

WROXETER & UPPINGTON PARISH COUNCIL

Minutes of the meeting
held in the Wroxeter Vineyard Visitor Centre, Wroxeter
on the 11th March 2019 at 7:30pm

Present: Councillors B Nelson (Chairman), J Davies, P Davies, M Millington, I Sherwood
In attendance: Sarah Morris (Clerk), Councillor C Wild (Shropshire Council), K Rowlands (prospective new Councillor), one member of the public

1. PUBLIC SESSION

Mr C Taylor related the difficulties during the last year in continuing to run the Under the Wrekin community magazine with only two volunteers to carry out the work. An additional two volunteer were sought to help secure advertising and chase up advertising income, and to take the role of Treasurer. Councillors were asked to consider any contacts that might be interested in volunteering. It was agreed that a call for volunteers would be added to the mailshot which would be sent around the parish in advance of the Annual Parish Meeting.

Mr Taylor left the meeting.

2. TO RECEIVE APOLOGIES FOR ABSENCE None.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS None.

4. MINUTES

It was **RESOLVED** to approve the minutes of the previous meeting.

5. MATTERS ARISING FROM THOSE MINUTES None.

6. REPORT FROM SHROPSHIRE COUNCILLOR

Ironbridge powerstation development. A number of parishes surrounding the development had raised concerns about the impact of the increase in traffic as a result of the development. A meeting would be arranged for parishes to discuss their concerns with Shropshire Council officers in due course. Cllr Wild suggested that traffic monitoring should take place in the parishes to establish a baseline for both speed and amount of traffic. The potential to secure a bus service through the parish as part of the development was discussed, although it was noted that it would not be feasible to run a service to all of the villages. Local knowledge would be key to identify where stops would be most used.

Sheep rustling and burglaries. Councillors were alerted to incidents of sheep rustling and burglaries in neighbouring parishes and advised to report anything out of the ordinary.

Road condition. Cllr Millington highlighted that, following increased useage due to the temporary closure of the A458, the surface of the road past Ishmore Wood had deteriorated further and required urgent attention. **ACTION:** Clerk to report via 'My Shropshire' app.

Councillor Wild left the meeting.

7. CASUAL VACANCY

Mr Rowlands introduced himself, his background and the reasons for nominating himself for the vacancy on the Parish Council. Mr Rowlands left the meeting while Councillors considered the information provided. It was **RESOLVED** to co-opt Mr Rowlands onto the Parish Council (Proposed: Cllr Millington, Seconded: Cllr P Davies, all agreed). Mr Rowlands returned to the

meeting and was informed of his appointment. The Declaration of Pecuniary Interests Form would be completed at the next meeting.

8. LIAISON WITH RABY ESTATE LAND AGENT

Cllr Nelson fed back from a recent meeting with Mr T Birtles, the new Land Agent for the Raby Estate. This had been a very positive meeting and the Parish Council and the Estate hope to develop an effective working relationship into the future. Mr Birtles had supplied advanced notice of an upcoming planning application on the estate and had asked to attend a meeting of the Parish Council to discuss some of the ideas for the future of the estate.

9. PREPARATIONS FOR THE ANNUAL PARISH MEETING

It was agreed that the main agenda items for the meeting would be a presentation from the Raby Estate Land Agent, and discussion of spending of the Neighbourhood Fund. As it had worked well for the last meeting, it was agreed that a mailshot would be carried out to advertise the meeting.

10. PLANNING MATTERS

(a) Dryton House, Raby Estate – preliminary information

The preliminary information circulated was considered. Councillors noted that the property had a significantly larger footprint than the property that was to be demolished. The Land Agent had assured Cllr Nelson that the property would be occupied by an estate worker. It was **RESOLVED** to submit the following response to the planning application, on the condition that there were no material differences to the information already circulated:-
No objection. The property is a significant increase on the size of the previous property, however, due to its location, it is unlikely to be seen except when in close proximity to it.

(b) Planning notifications for information - None

(c) Planning applications for comment – None

(d) Planning applications received between meetings

19/00989/FUL – The Watchoak, Lower Longwood

The planning application was considered. Councillors noted the significant size of the proposed garage and that it was detached from the property. It was **RESOLVED** to submit the following response to the planning application:-
No objection. The Parish Council had some concerns that the building might, in the future, be converted into a separate property and had significant concerns about the additional access point onto the Ironbridge Road that would be required should this happen.

11. FINANCIAL MATTERS

(a) Banking arrangements

The Clerk presented a Mandate Variation Request form to enact the changes discussed at the previous meeting. The MVR also added the Clerk as a Limited Power Signatory (in order to create payments for authorisation on online banking) and gave online banking access to the existing signatories (Cllrs Nelson and Amos). It was **RESOLVED** that the relevant parties would sign the Mandate Variation Request at the end of the meeting.

(b) To approve bank reconciliation and budget report

It was **RESOLVED** to approve the bank reconciliation and budget report.

(c) To approve payments made between meetings - None

(d) To approve invoices for payment

It was **RESOLVED** to approve the following payments:-

Chq. No.	Payee	Description	£ Amount
504	S Morris	Clerk salary and expenses	£406.14
505	HMRC	Clerk PAYE	£1.60

12. POLICY REVIEW

The following documents were discussed, having been circulated prior to the meeting for consideration: Standing Orders, Financial Regulations, Asset Register, Risk Register, Planning

Procedure. **ACTION:** Clerk to update policies as per discussion and circulate for approval at the Annual Council Meeting.

13. CORRESPONDENCE

a) **SALC Bulletin February** Noted.

b) **Email re. Rights of Way**

An email had been received to highlight a number of rights of way which would be lost unless added to the Shropshire Definitive Map by 2026. Cllr P Davies had investigated the list and concluded that there were no routes which would be beneficial to keep. Cllr Nelson mentioned that there were two sections of paths where pedestrians on the existing rights of way were required to use boggy paths and it was hoped to enter into a dialogue with Raby Estate to see if the situation could be improved through the use of adjacent tracks belonging to the Estate.

c) **Ironbridge Powerstation Development Working Party**

ACTION: Clerk to request that the Parish Clerk email address be added to the joint working party email group, and Clerk to forward any necessary information to Councillors.

14. PARISH MATTERS

a) **Deer warning signs**

ACTION: Cllr Sherwood to email Shropshire Council to chase progress on installation of signs.

15. DATE OF NEXT MEETING

Monday 13th May 2019 7:30pm Annual Parish Meeting to be followed immediately by the Annual Council Meeting.

The Chairman declared the meeting closed at 9:20PM

Signed:..... Date:.....