

**IVINGHOE PARISH NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING GROUP MEETING, 22nd JUNE 2016, CRABTREE FARMHOUSE**

MINUTES

Present: Richard Freeman (Chair), Sheena Bexson, Stephen Booth, Rikki Harrington, Malcolm Stubbs

1) Minutes of the previous meeting and actions update

The minutes of the meeting held on 25th May were approved.

The latest Action Log of 7th June was reviewed and the following points highlighted:
3d, 4g Sheena has obtained confirmation from AVDC that we do not need any Strategic Environmental Assessments as we are not suggesting specific sites for development.

M10:

- 3.1 Sheena will provide Rikki with input on housing and demographics.
- 3.3 Malcolm will send Richard the latest draft on how the Plan was developed.
- 3.4 Sheena is continuing work on the section on Steering Group principles.
- 3.6 Richard has drafted the section on locally identified issues.
- 3.7 Sheena is continuing work on the section on policies and proposals.
- 3.8 Stephen handed out a proposal for the logical flow, based on the Pitstone and Cheddington plans. This has fewer headings than we originally suggested.
- 3.9 Suggestions for photographs will be made once the Plan is near completion, but these should be taken before leaf fall.
- 4.1 See Item 2.
- 6.1 See Item 4

Actions – See Action Log

2) Funding

Richard submitted the EoI for the next grant and the money has been confirmed.

3) Questionnaire feedback

The full report has been received from Mike King. It was agreed that the report was very useful but that certain questions would benefit from making use of the geographic and demographic data, *e.g.* analysing separately for Ivinghoe, Ivinghoe Aston and Other. Sheena and Malcolm will sort out which postcodes apply to these three areas and Malcolm will ask Mike King to reanalyse questions using these data. Questions most likely to benefit from reanalysis (*i.e.* where different geographic or demographic groups are likely to respond differently) relate to Objectives 4, 5, 6 and 7, but it may be just as easy to rerun all questions.

Action Malcolm, Sheena

It was agreed that some of the objectives may need changing as a result of the questionnaire analysis. For example, Richard suggested that in relation to Objective 4 “To improve connectivity...”, as 75% were content the wording should be changed to “To maintain connectivity....”. However, this may hide geographic differences (see above).

It was agreed that each Steering Group member would look in detail at one or two objectives as follows, see whether the current wording was appropriate bearing in mind the responses, and write the background (see Stanwick as an example) and draft policies for the objectives.

Actions:

Objective 1	<i>Richard</i>
Objective 2	<i>Stephen</i>
Objective 3	<i>Rikki</i>
Objectives 5 6	<i>Malcolm</i>

4) Website update

Stephen is continuing to liaise with Parish Councillor Stephen Lott.

Action Stephen

5) Draft Plan

Richard has worked further on the draft and will place updates in a new Dropbox folder available only to current Steering Group members. Any changes should only be made to the version labelled “IPNDP.....use for changes”.

Action Richard

6) Any other business

Drop-in sessions are available to discuss the AVDC Local Plan (see <http://www.aylesburyvalecd.gov.uk/vale-aylesbury-local-plan-draft-plan>)

Ivinghoe is expected to take 71 new properties and Ivinghoe Aston 5 over the Plan period. No sites have been identified.

The next deadline for The Beacon magazine is July 8th.

Action Richard

7) Next meetings

15th July 1.30pm Sheena’s

Thanks to Sheena for her hospitality.

Minutes prepared by Rikki.

