

Little Cheverell Parish Council

Minutes of the general meeting of Little Cheverell Parish Council (LCPC) held on Monday 12th October 2026 at 7.00pm at the Little Cheverell Village Hall, Westbury Road, Little Cheverell, Wiltshire, SN10 4JP.

Present: Councillors M. Phillips (Chair), B. Thompson, L. Thorne, and N. Broe.

In attendance: T. Hicks (Clerk).

26-27/26 Recording and filming of the meeting

No members of the public in attendance. The council also confirmed they would not be recording the meeting.

26-27/27 Apologies

Apologies were received by Cllr. C. Broe and it was UNANIMOUSLY RESOLVED to accept the reasons for this absence.

26-27/28 Declarations of Interest

No declarations of pecuniary interest were received.

26-27/29 Minutes of the previous meeting

The minutes of the general parish council meeting held on 20th July 2026 were UNANIMOUSLY APPROVED and the chair signed them as such.

26-27/30 Reports

26-27/30.1 The chair updated the meeting with details of the Sheep Wash improvements were complete, the Devizes Area Board will be on 9th November and cllrs. are welcome to attend.

26-27/30.2 Wiltshire Cllr. Muns was absent so there was no update.

26-27/31 Planning Matters to discuss:

26-27/31.1 The council considered the following planning application:-

a) [PL/2026/05693](#) – 2 The Retreat, Low Road, Little Cheverell, SN10 4JZ. Holly and Hazel trees – reduce height by 30%. It was UNANIMOUSLY AGREED to have no objection to this application.

26-27/31.2 No further planning applications had been received.

26-27/31.3 The council noted the updated LCPC Planning Schedule.

26-27/31.4 The council UNANIMOUSLY RESOLVED to approve for future planning application comments to be agreed as a quorate decision by email, and to delegate authority to the clerk to make the comment to Wiltshire Council, if required, between meetings.

26-27/32 Maintenance to include items as below:

26-27/32.1 The council noted that there were still outstanding jobs for the parish steward so this should be completed by the next scheduled visit.

26-27/32.2c It was agreed that Cllr. Phillips and the clerk would arrange letters to residents to cut back their hedges encroaching on footpaths and roads.

26-27/32.2d It was agreed that the clerk would liaise with Wiltshire Council to investigate ownership of a tree that is potentially unsafe on CHEV08 .

26-27/33 Finance

26-27/33.1 Payments UNANIMOUSLY APPROVED/RATIFIED:

26-27/33.1a Clerk's expenses.

26-27/33.1b Shawns Rustic Workshop for planters- £65.

26-27/33.2 The Council noted there were requests for payment/permission to spend as below:-

26-27/33.2a Cllr. Thorne for compost for the new planters.

26-27/33.2b Clerk to order Christmas Tree from Superior Plants.

26-27/33.2c Little Cheverell PCC for previously agreed grant match funding - £800.

26-27/33.3 Monthly Management Accounts

Members received and UNANIMOUSLY APPROVED the monthly financial report and bank reconciliations. Cllr. Thompson signed the report and bank reconciliations.

26-27/33.4 Budget and Precept 2027-28

Members received and discussed the first draft of the proposed budget for 2027-28. The clerk to prepare a second draft for the November meeting.

26-27/33.5 The council noted the new National Joint Council for Local Government Services agreed Pay Scales for 2026-27.

26-27/34 Governance

26-27/34.1 The council UNANIMOUSLY RESOLVED to adopt the draft Data Breach Policy.

26-27/34.2 The council UNANIMOUSLY RESOLVED to adopt the draft Subject Access Request Policy.

26-27/34.3 The council agreed that Cllr. C. Broe will attend the Remembrance Day service on behalf of the parish council.

26-27/34.4 The council confirmed the meeting dates for 2027. The clerk to advertise.

26-27/34.5 The council discussed councillor email issues and Cllr. Thorne to liaise with the clerk.

26-27/35 Agenda Items for next meeting

The council discussed matters for the next agenda.

26-27/35.1 Consider changing the village hall water account to parish council.

26-27/35.2 Consider the removal of the bamboo outside the village hall.

26-27/36 Confirmation of date of next meeting: Monday 30th November 2026 at 7.00pm.

There being no further business, the meeting closed at 8.15pm.

These minutes are subject to approval at the next council meeting. Minutes prepared by the clerk.
13.10.2026