

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 8th June, 2015

Present: Cllr. A. Spicer – Chair
Cllr. L. Fincham
Cllr. R. Spencer
Cllr. I. Davison
Cllr. E. Senior
Cllr. R. Sills

Borough Cllr. Monique Bonney
Borough Cllr. Derek Conway
Borough Cllr. George Samuel
Lynda Fisher, Clerk
14 Members of the Public

Public Time

The issue of multiple potholes near Doves Croft to the junction of Hearts Delight Road was raised – Clerk to report to KCC. A resident asked if Tunstall could form a Speedwatch Team – Clerk to place this on the July Agenda. Another resident asked why the footpath across the field (from Ruins Barn up to the School field) is in such a terrible state – Clerk to raise this with Public Rights of Way. A resident raised the issue of an increase in the amount of dog waste around Tunstall – Clerk to contact Dog Warden to see if he can assist with this problem. **Action: Clerk**

Several representatives either from the School or related thereto raised their concerns regarding the recent mobile application which Members considered at the June meeting and thereafter submitted the Council's response to KCC and Swale Borough Council; they wanted to know why the Parish Council did not support the application? Members advised that the Parish Council has to look at material planning considerations when considering applications; the same as the Borough Council who also objected to this on similar grounds. Members also had concerns because the build contract has not yet been signed; were worried about the impact this would have on pupils and how the school would cope if the proposed new build was delayed even further beyond its planned occupation in Easter 2016. The Chair commented that the question should be asked "why did KCC allow the school to increase its PAN to 60 as County knew last May that it wasn't going to be built in time for September 2015?" Cllr. Senior stated that KCC's composite application was unhelpful; however Members do agree that the staff and pupils at Tunstall School deserve better accommodation. A resident asked if the application had been in two separate parts would the Parish Council have objected; the Chair responded possibly not to the retention of the existing mobiles.

The public session went from 15 minutes to 60, to try and allow everyone to have their say and various issues were raised relating to the school, trying to work together, the car park and Working Party. Mrs. Harwood referred to her husband Simon being refused a place on the Working Party and referred back to December 2014 when he asked for his feelings on this to be raised (Mr. Harwood's e-mails were circulated to all Members so that they were aware of the situation at that time); she asked if this could be mentioned in this meeting's Minutes.

Borough Cllr. Bonney stated that the parents should be going to KCC and getting them to sort things out. The Headteacher has been told that the School will be ready next May and will be open for her to take pupils next Easter. A working party was set up but KCC did not want parents to be involved at that stage.

She mentioned the Localism Fund and stated that if the Parish Council has any projects that need funding please approach her.

Borough Cllr. Derek Conway introduced himself; he has been working in Woodstock with Borough Cllr. George Samuel. He too mentioned the Localism Fund and is open to requests.

The Chair thanked the members of the public for their input and also commented that it was nice to see Tunstall's three new Borough Councillors in attendance; the Parish Council looks forward to working with them in the future.

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; Apologies were received from Cllr. Burgess. County Cllr. Roger Truelove was not in attendance and has not been since May 2013, despite being advised of the meetings. The PCSO was not in attendance.

2. Declarations of Interest and Dispensations

None – the Dispensation issued for all Members on matters relating to Tunstall Primary School is in place.

3. Minutes of the Previous Meeting

Proposed by Cllr. Senior and seconded by Cllr. Fincham, the Minutes of the Parish Meeting held on the 20th May, 2015, were agreed by Members and signed as a true transcript.

Proposed by Cllr. Senior and seconded by Cllr. Fincham, the Minutes of the Annual Parish Council Meeting held on the 20th May, 2015, were agreed by Members and signed as a true transcript.

Proposed by Cllr. Spencer and seconded by Cllr. Sills, the Minutes of the Monthly Meeting held on the 20th May, 2015, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

1. **WW1 Memorial** – Clerk to again chase Pippa Palmer for a response. *Action: Clerk*

2. **School – Contractor/Tunstall Working Party** – The contract for the new build has not been signed as yet; Clerk to chase Chris Mains, KCC, again to see if this has occurred. The Borough Councillors asked if they could be copied into any e-mails sent to County. Clerk also to chase Chris Mains to see when the Working Party is going to start up again. *Action: Clerk*

The composite planning application (including the mobiles) is being discussed by KCC Planning Committee this Thursday; agreed Cllr. Spicer to attend to address the Committee and she will prepare a speech, to be circulated to Members prior to the meeting for agreement. *Action: Chair*

3. **Parents' use of Village Hall Car Park** – Agreed to leave on the Agenda. Cllr. Sills mentioned public liability insurance; the Insurers are agreeable to the present situation and they may put this in writing to the Village Hall Committee.

5. **Planning** - No applications received.

6. Finance

1. **Bank Mandate** – Several Members have now taken all details into the Bank. Clerk reminded those that had not done so that they need to take into Barclays the form and their personal information so that the cheques signatories can be amended as soon as possible. *Action: All Councillors*

2. **2014/15 External Audit** - The Annual Return's Accounting Statement and Annual Governance Statement for 2014/15 were agreed and duly signed. The Explanation of Variances and Bank Reconciliation for 2014/15 were also approved, as were the year end accounts to the 31st March, 2015. There is no Asset Register.

3. **Accounts and Cheques raised at this meeting** – the following cheques were signed and the accounts to the 31st May, 2015, approved.

Date	Cheque	Details		Amount
08.06.15	1059	L. Fisher	Expenses – Telephone; office use - May	£10.33p
08.06.15	1060	H.M. Revenue & Customs	Tax – May 2014	£49.20p
08.06.15	1061	Tunstall P.C.C.	Midwinter Room Hire June	£12.50p
08.06.15	1062	Tunstall Village Memorial Hall	Hire of Hall 20 th May 2015	£21.25p
Four Cheques in total.				

Paid by Standing Order

Clerk's Wages – May £197.14p

7. Correspondence

1. **Letter from NALC chairman to all parish and town Councillors** – Noted.
2. **Electoral Review Of Kent: Draft Recommendations** – Clerk to approach former County Cllr. Keith Ferrin regarding this and bring back to the July meeting.
3. **National Rural Crime Survey** – Members have responded individually. Clerk advised that a new PCSO has now been allocated to Tunstall – Sheron Reece.

8. Remembrance Sunday – Tunstall Memorial Hall –Members are happy to lay a wreath at the Memorial Hall, possibly at 10.30 a.m. on Remembrance Sunday and then to be at the Church at 11.00 a.m. Clerk to contact the Village Hall and Church to try and organise this. **Action: Clerk**

9. Newsletter – Agreed to continue with the quarterly Newsletter which was previously organised by former Councillor Peter Mitchell; Cllr. Senior to take this on and Clerk to check on how many properties fall within the Parish now that the new boundary has come into existence. In the Summer edition agreed to include South East in Bloom Competition; maps of the Parish boundary and details of the conservation area.

10. Any Other Matters Arising

1. Cllr. Spencer asked if the overgrown footpaths, ZR154 and ZR136 can be cleared – Clerk to contact Public Rights of Way. **Action: Clerk**
2. Cllr. Sills asked the Clerk to report the potholes near to Doves Croft and down to the Village Hall. **Action: Clerk**
3. Clerk to report damaged sign opposite Tunstall House, Tunstall Road. **Action: Clerk**
4. Clerk to report overgrown bushes in Roseleigh Road and Downs Close **Action: Clerk**

10. Next Meeting(s)

The next Monthly Meeting will take place on Monday 6th July, 2015, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 9.00 p.m.