

Mickleham Parish Council

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Approved Minutes of Ordinary Meeting held on 10th January 2018

Venue	St Michael's Church
Chair	David Ireland (DI)
Councillors	Jane Brown (JB), Judy Kinloch (JK), David Ottridge (DO), Graham Clark (GC), Will Dennis (WD), Andrew McNaughton (AM).
Clerk	Trevor Haylett
Attending	Duncan Irvine (Dirv), Mole Valley District Councillor
	<p>Before the Parish Council meeting, Councillors, members of Westhumble Residents Association and Ben Tatham were given a presentation from Claire Mallalieu, a Mole Valley District Council planning officer, about moves to try and add between 5-10% to the local housing stock in Mickleham and Westhumble.</p> <p>Adding "modest" growth to every village in the district is one of MVDC's preferred options as it looks for ways to tackle the housing shortage. It has also asked landowners to submit sites that may be suitable for development. Mrs Mallalieu added that there was also the opportunity to review village boundaries; for instance the Village Hall and Dell Close were not within the Mickleham village boundary and could be brought into it. Altering the boundary would enable possible development of the additional land that results.</p> <p>There was discussion about land owned by A.P. and A.F. Jeans, fronting Westhumble Street in Westhumble, which had been put forward as a possible area for development – the only parcel of land in either Mickleham or Westhumble to be suggested at the time of the meeting.</p> <p>Mrs Mallalieu said it was clear from the comments from those attending that smaller housing units were strongly favoured for both villages, nothing bigger than a three-bedroomed property. She said housing estates were definitely off the agenda while any new development had to be sensitively designed to reflect and respect neighbouring listed buildings as well as conservation areas. DI thanked Mrs Mallalieu for her presentation. Those attending were asked to channel any feedback to MVDC via the Parish Council Clerk.</p>
No.	Item
1	<p>Opening Formalities</p> <p>(626) Apologies – None</p> <p>(627) Declaration of Interest – GC declared an interest in Item 6 (i).</p> <p>(628) The Minutes of the meeting held on 8th November 2017 were agreed and signed, proposed by DO and seconded by GC.</p> <p>In respect of (617) , DI said Nikolai Belousov had got the funding together to install the electrical charging points at Rykas Cafe only for Surrey County Council to announce that they would be taking it over and implementing it themselves. DI added that he hoped Nikolai would still receive a credit for his work.</p>

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2	<p>Finance & Formalities</p> <p>(629) Budget & Precept – DO had earlier circulated a proposed budget for 2018/19, leaving the precept unchanged at £6900. It was unanimously agreed.</p> <p>(630) The following payments were approved: Kings Landscapes for mowing in October (£276) Kings Landscapes for mowing/hedging in November (£480) DI explained that while SSALC would not reimburse the PC for a payment of £78 for a Chairman’s Networking Event in September, they had agreed to add a credit for that amount to the PC’s account.</p> <p>(631) The bank reconciliation was agreed; the bank balance was £7,126.41.</p>
3	<p>Open Forum - Nothing</p>
4	<p>Broadband</p> <p>(632) WD updated the meeting on the broadband situation and said it was a question of “two steps forward and one back”. It had been hoped that BT would have finished their work by the end of 2017 but it appears that it won’t happen now until the end of June.</p>
5	<p>New Noticeboard</p> <p>(633) The Clerk asked Councillors to give the green light to one of the two quotes that he had received for a new noticeboard to replace the one opposite the Running Horses public house. The quotes were broadly similar and it was unanimously agreed to accept the Norbury Sawmill quote. Councillors agreed to pay a 50% deposit if that was what the manufacturers required.</p>
6	<p>Planning</p> <p>(634) GC left the meeting before the discussion started. Two planning applications relating to Mickleham Downs Cottages and Mickleham Downs House on the Cherkley Court Estate were considered. The first proposes extensions to the existing cottages and outbuildings and to relocate and redevelop the existing garage (the Bothy) to provide ten family hotel suites and administration accommodation.</p> <p>The second application provides for a part two storey/part single storey side extension to Mickleham Downs House and change of use to provide a guest house.</p> <p>It was agreed that the plans were in good taste and the current buildings were in such a poor state of repair that anything could be considered an improvement. DI said it was a shame that the affordable housing stock was going to be reduced with the loss of the cottages but AM felt that the remote location rendered them unsuitable as “affordable” housing anyway.</p> <p>There was concern about the access construction vehicles would use and JK wanted a historic buildings record of the buildings in their current condition. With these two representations, Councillors were happy to give their</p>

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	unanimous support to the proposals.
7	Data Protection (635) The Clerk explained that the General Data Protection Registration, which comes into effect in May, would have important consequences for the PC which would become a Data Controller, and therefore would have to ensure the integrity and security of the data it held. The PC would have to appoint a Data Protection Officer with the cost estimated at anything from £150 to £1000. Discussions were still ongoing and the Clerk said he would know more after attending a training seminar at the end of the month.
8	Publications Scheme (636) The Clerk explained that under the Freedom of Information Act, the PC was required to display a Publication Scheme, explaining what information is available for the public to view, and for how long, and how they can access it. A Model Publication Scheme, issued by the Information Commissioner's Office, would be circulated by the Clerk with the idea to get it approved at the next meeting. There was discussion on how long records should be retained – WD suggested seven years and that was agreed.
9	Village Shop (637) DI reported that the planning application to develop Rose's Stores had been withdrawn. The shop and accompanying accommodation is being re-marketed.
10	Pot holes in Swanworth Lane and Dell Close (638) The problem of pot-holes in Dell Close and Swanworth Lane was raised by DO and WD respectively. However without a clearly defined ownership of the roads it is not known who should get the work done. Councillors said they were happy to arrange for the pot holes to be filled in themselves but were concerned that it could render the PC liable to continue the maintenance or liable should an injury occur. DlrV said he would check the situation with Mole Valley District Council.
11	Additional Matters - None
12	Future Meetings 14 th March; 9 th May (Annual Meeting and Annual Parish Meeting); 11 th July; 12 th September; 14 th November.

The meeting closed at 21:35pm