

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 22nd June 2016 AT MEDSTEAD VILLAGE HALL AT 6.00pm

Present:

Cllr's Ken Kercher (Chairman), Peter Buckland, Hans Taylor & Jean Penny. There were no members of the public present.

Also present:

Mr Peter Baston (Clerk).

Action

16.49 OPEN SESSION

- a. Cllr Buckland raised an issue about a request from the Play group to insert fencing holes into the Green to allow temporary fencing to be installed as and when required by the Play group. This was agreed by the committee.
- b. Cllr Kercher raised the Stoney Lane flooding correspondence which had been received. It was agreed that this was an issue for Hampshire County Council Rights of Way to resolve and the Clerk was asked to write to HCC accordingly. The Clerk was also asked to write to the correspondent (Mr Cave) and appraise him of what action was being taken.
- c. Cllr Buckland raised the point about Area 2 of the Churchyard requiring additional cuts (and therefore additional cost) during June & July 2016 which had now been agreed with the contractor. An amendment would be required to the contract specification when the tender is reviewed in 2017.

Clerk

Clerk

16.50 APOLOGIES OF ABSENCE

All Councillors were present.

16.51 MINUTES

- i. The minutes of the meeting held on 27th April 2016 having been previously circulated, **were agreed as a true record and were signed by the Chairman.**
- ii. In Matters arising, item 16.27a, no action was highlighted in the minutes and the Clerk was asked to investigate action to ensure that the post box could be used more conveniently by the public;
- iii. 16.27b is still outstanding and would be attended to the Clerk;
- iv. 16.38 is still outstanding and would be attended to the Clerk.

Clerk

Clerk

Clerk

16.52 DECLARATIONS OF INTEREST

There were no declarations of interest.

16.53 DAY TERM CONTRACT FOR MINOR WORKS

- a. The Clerk updated the Committee on the outstanding work and it was agreed the Clerk would meet with the URC representative and the Day Work Contractor to agree exactly what additional work is required.
- b. The contractor has reported difficulty in obtaining a rail for the churchyard fence and is pursuing this with WKL.

Clerk

16.54 CORRESPONDENCE

- i. Down House (Foul Lane) Trees. The Clerk had received a communication from the owner of Down House regarding branches falling on to their drive. The Clerk had met with the owner and it was agreed by the Committee that the Clerk would seek quotes from a tree surgeon to carry out necessary work in removing any dead / dangerous branches.
- ii. South Town Road – It was agreed that no further action was required.

Clerk

16.55 CEMETERY GRAVE DIGGERS REGULATIONS

After discussion, the Regulations were adopted and the Clerk would contact both local funeral directors (Kemp & Stevens & Charles Read & Daughter) seeking their signature to the declaration.

Clerk

16.56 CEMETERY REGULATIONS REVIEW

- a. These were reviewed and approved by Committee and would be put to Full Council for adoption.

Clerk

16.57 WAR MEMORIAL CLEANING

This was considered by Committee but not considered necessary at this time.

16.58 PLAY EQUIPMENT (PLAYDALE) REVIEW 2016

The points in the Review were noted by Committee with the only action point having already been completed. All other issues highlighted in the Playdale Review would be monitored by the Committee.

16.59 TREE LOPPING – VILLAGE GREEN

No further action would be taken by Council on these trees at this time with the situation being regularly monitored.

16.60 BUS SHELTERS

The Committee asked the Clerk to contact HCC & EHDC regarding the siting of proposed bus shelters on Boyneswood Road and Five Ash Crossroads and to enquire through EHDC as to whether these could be funded through S106 payments

Clerk

16.61 VILLAGE HALL UNDERGROWTH & CHIPPINGS.

The chippings had been removed prior to the meeting and also the undergrowth had been cut, so no longer an issue.

16.62 MEDSTEAD PAVILION PATH

Cllr Buckland had reported that the path from the Village Hall car park was in need of repair and the Clerk was asked to contact the Day Work Contractor to address the problem.

Clerk

16.63 VILLAGE GREEN BARBEQUE

The Clerk was asked to contact the District Councillor(s) to see whether a grant could be given for the proposed barbeque (circa £500). If not then a request would be made through the Tesco “Bags for Help” application which had been submitted for the Green maintenance. As a back-up, funding could be found from general reserves for this community initiative

Clerk

16.64 CURRENT & FUTURE PROJECTS

The projects were reviewed by the Committee.

At the conclusion of the discussions the meeting was closed at 7.10pm

SignedChairman Date.....