

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 24 OCTOBER 2019 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Davies, M Davies (Chair), G French, M Lloyd and D Mackenzie

Clerk: C Ballantyne

In Attendance: No Members of the public

Action by:

137 Public Forum

The Chair of the Community Orchard paid the annual rent of 1 apple and gave an update on this year. The fruits are being picked from the orchard by the community. The trees are maturing and will need to be pruned when dormant. The accounts have been audited and signed off. Plans for next year will be discussed at the AGM on the 18th November.

Proposals for the Collingham Lakes development and the Trent Vale Trail were presented. Current work on the Trent Vale Trail will be complete in the next couple of weeks. As part of this improvement, the Notts Wildlife Trust volunteers would like to improve access by providing some gates to replace the existing styles on Public Rights of Way which will provide access for all

138 To receive apologies for absence

Apologies from Councillors Barrie, Fabian, Hatton and Musson received, resolved unanimously to accept the reasons for absence.

Apologies from County and District Councillor Mrs Dobson and District Councillor Mrs Dales noted

139 To receive any declarations of interest

None

140 To receive and approve the Minutes: of the Parish Council Meeting of 26 September 2019, previously circulated to members. These were agreed unanimously as a true record and signed by the Chair.

141 To receive reports from County and District Councillors

District Councillor Mrs Dales

The Collingham Rural Advice Centre continues to be a concern and residents are asking what is happening and will it re-open?. There is a meeting on the 5th November to discuss the current situation. The Parish Council provided a grant in February to the Charity and it was therefore felt that they should be represented at the meeting. Cllrs M Davies and C Allen will attend.

142 Finance

a) To Formally Note Items of Receipt for the Month:

Receipts		VAT		Total
Burial Ground	Cemetery Fees	£70.00	Nil	£70.00
Western Power Distribution	Electricity Cable - Wayleave (one shilling per annum)	£4.60	Nil	£4.60

Noted

b) To Formally Approve Items paid during the Month by BACS

Payments	VAT	Total
None		
Noted		

c) To Approve Items for Payment for the Month to be paid by BACS

Payments	VAT	Total
AEB Landscapes	Grass cutting/ground maintenance	£56.25 Nil £56.25
AEB Landscapes	Park - Inspections	£370.00 Nil £370.00
Hags-SMP	Community Park - Maintenance	£20.00 £4.00 £24.00
Office Depot	Stationery	£34.05 £6.81 £40.86
Welmedical	Defib Replacement Items	£123.80 £24.76 £148.56
Caron Ballantyne	Clerks Expenses (Lump sum Quarterly)	£65.00 Nil £65.00
Caron Ballantyne	New bins/liners	£4.80 Nil £4.80
Collingham & District History Society	Collingham in the Great War Grant	£92.02 Nil £92.02
SLCC	Training - Course	£30.00 £6.00 £36.00
XL displays	Collingham in the Great War Grant	£149.00 £29.80 £178.80
NSDC	Trade Waste - Dog Poo Bins	£247.00 £49.40 £296.40
Prime Print	Collingham in the Great War Grant	£219.00 Nil £219.00

All payments approved unanimously

Dispute with Heras has not yet been resolved and payment of the invoice continues to be withheld until satisfactory resolution reached

d) Bank Reconciliation for the year to date – signed by Cllrs J Fabian and French and circulated previously, noted

e) To consider purchase of additional speed gun(s) for Speedwatch activities.
Clerk

Several alternatives were considered. Resolved unanimously that the choice is approved by the Police before being purchased

143 Planning
a) Applications for consideration

19/00618/FUL	High Street (60), Linby House	Erect replacement ventilation flue and housing - SUPPORTED unanimously
19/00650/FUL	Station Road, Station House	Erection of four terraced houses, access drive, parking and turning – NOT SUPPORTED unanimously Many of the original objections are still valid and need to be restated

b) Applications Determined

19/01559/TWCA	Low Street (72), Fleet House	Withdrawn
19/01563/TWCA	High Street (27)	No objections
19/01577/FUL	Vicarage Close (21)	Refused
19/01688/TWCA	Low Street (6), Yew Tree Cottage	No objections
19/01707/TPO	Low Street (122)	No objections

19/01498/FUL	Drummond Grove (1)	Granted
PL/0055/18	Jerusalem Farm, Jerusalem Road, Skellingthorpe, Lincoln	Refused

Noted

- c) NSDC Planning Committee, Scheme of Delegation Amendments, noted

144 Correspondence

- a) Naming and Numbering for C2 units on Breamar Farm Development, resolved unanimously that the proposed names were acceptable and in keeping **Clerk**
- b) Power Outage at Westbrook Lane as a result of WPD tree works, resolved unanimously that a letter be sent to WPD about the situation with a copy to be sent to Network Rail. The Parish Clerk should be notified of all instances of any work by WPD which may affect the power (particularly to the railway) and WPD should not proceed without having received a notification from Network Rail that the notice has been received. **Clerk**
- c) Consultation – NAO Audit Code of Practice Part Two, Clerk to submit a response **Clerk**
- d) Balderton Parish Council, Air Museum invitation, resolved unanimously that Cllr Hatton would attend with his son **Clerk**
- e) Churches together in Collingham, Remembrance Day Service invitation, resolved unanimously that 4 seats should be reserved. Poppy wreaths to be ordered as normal **Clerk**
- f) Newark and Sherwood Parish and Town Conference 2 November 2019, resolved unanimously that Cllr French and Hatton would attend. **Clerk**
- g) ACoRP invitation to Stations Workshop, resolved unanimously that no one was available to attend
- h) Nottinghamshire's consultation on a revised Elective Home Education Policy and Children Missing Education Strategy, noted **Clerk**
- i) NALC Smaller Councils Committee - direct elections, noted
- j) Help Bumblebee Conservation Trust inspire people to take action for bumblebees, noted

- 145 **To consider public suggestions for expenditure of CIL and S106 monies –** **Clerk**
Resolved that the items identified be added to the action plan. The grant application form is to be publicised to community groups

- 146 **Fleet article for December/January –** Cllrs Allen and Barrie to write, topics for inclusion were suggested

147 Parish Clerk and Councillors Reports

Parish Clerks Report

Agenda Item

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – NSDC have these in place for the cemeteries and the order for Pitomy Farm will be progressed when the relevant committee next meets to discuss such items. NSDC have requested that the play area be fenced to enable the order to be made **17/167f**
- Community Orchard – licenses for private accesses have been issued. All licences have now been signed **18/29f**

- Hard standing to Jubilee Room notice board – contractor requested to install **118g**
- East Midlands Railways advised that additional planters are required and that the cost of plants will be paid for and planted up by the Parish Council/Station Adopters **118i**
- CLH Pipeline system contacted. Site visit has been undertaken and 2 nut trees have been relocated as a result. **120a**
- Additional Area added to contract payments for 2020/21 and future contracts **128f**
- Notice of conclusion of Audit has been posted to the notice board and website **128g**
- Winter Service, offer of assistance has been accepted and grit will be delivered to the Fire Station in November **130a**
- Request for improvements/alterations to the High Street. Holding letter being drafted advising the Parish Council is awaiting an official response from NCC Highways **130f**
- Revised Action Plan, posted to the website **131a**
- Revised Risk Register, posted to the website **131b**
- Revised Councillors Expenses form, posted to the website **131c**

Other items

- All planning consultations responded to
- CEO of NSDC meeting took place on Wednesday 23rd October – this was very useful and a number of actions for NSDC have been taken away. This has confirmed the good working relationship and it is hoped that this will be further strengthened in the future
- Library – Community Partnership Library (CPL) volunteer recruitment is being dealt with by Inspire. 5 volunteers from the 2 recruitment events
- Discussions with landowners wishing to sell land are being pursued
- Lighting problem on Pedestrian/Cycle bridge from the A46 over the A1 to Know How – responsibility uncertain is being pursued with Highways England and Know How to ensure lighting faults are fixed

Reports to NCC

FS148986620	Pothole	Station Road near signals
FS149332730	Footway	High Street Detritus
FS149370155	Street Lighting	Low Street - LC 15/16 and 17
FS149386028	Footway	High Street Detritus
FS150396747	Pothole	Whitemoor Lane
FS150407946	Sign	Whitemoor Lane for Cooney Green
FS151970753	Gullies	Swinderby Road
FS151972332	Gullies	Bell Lane

Reports to NSDC

None		
------	--	--

Skate Park

21a - Jane Guest has requested that the Clerk arrange the official opening – this will now be scheduled in for the Spring of 2020

Public Suggestions for Expenditure of CIL and S106 monies

132 – Cllrs French, Hatton and Lloyd meeting held to review the public

suggestions as to what may be possible. Limited information available for many suggestions so additional consultation will be required to fully understand the requests. This has been included on the October agenda for discussion of items that the Parish Council may be able to fund/help facilitate.

129d – District Councillor Dales – a meeting is to be arranged with Senior Planning officers and other Parish Councils to discuss the production of a Neighbourhood Plan in more detail. This will come forward to a future Parish Council meeting for a decision, when all the facts have been obtained.

The meeting closed at 21:15pm

Abbreviations:

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark & Sherwood District Council/Councillor

LCS – Lincolnshire Cooperative Society

PRoW – Public Right of Way

Y&CC – Youth & Community Centre

CDHS – Collingham & District History Society

PPG – Patient Participation Group