



## West Tytherley, Frenchmoor & Buckholt Parish Council

### Annual Parish Council Meeting

Held on **Thursday 06 May 2021 7:30pm** by **Video Conference**

Councillors present: Fiona Collier (FC), Mick Goulding (MG), Lucia Homer (LH), Nigel MacPherson (NM), Karen James (KJ), and Deborah Hook (DH)

Plus: Melanie Camilleri (MC) – Clerk/RFO.

**73/21**

#### **Election of the Chair for 2021/22**

Cllr. Lucia Homer proposed Cllr. Fiona Collier and Cllr. Deborah Hook seconded the motion. It was resolved unanimously that Cllr. Fiona Collier be elected Chair of the Parish Council for the ensuing municipal year. Cllr. Fiona Collier accepted and signed the declaration of office.

**74/21**

#### **Election of the Vice-chair for 2021/22**

In the absence of anyone wishing to accept the permanent position of Vice-Chair, it was unanimously agreed that Councillors will operate on a rota basis in the event the Chair Cllr. Fiona Collier is absent.

**75/21**

**Apologies for Absence:** Cllr James Strachan

**76/21**

**Declarations of interest:** None

**77/21**

**Minutes:** the Minutes of the Parish Council's Meeting on **12 April 2021** were approved

**78/21**

**Public Forum**

**79/21**

#### **Annual review of Declarations of Acceptance of Office**

All Councillors confirmed their Declaration of Acceptance of Office submitted to TVBC continued to stand unchanged.

**80/21**

#### **Scheme of Delegation Policy**

- i) Scheme of Delegation Policy which sets out the Terms of Reference by which the discharge of Council functions (under Section 101 of the Local Government Act 1972) to the Clerk (who is the Proper Officer and Responsible Financial Officer) will operate: **RESOLVED** unanimously to approve and adopt.
- ii) Activation of the Policy: **RESOLVED** by FC (Chair), TK, and KJ to activate the Policy with immediate effect.  
MC to create a spreadsheet to record all decision-making acting under delegated powers during the period of activation.

FC wished it to be recorded in the Minutes that the Councillors of West Tytherley, Frenchmoor, & Buckholt Parish Council are unhappy with the position they have been put in by the government as a consequence of legislation not being extended permitting local councils to convene remotely.

81/21

**Annual Parish Meeting 10 May 2021**

It was unanimously agreed to cancel this meeting given the court ruling that remote meetings may not continue after 06 May and that *physical meetings will result in both a health risk (given the current pandemic) and significant additional costs in securing suitable venues which allow social distancing and other safety measures.*

82/21

**Next Parish Council Meeting**

The date of the next **West Tytherley, Frenchmoor & Buckholt Parish Council** be held on **Monday 21 June 2021** at **7:00pm**. Venue to be determined.

Being no further business, FC closed the meeting at 7:56pm

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**

Minutes published on the Parish Council's website [wtparishcouncil.org](http://wtparishcouncil.org)