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ROLVENDEN PARISH COUNCIL

DRAFT MINUTES of the Parish Council Meeting held on Tuesday 15 November, 2016 at 7.30pm, in the Pre-School Room, Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND for the purpose of transacting the following business:

Present: Cllr. Mr. D. Murray, Cllr. Mrs. D. Curtain, Cllr. Mrs. I Newman, Cllr. Mrs J. Marston, Cllr. Mr. G. Tiltman, Cllr. Mr. B. Hindley, Cllr. Mr. M. Hook, Cllr. Mrs. J. Stace, Cllr. Mr. J. Wilkins and Mr. G. Willard - Clerk to the Council.

Apologies for absence: None.

(a) Declarations of Members' Disclosable Pecuniary Interests: *under the Localism Act 2011 to be made relating to items on this Agenda* – None.

(b) Declarations of Members' Other Significant Interests: *under the Kent Code of Conduct adopted in August 2012 by the Parish Council, to be made relating to items on the Agenda* – Item 242. Finance – Cllr. Mrs. Denise Curtain declared an Interest as Book-keeper for the Parish Council's Contractor J.P. Oakeley (Grass Cutting in the Parish).

(c) Declarations of Members' other Interests: *not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons* – Cllr. Mr. Michael Hook declared his membership of the Weald of Kent Preservation Society and Cllr. Mrs. Denise Curtain declared an interest in Planning Application 16/01630/AS Item 233[i] as this property is next door to her mother. Cllr. Mr. Duncan Murray declared an interest in respect to Item 240 – Porchlight in that he has a meeting with this organisation in the near future concerning a totally un-related matter.

231. DRAFT MINUTES of the Parish Council Meeting held on Tuesday 18 October, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Record with agreement that a note be added to correct the location of a reported faulty ~~manhole~~ **DRAIN** cover (Item 230[a]).

232. DRAFT MINUTES of the Public Meeting and subsequent Extraordinary Parish Council Meeting held on Wednesday 12 October, copies having previously been sent to each Parish Councillor, were agreed, approved and signed as a Correct Record.

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233. Planning – All related matters were accepted and considered.

[i] Applications for CONSULTATION received from Ashford Borough Council were accepted and considered.

16/01540/AS Prior notification for the change of use of agricultural building to Class C1 Hotel/Guesthouse use.

Farnell Farm, Sandhurst Lane, Rolvenden, Cranbrook, Kent TN17 4PH.

The Parish Council objects to the Application on the grounds of issues concerning access and safety. A submission to Ashford Borough Council to be made by Cllr. Mr. Duncan Murray,

16/01596/AS Alterations to existing roof, new pitched dormers, new front porch, single storey rear extension and outbuilding.

Damari, Frogs Lane, Rolvenden, Cranbrook, Kent TN17 4NG.

The Parish Council supports this Application but asks that the porch be built with a pitched rather than a flat roof.

16/01615/AS Removal of 2 pairs of existing white wooden patio doors and replace with two pairs of 3 panel doors.

2 Maytham Cottages, Frogs Lane, Rolvenden, Cranbrook, Kent TN17 4NH.

The Parish Council are happy to leave this in the hands of the Listed Building Architect.

16/01630/AS Removal of internal partition between front room and kitchen.

28 Maytham Road, Rolvenden, Cranbrook, Kent TN17 4NP.

16/01630/AS Listed Building Consent for above.

The Parish Council are aware that this is a retrospective Application and are happy to leave it in the hands of the Listed Building Architect.

[ii] Applications for CONSULTATION received between 8 – 15 November from Ashford Borough Council were accepted and considered.

None.

[iii] Consent GRANTED by Ashford Borough Council to the following Applications were accepted and considered.

None notified.

[iv] Halden Field – All related matters were accepted and considered.

The Parish Council's objection to the Halden Field development was submitted to Ashford Borough Council and now appears on their Planning Portal under reference 15/01555/AS. The Parish Council have been notified that this Application will not go before Committee in November due to the volume of information to be considered by Planners.

[v] Barratt Field – All related matters were accepted and considered.

Cllr. Mr. Duncan Murray reported that he had looked at the field and everything was going well and the grass growing nicely.

[vi] Planning Related Issues – Items not mentioned elsewhere on this Agenda were accepted and considered.

None.

234. Neighbourhood Development Plan – Related matters were accepted and considered.

Matters concerning the Development Plan are proceeding in the right direction.

235. Speed Indicator.

Cllr. Mr. Duncan Murray and Cllr. Mrs. Denise Curtain attended a meeting with Cllr. Mr. Mike Hill (KCC Member for Rolvenden) and this matter was raised. The Clerk spoke to the Head Teacher at the school who said that she would be taking this matter up with Kent County Council and would report back to the Parish Council.

236. Meeting with Cllr. Mr. Mike Hill.

Members who attended were advised of funding cuts from Central Government and discussions concerning the Speed Indicator (Item 235) took place.

237. British Telecom Broadband.

The Clerk advised that there are currently no plans to provide BT Fibre Broadband in the Streyte area of Rolvenden however, plans ARE in place to provide this in Rolvenden Layne but no timescales or dates have yet been announced.

**238. Defibrillators.**

Cllr. Mr. Brian Hindley reported on the deployment of the Defibrillator located at the Village Hall and explained the issues surrounding the "pads" used on the Defibrillators. He also advised that new, replacement "pads" were on order and should be delivered soon.

Cllr. Mr. John Wilkins asked that an article be published in the Parish Magazine to remind people of the location of the Defibrillators. Cllr. Mr. Michael Hook suggested that the article should also mention that if the Defibrillator is deployed, members of the public not directly involved should respect the privacy of the patient and help the person deploying the Defibrillator by standing well away.

239. Tree at Sparkeswood Avenue.

There is a question as to the suitability of a Himalayan Birch. The Tree Warden mentioned that she is happy with a Himalayan Birch. Three smaller Silver Birch trees have also been suggested. It is proposed to ask the Tree Warden for her opinion on this matter.

240. Porchlight.

Following the receipt from Porchlight of an appeal for financial support, the Parish Council resolved to donate the sum of £150 which was proposed by Cllr. Mrs. Denise Curtain and seconded by Cllr. Mr. Michael Hook.

241. Highways.

[i] Update on the provision of bollards on the High Street and knee rail at St. Mary's Green.

Cllr. Mrs. Denise Curtain reported that the knee rail at St. Mary's Green is almost finished and that the bollards on the High Street will be installed as soon as possible after the knee rail was finished.

[ii] Other Highways related issues were considered.

The Clerk was advised that the bus shelter in Rolvenden Layne was not under the jurisdiction of either Ashford Borough Council or Kent County Council and we are therefore free to do as we wish.

Cllr. Mrs. Denise Curtain advised that the Gardening Society have offered to pay for the window boxes, compost and plants. Cllr. Curtain asked that the Parish Council fund the cost of a tin of paint and brush(es) for the shelter.

Councillors were concerned at the amount of surface water present in the vicinity of Waterworld on the A28. The Clerk to send a letter to Cllr. Mr. Mike Hill to request that Kent County Council now address this as a matter of urgency.



242. Finance – All related matters were accepted.

[i] It was resolved to pay the following :

J.P. Oakeley	£290.00
S. Brooks	£120.00
G. Willard	£396.06

[ii] Accounts presented at this Meeting were accepted and considered for payment.

The Poppy Appeal - £17.00 for the Remembrance Sunday wreath.

[iii] Financial Matters not raised elsewhere on this Agenda were accepted and considered.

XL Displays - £121.80 (cheque No. 001633) was issued for the payment of the display boards which have now been delivered and are stored in the office at the Village Hall.

The Clerk reported that Lloyds bank have now acted correctly on instructions and the Parish Council's accounts can now be operated correctly. The Clerk proposes that regular suppliers to the Parish Council are paid by BACS from next month and has drawn up a "BACS Authorisation Form" to be signed by the Clerk and two Councillors (exactly the same as cheques) and that there will be an Authorisation Form for each corresponding BACS transaction and that the forms will be sequentially numbered for ease of reconciliation. This was accepted by Councillors.

It was further agreed that more signatories be added to the Parish Council's bank accounts.

243. Other Matters for Information – *Issues may be raised which involve no more than an exchange of information. NO DECISIONS can lawfully be made on matters raised under this exchange.*

LGA 1872 Sch. 12.

[i] Cllr. Mr. Michael Hook expressed concern that Ashford Borough Council has not been attending to the other trees in Sparkeswood Avenue in the same manner as previously.

[ii] Cllr. Mr. Graham Tiltman reports that he has spoken to the owner of the land on which the bonfires are taking place opposite Gatefield and was informed that this was in the process of being dealt with.

[iii] Cllr. Irene Newman thanked Jon Oakeley for clearing the nettles and then asked if arrangements could be made to clear the leaves which have become slippery. It was suggested to ask Jon to clear the leaves as soon as possible.

[iv] The Clerk advised that there are two new PCSOs for Rolvenden and that they would be attending the Parish Council Meeting on 6 December to introduce themselves.

The Chairman, Cllr. Mr. Duncan Murray concluded the Meeting at 9.20pm

Signed: _____

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Date: _____

6 Dec 16.