

CUDDESDON AND DENTON PARISH COUNCIL MEETING

1st May 2018 at 7.30pm in the Village Hall

Present:	Chris Luke (Chairman)	CL
	David Keene	DK
	Ken Meek	KM
	Richard Palmer	RP
	Michael Raynor	MR
	Paul Sellar	PS
	Arthur Smith-Fitchett	ASF
	Kirsten Johnson (OCC)	KJ
	Mike Mount (Clerk)	MM

Apologies: Elizabeth Gillespie (SODC) EG

38 ELECTION OF CHAIRMAN

CL was unanimously elected chairman for the coming year.

39 DECLARATIONS OF INTEREST

There were no new declarations of interest.

40 PUBLIC COMMENTS

- Concern was expressed that some rubbish which might contain asbestos had been cleared up during the recent litter pick.
- It was agreed to ask OCC to make the HGV sign at The Green upright. **Action: MM**

41 NEIGHBOURHOOD PLAN

The possibility of using rural exception so some affordable housing could be built for local use was being investigated.

42 EXPRESSWAY ACTION GROUP

- A stakeholder meeting with Highways England was taking place at the end of May.
- The consultation period was now over.
- More parishes had joined the group.
- Five people were assisting with administration, giving a considerable amount of their time.

43 COUNTY COUNCIL

KJ gave her annual report:

- This had been her first year as a county councillor.

- Among her roles were Chair of the Woodeaton Parish Liaison Committee and a trustee of the Horspath Stone Pit Trust.
- In November, her motion at OCC calling for there to be public transport in our rural villages had been passed unanimously.
- She had worked with the Expressway Action Group to oppose the Oxford to Cambridge Expressway coming near local villages.
- She continued to endeavour to have the local roads repaired.
- She had recently been contacted with a request for a reduced speed limit at Cuddesdon Mill.

44 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

45 MATTERS ARISING

45.1 Highway Repairs

- Vanessa Buckley from Highways had not responded about the requested repairs and KJ agreed to contact her. **Action: KJ**
- Thames Water had confirmed to ASF that the water at Wellbourne was caused partly because of leaks from their pipes but also because of springs.

45.2 New Fence at Denton Green

Susan Thomson considered that her fence followed the correct boundary line, although she would move it if an alternative line was agreed with her. RP agreed to investigate the matter further. **Action: RP**

46 ANNUAL MEETING BUSINESS

- 46.1 It was agreed that the standing orders required no changes.
- 46.2 It was agreed that the financial regulations required no changes.
- 46.3 It was agreed that the risk assessment required no changes.
- 46.4 Aon had transferred the insurance to BHIB. It was agreed that the cover was satisfactory, except that:
- The safe distance requirements for the fireworks needed investigation. **Action: MM**
 - The play equipment would need to be checked weekly. MM agreed to do this although others would need to assist if he was not available. **Action: MM**
- 46.5 Membership of other bodies:
- KM was a governor of Garsington School
 - RP was a member of the PCC and the fete committee
 - CL was a member of the fete committee
- 46.6 It was agreed that the freedom of information document required no changes.
- 46.7 DK's interest in Dovehouse Farm was the only current declaration of interest.
- 46.8 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

47 FINANCE

47.1 Payments

Stopped cheque	Neighbourhood plan character assessment	£12.50
BHIB	Annual insurance	£341.09

CGL

Pest control

Mole removal

£170.00

47.2 Cashbook

The year end cashbook was presented.

47.3 Approval of Financial Documents

- a) The annual accounts were approved, including the asset register.
- b) The certificate of exemption from an external audit was approved.
- c) The annual governance statement of the annual return was approved.
- d) The accounting statements of the annual return were approved.
- e) The bank reconciliation was approved.
- f) The annual return variances were approved.
- g) The annual budget was approved.

48 PARISH COUNCILLORS' REPORTS

ASF asked to see the grass cutting schedule.

Action: MM

49 CLERK'S BUSINESS

- It was agreed to take no action at present concerning the General Data Protection Regulation since the only information held by the Council which might be considered confidential was the addresses, phone numbers and email addresses of some people.
- It was agreed to ask the PCC if a churchyard upkeep donation was going to be requested this year. **Action: MM**
- MM advised that a new Newsletter editor was required since Katrina Sheldon was giving up the role.

Chairman:



Clerk:



Date:

5/6/18

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5.6.18