

UPPER CLATFORD PARISH COUNCIL
 MINUTES OF THE MEETING
 HELD ON WEDNESDAY 8TH FEBRUARY 2023
 AT 7.30 PM IN
 THE KING EDWARD VII MEMORIAL HALL

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING

Councillors	Clerk	TVBC + County Councillors	Others
Cllrs P Heslop (Chairman) R Bennett MVO (Deputy Chairman C Crosthwaite Eyre H Folkard-Tapp S Kennedy, A Lockhart, C Williams N Shah	Charles Eyre	Cllr Flood David Drew	7

*In view of the absence of the Clerk, The Chairman proposed that non urgent items would be postponed as guidance from the Clerk who would not be available. **Agreed***

1.	Apologies for Absence: D Coole; A Wilson; E Attwood	
2.	To receive and accept declarations of interest: None reported	
3.	Public Participation: there were 7 members of the public; No questions were asked.	
4.	To approve the minutes from the Parish Council Meeting held on 14th December 2022 11th January 2023 & 25th January 2023: The minutes were approved.	
5.	To receive the Clerk's progress report since the last meeting held on 11th January 2023 - Deferred	
6.	Planning 1. Review of Decisions, applications and responses since the last meeting 1.1. <u>23/000126/TPON Paddock House Upper Clatford Andover T1 Ash</u> Remove including root – No objection to root removal, however tree felling should only be approved if TVBC determine signs of ash die back. Cllr Bennet reported that the owners preferred request is for reduction not removal, with root removal being the driving reason. Roots are prominent across the driveway and threatening house foundations.	

	<p>1.2. <u>21/02343/FULLN Cricklade Coffee Shop</u>. Highways, now no objection following a further amended site plan that restores 2-way access - Ongoing</p> <p>1.3. <u>21/03028/FULLN Conservation scheme</u>. Groundwater interaction report submitted by agent claiming no unexpected findings. Natural England (NE) response is that this is inadequate. Cllr Shah noted that still no clarification regarding joining of footpaths. Cllr Shah reported that NE have not accepted updated report on groundwater impact. NE also have a modified model for calculation of Nitrates Offsets generated, and NE will no longer approve on basis of claimed/forecast offset generation but on actual offset measurement on site. Ongoing</p> <p>1.4 <u>22/03267/FULLN Anaerobic digester</u>. Cllr Shah confirmed that about 7% of the land area is within the Parish Boundary. TVBC have acknowledged that UCPC should have been but were not advised on this development and therefore the review from UCPC will be accepted after the deadline for responses has passed. Cllr Bennet reported that at the Public Consultation meeting in Goodworth Council, the developers stated odour would not be an issue. Having received positions on the draft response from the Planning Committee, Cllr Shah confirmed that UCPC will submit a response on the grounds of Odour, Landscape Impact and Access. Objection</p>	
7.	<p>Borough Councillors Report Sent to MF and asked her to edit as appropriate</p> <p>1. Cllr Flood reported:</p> <ul style="list-style-type: none"> • Cost of living extra £50,000 added to TVBC funding pot. Still available • £1m Shared Prosperity Fund – funding going to Andover Health Hub, Andover College, Decarbonisation projects and Community Energy Schemes and other schemes. • TVAPTC Meeting 23rd Feb – this will be a TEAMS meeting at which the outcomes of the Corporate Planning Process will be presented. • Coronation – There is a Borough Council Community Fund to support local events. PCs can submit a claim in respect of events. When live, link will be sent. 	
8.	<p>County Councillors Report</p> <p>1. Cllr Drew had submitted a report which can be found on the village website. Subjects covered are:</p> <ol style="list-style-type: none"> a. Solar Farm being proposed inn Wherwell Parish by Wherwell Solar Energy Limited. b. Parking issues on Upper Clatford Street – this has been raised within HCC. If the road is blocked and traffic obstructed, then it becomes a traffic issue and should be referred to Police. c. £2.6bn HCC spending plan now published. 50% increase in Children Services and Social Care. d. Mental Health Wellbeing – schemes are running at Hampshire Libraries. e. Free access is now available to the 1921 Census in Hampshire libraries 	

	<p>f. HCC Leavers Scheme – supporting Test Valley Arts Foundation exhibition in Broughton Village Hall</p> <p>g. 20mph schemes in Hampshire – evidence is being gathered and policy is being prepared.</p> <p>h. Watery Lane speed issues – 14 reports received of near misses by UCPC consultation will be forwarded to Cllr Drew. Cllr Drew stated that his view is the current process for considering speed limits should use evidence of near misses as a basis for reviewing lower speeds where appropriate to avoid members of the public being hurt or injured. Cllr Heslop informed Cllr Drew that he had, as yet had no response from Mandy Weir. He will request a response.</p> <p>i. Voter ID will be required for May 4th election.</p>	
9.	<p>Finance</p> <p>1. To receive and approve the Financial Statement 1 January 2023 – 31 January 2023 – Deferred.</p> <p>2. Payments made since the last meeting – No cheques submitted and so deferred.</p>	
10.	<p>Playing Fields</p> <p>To report the Monthly Monitoring of the Play Park Equipment. Cllr Wilson was absent, so no report received.</p> <p>1. Coronation Field (Anna Valley Playing Field). Cllr Williams reported a seat on the roundabout needs replacing as the corner has split. Clerk has been informed. Cllr Heslop confirmed we should do it in advance of the May inspection.</p> <p>2. Balksbury Bridge Playing Fields Nothing to report.</p> <p>3. Sports Field - See item 16.6 below.</p>	PH and Clerk
11	<p>Trees and Open Space.</p> <p>The following was reported.</p> <ul style="list-style-type: none"> • No 7 Taskers Drive: Work identified on three trees alongside 7 Taskers Drive. Tree 1 has a branch brushing roof of house which needs removal. Tree 2 has branches overhanging patio; the owner has agreed to contribute £100.00 towards crown reduction. Cllr Bennet considers this to be reasonable. Tree 3 is an ash showing signs of disease on north side, which may need felling if diagnosed with Ash dieback. RB advised that quote received for work on Tree 1&2 was high and possibly exceeds requirement, and recommends additional quotation is sought. Clerk to arrange. 	Clerk/ RB
12	<p>Footpaths, Highways Pillhill Brook & Bins</p> <p>1. Footpaths</p> <p>1.1. Hampshire Countryside Services have advised a new Community Ranger for our Parish area has been appointed (Corrine Davis-Cooke). She will do an inspection of Bury Ring footpath on 22 Feb with RB and has also approved (gratis) 2 permissive footpath signs for sports field.</p> <p>1.2. UC Conservation Group cleared the woodland off Watery Lane.</p> <p>2. Highways</p>	

	<p>2.1. A number of potholes have been repaired. Chairman stressed that potholes should be reported to HCC (https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes).</p> <p>2.2. Repeater sign on Red Rice Road - HCC have agreed it needs moving and they have also agreed to cut the tree down that obstructs the de-constriction sign at the top of RR road (40% of traffic going up Red Rice Road is exceeding 30mph).</p> <p>2.3. Flooding from blocked drain at Balksbury Park – reported and requested action, but nothing has happened. David Drew to be requested to follow up.</p> <p>3. Pillhill Brook</p> <p>3.1. Pan Parish Forum – Cllr Heslop attended the latest PPF Quarterly meeting with SWA on 24th January. SW gave an update on sewer lining and laterals sealing in Kimpton; Fyfield will be next. Sewer level and temperature telemetry has been installed to give early warnings of any problems or blockages. Tankering has restarted at Mullens Pond due to rapidly rising groundwater levels. SW cannot rule out a need for over pumping in the coming months but reassured the forum that no over pumping of wastewater into the Pillhill Brook will ever take place without screening and UV treatment. PPF extremely disappointed that no representative from the Environment Agency attended the meeting; Hampshire Highways rep also sent apologies.</p> <p>3.2. River Monitoring – The goal is for UCPC to be able to independently test the river quality rather than rely on Southern Water. Cllrs Folkard-Tapp and Eyre have assembled information on costs. The total costs will be in the order of £1,000 (£500 for River Monitoring Kit and £180 for Invertebrate monitoring kit. Balance required for reagents for first 2 years). Cllr HFT is also getting a quote for additional independent test of any alarming results that we might generate. £156 received from All Saints’ Winter Lectures as a donation and a HCC Grant Application is being prepared by Cllr Eyre.</p> <p>3.3. Pan Parish Forum – no participation by the EA representative. PH to raise this with Alan Lovell, Chairman of EA.</p> <p>4. Bins</p> <p>4.1. Bin on the Green need’s repair/replacement</p>	<p>residents</p> <p>RB to contact Cllr DD</p> <p>Cllr ECE and HFT</p> <p>PH</p> <p>Clerk</p>
13	<p>UCPC Risk Assessment</p> <p>Clerk has advised that a review needs to be undertaken. Item Deferred</p>	
14	<p>External Committees and Events</p> <p>1. Report on Changes to the Website - Nothing new to report</p> <p>2. Report on upcoming events at the Village Hall - Cllr Kennedy reported Film Monday 20th – Lost King and on 20th March - Emely</p> <p>3. Councillors to Report on other meetings – None</p>	
15.	<p>Correspondence and E mails</p>	

	<p>1. <u>Query from Cllr whether residents outside the Parish should be able to take part in Public Participation</u> – Public Participation is not a legal requirement of the agenda; therefore this is at the discretion of the Chairman.</p> <p>2. <u>UCYFC – UCPC</u>. Meeting arranged with UCYFC at 5.30pm on the 8th of Feb. Only discussions can take place and any decision must be made by the Council. This will be added to March’s agenda for approval giving 3 days clear notice.</p> <p>Update on action taken during the month.</p> <p>3. <u>Era Park Broken gate</u> – As this has nothing to do with Era Park, this has been referred to the owner who will visit gate and take a look.</p> <p>4. <u>Balsbury Bridge heritage signpost</u> - tree bough overhanging the sign along – The owner has a tree surgeon’s view that it is not unsafe. However the tree surgeon will remove when next working in the area. (RB)</p> <p>5. List of what earmarked reserves sent to Parishioner UCPC via e mail as requested</p> <p>Correspondence All other correspondence not listed circulated to all Cllrs</p> <p>6. Repeater Sign Red Rice Road – Highways will relocate when resources allow (see 12.2.2.1 above)</p> <p>7. 15th Jan - Giles Bevan Thomas Solicitors – Agreement signed by PH & security check of two Cllrs undertaken.</p> <p>8. 16th Jan - Contact from Parishioner – Wants to meet Parish Councillors. advised him when meetings take place and FOI requests for minutes and financial info- directed to website as all info freely available for him to view.</p> <p>9. 18th Jan FOI Request for copy of invoices with breakdown and copy of insurances policies. Sent recorded delivery to ensure compliance.</p>	<p>RB</p> <p>PH</p> <p>RB</p> <p>Clerk</p>
16.	<p>Projects & Parish Plan</p> <p>1. <u>Progress report Sports Field Footpath/Gates fundraising and Approval of quote to install gates</u> (details and prices circulated prior to meeting). Three quotes were received and it was agreed that the quote from Countryside Maintenance Service of £990 should be accepted, although the post size needs increasing, which will add c£100. This will go ahead March / April. RB will submit a grant application to TVBC.</p> <p>2. <u>Water monitoring kit fundraising.</u> Reported above (see Item 12.3.3.2 above)</p> <p>3. <u>Grass cutting sports field quote confirm to TVBC.</u> 15 (4) Grass cutting contract with TVBC and 15 (4) Grass cutting sports field – Councillors decision is required to ensure no duplication/overlap between UCYFC and UCPC grass cutting arrangements with TVBC. PH, RB, NS and CCE have met UCYFC to discuss this issue. The outcome needs to be reported to TVBC.</p> <p>4. <u>Approval to request an electrical report. 15 (5) Pavilion Electrical survey.</u> Last completed in 2017. This is needed to comply with terms of insurance. PH reported that paperwork was not available, and it is not clear when this is due by. PH to discuss with Clerk.</p> <p>5. <u>Update on Sports Field discussions</u> It is proposed that in order for the PC to effectively consult with Parishioners on the long term use of the Sports Field, UCYFC shall be offered a one year extension to their current use of the Sports Field and Pavilion (to end 31st May 2024), the Parish Council to be reimbursed by</p>	<p>RB</p> <p>CCE and HFT</p> <p>RB</p> <p>PH</p> <p>PH</p>

	UCYFC for their costs in respect of maintenance and utilities up to a cap of £2000. The PC will work with UCYFC to reduce such costs and to further mitigate costs by grant applications.	
17	<p>Allotments – Progress to date</p> <ul style="list-style-type: none"> • The PC is currently will continue investigating suitable land in the Parish for allotments. • Cllr Williams raised the possibility of land on West side of Balksbury Hill being suitable. Cllr Shah warned that if it was considered, an assessment is needed of whether it would undermine status of LGS 2 and 3. • A member of the public stated that ATC has recently created 40 new Allotments and UCPC parishioners could apply for these. Cllr Williams stated that ATC would not consider applications from outside ATC due to complicated administrative and red tape issues. • PH summarised that UCPC had an obligation to try and identify land within the Parish for allotments. If that fails, approaches could be made to ATC so see if an accommodation could be reached. • Cllr Eyre commented that we should write to all landowners asking if they would be willing to lease/sell land for Allotments. 	Councillors and Clerk
18	<p>Guests to be invited for Annual Parish Meeting</p> <ul style="list-style-type: none"> • Police Community Police Officer • Hampshire & Isle Wight Wildlife Trust 	Clerk HFT
19	<p>The Annual Parish meeting is to be held at 6.30pm on 8th March 2023</p> <p>The next Parish Council Meeting is to be held at 7.30pm on 8th March 2023</p> <ul style="list-style-type: none"> • Deferred items. • UCYFC Proposed terms for a one-year extension. 	