

9. 2024/25 Financial Matters

a) Financial update Account Balance as at 12.3.25 £2665.93

b) Spent and received since 19th March 2025

Mrs J. Anderson SCP 9 - 6 weeks 5-2-25 to 19-3-25 for 3Hrs/week (from 16.10.24)	£246.42
£13.69/hr = £41.07/week	
Cheque payable to Mrs Anderson (£246.42 + expenses £15.30 – PAYE £49.40)	£212.32
HMRC PAYE on the basis of £328.56	£49.40
St Mary's Church Hall hire (8x£32)	£256.00
Stableyard Landscapes Invoice 1023 – March grass cutting	£126.00

c) Payments received:

NCC PAYE (1 st half) Precept	£3000.00
Donation in lieu of Council Tax	£15.00
Donation in lieu of Council tax	£100.00
Account Balance as at 25.4.25	£5,137.21

d) Cheques and other payments required:

Mrs J. Anderson SCP 9 - 8 weeks 19-3-25 to 13-5-25 for 3Hrs/week (from 16.10.24)	= £328.56
£13.69/hr = £41.07/week	
Cheque payable to Mrs Anderson (£328.56 + expenses £27.85 – PAYE £65.60)	£290.81
HMRC PAYE on the basis of £328.56	£65.60
NALC Subscription and website fee	£174.39
Information Commissioners Office (Direct Debit) due 29.5.25	£48.00

e) Annual RPI Rate Increase for Grass Cutting Contract – Report previously circulated by Cllr Roper on rate increase due of 3.21% compared to 4.53% in 24/25. For discussion and decision.

10. Procedural Matters

a. PC Risk Assessment – For annual review, discussion and approval (Draft copy attached in Appendix A).

b. Asset Register – For annual review and agreement. (Draft copy attached in Appendix B).

c. Annual Governance & Accountability Return 2024/25 Part 2 Exemption Certificate - Formal discussion and agreement of the documentation to be sent to the External Auditors.

- i. To approve the draft annual accounts for 2024/25 (Draft copy attached in Appendix C).
- ii. To consider and agree any actions arising from the report of the internal auditor (If any, to be provided at meeting).
- iii. To approve the Annual Governance Statement (Appendix D)
- iv. To approve the Accounting Statement and Explanation of Variances (Draft copies attached in Appendix D).
- v. To confirm and approve the Certification of Exemption (draft copy attached in Appendix D).

11. County Councillor Report

12. Planning

23/00519/ENDEVT – New 'Glasshouse' at Newton Hall. Matter being looked into by NCC Planning Enforcement. Update requested.

24/04459/FUL – Proposed New Headquarters, Directors House, Workers Accommodation, Staff Amenities and Estate Support. Land South East Of Doxford Barns Doxford Northumberland. The Parish Council objected to this application for several reasons including the excessive size of the development. As at 12th March 2025 decision still awaited.

24/00411/LBC – Listed Building Consent for replacement of 2no stone chimney stacks above ridge line. Newton Hall, Newton by the Sea, NE66 3DZ. Application REFUSED 17th June 2024.. Progress report requested.

24/01542/FUL – Removal of raised private path, along with partial relocation of boundary wall and fence, to facilitate the provision of 2No new residential parking spaces and domestic bin store. Doray, Newton by the Sea. The Parish Council objected to this application. As at 12th March 2025 decision still awaited. NCC have advised the officer originally dealing with this application no longer works for NCC. A new officer has taken over the case and will provide an update.

24/02228/FUL – Construction of 1no Self Build dwelling. Land South West of 3 Croft Place, Croft Place, Newton by the Sea. The Parish Council did not object to this application but pointed that Local Plan condition HOU10 would apply (dwelling to be kept as main dwelling). Application PERMITTED 13th February 2025.

24/03273/FUL – Residential annex to be used ancillary to main dwelling. Linkhouse Farm, Newton by the Sea, Alnwick, NE66 3ED. The Parish Council had no objections to this application. As at 12th March 2025 decision still awaited.

24/03752/FUL – Single storey garage extension and utility room with internal alterations. Burnside Hall, West Cottages, Doxford, NE67 5DP. The Parish Council had no objections to this application. Application PERMITTED 12th February 2025.

24/00220/FUL – Planning Inspectorate Reference APP/P2935/W/25/3358966 Demolition of storage buildings/stables and removal of various items including caravans and the erection of 1 no. 'self-build' dwellinghouse (C3 use)|Quarry House Newton Quarry House Drive Newton-by-the-sea Alnwick Northumberland NE66 3EG. As at 12th March 2025 decision still awaited.

25/00126/FUL – Roof extension to provide bedroom living space with roof extension raised to match existing garage roof and neighbouring ridge height to include 3 dormer windows, gable window and new roof lights, over-clad existing extension to match new roof extension, roof extension walls to be timber set back from existing stone walls. - 2 East Shore Cottages Newton-By-The-Sea Northumberland NE66 3HJ. Comments invited until 24th February 2025.

25/00764/FUL - Construction of dormer window to rear (west) elevation and associated internal works. 8 High Newton Farm Cottages Town Close Newton-By-The-Sea Northumberland NE66 3ED. The Parish Council had no objections to this application. As at 24.4.25 decision still awaited. PC comments are required on revised submission application details made (change in cladding etc).

25/00126/FUL (Re-consultation) - Roof extension to provide bedroom/living space with roof extension raised to match existing garage roof and neighbouring ridge height, to include 3 dormer windows; gable window and new roof lights. over-clad existing extension to match new roof extension; roof extension walls to be timber set back from existing stone walls - 2 East Shore Cottages Newton-By-The-Sea Northumberland NE66 3HJ.

Information Consultation - Informal Consultation Notice to Newton-by-the-Sea Parish Council : Common Land Application, Newton Houses, High Newton-by-the-Sea [FootAnstey-DOCUMENTS.5005778.1 Comments requested by 9th May 2025.

13. Highways

- a) Dangerous bend by entrance to High Newton Car Park – discuss options for action.
- b) Proposed 4 new houses to be built on land near Kareith Drive. Discuss possible impact on the existing drainage network given flooding events in recent years at Kareith Drive and agree any actions required.

14. General

- a) Options for future use of community star-gazing telescope owned by the PC. For discussion.
- b) Update on Northern Powergrid upgrade of their infrastructure in the Newton area to improve resilience of network.
- c) Update on National Trust matters (if any).

15. Embleton Joint Burial Committee (EJBC)

- a. Update.

16. Correspondence/Meetings/Urgent Business

The Pension Regulator – Confirmation of re-declaration of compliance submitted.
NCC Various notices etc regarding the Election.

17. Items for next agenda

18. Date of next meeting:- 6pm Wednesday 23rd July 2025.