



YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL HARTLIP PARISH COUNCIL ON WEDNESDAY 10 APRIL 2024 AT 19:00PM IN THE HARTLIP VILLAGE HALL MEETING ROOM**

Members of the Public and Press are welcome to attend

Signed: Mr C Henley Date of Issue: 4 April 2024
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME194SR

Members: Cllr T Daley (Chair), Cllr S Black (V Chair), Cllr J Davies, Cllr J N Davies, Cllr D Harper, Cllr G Maleed, Cllr M Rose

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@hartlipcc.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

- 153.FCA/04/24 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action
- 154.FCA/04/24 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.
- 155.FCA/04/24 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 13 March 2024.
- 156.FCA/04/24 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the Chair.
- 157.FCA/04/24 **Correspondence**
I. Multiple Emails from residents concerning the rec public consultation.
II. Multiple Emails from residents concerning the speeding public consultation.

- 158.FCA/04/24 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison.
- 159.FCA/04/24 **Planning – <https://pa.midkent.gov.uk/>**
Relevant Legislation: Town and Planning Act 1990
To receive urgent updates on planning matters
I. 24/501226/TCA Copper Beeches – Tree Work
II. 24/501170/LAWPRO 2 Roman Villas, Place Lane – Lawful development Cert
III. 24/501109/SUB Eastfields, Old House Lane – Conditions 3/4
IV. 24/501094/FULL Holly Acres, Meresborough Lane – Siting of Mobile home
V. 24/500695/FULL Rose Cottage, The Street – Demolition and Garage
VI. To receive any additional urgent updates.
- 160.FCA/04/24 **Hartlip Parish Council Reporting – Agree any actions**
I. The War Memorial – to receive update
 (a) Update from Chair if available.
II. Recreational Ground – to receive update
 (a) Update from Rec Working Group
 (b) Rec Ground Public Consultation Results being prepared, update if available.
 (c) Members to consider approval of first stage of play area urgent works quoted for by Wicksteed. Information forwarded again in members pack. Members to also consider approval of any incremental rise in quote of minor spec alteration since 2023 quote.
III. Parkland – to receive update
 (a) Parkland fencing repairs and general maintenance. Members to consider approval of quoted works for maintenance and improvement.
 (b) Parkland Spraying. Members to consider approval of quote for planned works.
 (c) Parkland paddock electric fence. Members to consider information provided and approval.
IV. Highways Footpaths and Environment – to receive update
 (a) AED / Defibrillator at Tuck Inn. Members to consider approval costs for installation of AED at location
 (d) Speeding/Traffic within Hartlip Public Consultation Results being prepared, update if available.
V. Village Pond – to receive update
 (a) Maintenance Progress – Update if applicable.
VI. Allotments – to receive update
 (a) Allotment Payments, update from Cllr Davies.
 (b) Vacant Plots and any other update.
- 161.FCA/04/24 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
I. Financial review bank statements and bank reconciliation - Councillors to view and sign.
II. Payments received: Detailed in papers
III. Payments for approval: Detailed in papers for member approval
- 162.FCA/04/24 **Annual Governance and Accounting Return**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014
I. Annual Internal Audit Report – Members to receive and note the report.
II. Annual Governance Statement (Section 1) – Members to consider approval.
III. Accounting Statements (Section 2) – Members to consider approval
IV. Certificate of Exemption – Members to consider approval
V. Signing of the AGAR relevant sections by Chair and Clerk
VI. RFO to set commencement date for exercise of public rights 3 June 2024.
- 163.FCA/04/24 **D-Day Anniversary**
Agree any actions
I. Receive any update from the Chair.
- 164.FCA/04/24 **Hartlip Litter Pick**
Members to receive any update for the annual event 13 April.

To agree the public's exclusion from the confidential part of the meeting.

That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw in order for the following agenda item to take place. The public will be welcome to re-join following the conclusion of the item.

165.FCA/04/24

HPC Legal Matters

Chair to update. Agree any action.

166.FCA/04/24

Clerk Updates – Agree any actions

I. Audit

II. Preparing results of the consultations.

167.FCA/04/24

Items to be considered for inclusion on the next Full Council agenda

To receive any additions, for noting only, no discussion at this meeting.

168.FCA/04/24

Date of next meeting

Wednesday 8 May 2024 – Annual Meeting of the Hartlip Parish Council

169.FCA/04/24

Close of Meeting

If you would like any further information on any item on the agenda, please contact the clerk clerk@hartlippc.gov.uk