

Harby Parish Council Meeting

Thursday 21st May 2020 via video conference due to the
Covid-19 national emergency



Start: 19:00	Finish: 19:50	Reference: 156/20
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Councillors Present: C Dallamore, A Durber, T Medley, C Nolan (Chair), D Quibell, J Rose

District Councillor Dales

Parish Clerk: Caron Ballantyne

Members of the public present: 0 members of the public present

Item	Title and Decision	Action
156/20/1	To consider and approve application for co-option Application received from Diane Quibell. The application received was approved unanimously, Cllr Quibell to sign the declaration of acceptance of office as soon as is possible.	Clerk
156/20/2	Apologies for absence Apologies received from Cllr Waby, resolved to accept the reasons for absence. Apologies received from County and District Councillor Dobson, noted.	
156/20/3	Declarations of interest (<i>in accordance with the Localism Act 2011</i>) None	
156/20/4	10 minute parishioner time (<i>members of the public may ask questions or make statements. Items not on the agenda cannot be debated but may be added to the next meeting</i>) Positive comments have been received about the poppies being erected for VE day Resident has said thank you for the replacement of the lighting column on Church Street District Councillor Dales Actions Outstanding – update <ul style="list-style-type: none"> Parking for bungalows: NSDC have confirmed the ‘rule’ for parking space allocation, but won’t take any action relating to this unless requested. Fly-tipping at the Airfield – has been moved, plan in place to work with landowner once lockdown restrictions. Fallen tree etc, Allotments hedge – no further update re the fallen tree as NSDC officer is awaiting an on-site meeting with owner once COVID restrictions lift. <p>There is lots of support coming from NSDC in terms of grants for small business, community spaces etc. If I can help anyone with any of that please do pass them my number.</p> <p>The Befriending Service run by Newark Live At Home for the Collingham villages is continuing to deliver its support services despite the current COVID-19 restrictions. Launched in April 2019, the service has maintained support during this challenging time by temporarily switching to using telephone contact</p>	

Signed/Initials:

Chairman

Date:

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	<p>instead of home visits. Normal face-to-face support will resume as soon as possible when lockdown restrictions permit. During this challenging time there will be an increase in social isolation already endured by many, and so the need for this service becomes even more important. If you are aware of anyone that might need such a service or if you can spare an hour per week to be a volunteer for the Collingham area then please contact Cheryl on 01636 674521</p> <p>The Collingham Rural Advice Centre is still fully operational and supporting Collingham and the surrounding villages. The office at the Memorial Hall in Collingham remains closed for the moment but a full support service is still being provided by the Citizens Advice support team who can be contacted on this temporary phone number: 01623 861769. We will let you know as soon as we re-open at the Memorial Hall but in the meantime, the service is still there for advice and information on problems including debt, benefits, employment, housing, universal credit etc</p>						
156/20/5	<p>To:</p> <ul style="list-style-type: none">➤ receive the Minutes of the Annual Parish Meeting: Ref 154/20 held on 19th March 2020. The minutes were agreed as a true record and will be presented at the next Annual Parish Meeting for Approval.➤ approve the Minutes of the Ordinary Meeting: Ref 155/20 held on 19th March 2020. The minutes of the meeting were agreed unanimously as a true record and will be signed by the Chair as soon as possible			Clerk			
156/20/6	<p>Planning</p> <p>a) Applications</p> <table><tr><td>20/00685/NPA</td><td>Jerusalem Farm Jerusalem Road Skellingthorpe</td><td>Neighbour Planning Application Reference PL/0033/20 Demolition of existing animal by products processing plant and all associated installations. Construction of a new animal by products processing plant, composed of: raw material reception and process buildings; engineers building; boiler house; oxidiser building and flue; DAF plant; effluent treatment plant; bio filter bed; general office; weighbridge and weighbridge office; hardstanding areas for accessing the processing plant and for parking of cars, commercial vehicles and trailers used in connection with the operation. Residential development to provide 3 environmentally sustainable eco homes and 1 manager's house for the processing plant. Construction of a building for community use. Use of an existing pond and its surroundings as a</td></tr></table>			20/00685/NPA	Jerusalem Farm Jerusalem Road Skellingthorpe	Neighbour Planning Application Reference PL/0033/20 Demolition of existing animal by products processing plant and all associated installations. Construction of a new animal by products processing plant, composed of: raw material reception and process buildings; engineers building; boiler house; oxidiser building and flue; DAF plant; effluent treatment plant; bio filter bed; general office; weighbridge and weighbridge office; hardstanding areas for accessing the processing plant and for parking of cars, commercial vehicles and trailers used in connection with the operation. Residential development to provide 3 environmentally sustainable eco homes and 1 manager's house for the processing plant. Construction of a building for community use. Use of an existing pond and its surroundings as a	
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			publicly accessible area for recreation and fishing. Alterations to the existing site access from Jerusalem Road. All associated development, including landscaping http://lincolnshire.planning-register.co.uk/Planning/Display?applicationNumber=PL%2F0033%2F20 Resolved unanimously that whilst there is no objection to the proposal in principal, there are concerns about the increase in traffic that such a development may lead to. It was felt that the local roads may not be suitable for the significant increase in traffic proposed. The Parish Council would like a traffic routing plan to be considered as part of the application. All routes would take vehicles onto the Lincolnshire road network and not the Nottinghamshire network and therefore ensure that HGV movements will not encroach on local villages.	Clerk
	b) Decisions			
	20/00262/HPRIOR	3 Council Houses, High Street	Prior Approval not required	
	20/00236/FUL	Apple Drop Barn, Low Street	Grant Full Planning Permission	
	20/00457/LBC	Harby Mill, Wigsley Road	Grant Full Planning Permission	
	Noted. c) Planning Applications During Covid-19 restrictions. Letter from NSDC explaining the changes being made to the method of communication and the different ways in which planning responses from Parish Council may be done continuing with the normal timescales - noted d) Community Infrastructure Levy, this income was well received. This should be spent within the next 5 years and will need to be reported to NSDC each year			
156/20/7	Finance a) To approve bank reconciliation for March and April. Reconciliations were approved and will be signed by two Councillors as soon as restrictions permit. These will then be circulated to all Councillors. b) Payments since last meeting, approved unanimously c) Receipts since last meeting, noted d) Payments for approval, approved unanimously e) To consider the Parish Council Insurance Policy – resolved unanimously to continue with Came & Co and accept their recommendation			Clerk Clerk

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156/20/8	Annual Governance And Accountability Return a) To consider the Internal Audit Findings. Resolved unanimously that no actions are required and the internal auditor should be re-appointed for 2020/21. b) To approve the Annual Governance Statement. Resolved unanimously that this was approved c) To approve the Accounting Statement. Resolved unanimously that this was approved and the certificate of exemption should also be signed		Clerk Clerk Clerk																										
156/20/9	Clerks and Councillors Reports <table><tr><th>Clerks Report</th><th>Agenda Item</th></tr><tr><td>➤ Further promotion of the email alert system included in Trio Article, but not published. To be carried forward to next edition</td><td>155/20/3</td></tr><tr><td>➤ Planning application responses submitted</td><td>155/20/5a</td></tr><tr><td>➤ Newark and Sherwood Homes advised of decision with regard to Darbyshire Close</td><td>155/20/5c</td></tr><tr><td>➤ Nottinghamshire & Nottingham Joint Waste Local Plan, response submitted</td><td>155/20/5d</td></tr><tr><td>➤ Bank reconciliation for February circulated to all Councillors</td><td>155/20/06a</td></tr><tr><td>➤ All changes made to the budget prior to year end</td><td>155/20/06e</td></tr><tr><td>➤ Tree works at Millfield Close Allotments - quotation accepted and awaiting the end of the nesting season for work to be undertaken</td><td>155/20/6f</td></tr><tr><td>➤ My Notts App – included in the next Trio Article, but not published. To be carried forward to next edition</td><td>155/20/9b</td></tr><tr><td>➤ Armed Forces Covenant completed and returned</td><td>155/20/9c</td></tr></table> Village Walk about – Sunday 15 October 2017 • New post for Village Sign (outside the village hall) – to be painted black Village Walk about Sunday 17 November 2019 Millfield Close Items looked at and to be investigated by District Councillor Dales: • Cleaning of the ditch and fallen vegetation • Large tree at the junction of ditches Reports to NSDC <table><tr><td>None</td><td></td><td></td></tr></table> Reports to NCC <table><tr><td>None</td><td></td><td></td></tr></table> All Councillors 152/19/8f - Parish and Town Council Initiative Fund, no ideas for projects yet received for discussion 155/20/9e – NALCs research on dementia, completed by individual Councillors		Clerks Report	Agenda Item	➤ Further promotion of the email alert system included in Trio Article, but not published. To be carried forward to next edition	155/20/3	➤ Planning application responses submitted	155/20/5a	➤ Newark and Sherwood Homes advised of decision with regard to Darbyshire Close	155/20/5c	➤ Nottinghamshire & Nottingham Joint Waste Local Plan, response submitted	155/20/5d	➤ Bank reconciliation for February circulated to all Councillors	155/20/06a	➤ All changes made to the budget prior to year end	155/20/06e	➤ Tree works at Millfield Close Allotments - quotation accepted and awaiting the end of the nesting season for work to be undertaken	155/20/6f	➤ My Notts App – included in the next Trio Article, but not published. To be carried forward to next edition	155/20/9b	➤ Armed Forces Covenant completed and returned	155/20/9c	None			None			
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	<p>All Councillors would like to see a celebration arranged at the end of the corona virus restrictions. This will include the Bottle and Glass pub.</p> <p>Councillor J Rose 155/20/8 – Decision with regard to licence for the Village Hall, reported to the committee</p>	
156/20/10	<p>Correspondence a) Celebration of 75th Anniversary of VE Day – The contents of the letter from NCC were noted along with the suggested revised date</p>	
156/20/11	<p>To Determine Future Meeting Dates for 2020/21 The suggested dates were agreed and will now be published: 16 July 2020, 3 September 2020, 15 October 2020, 3 December 2020, 4 February 2021, 18 March 2021 including Annual Parish Meeting, 6 May 2021 including Annual Parish Council Meeting</p>	Clerk