



Hamble Parish Council, Memorial Hall, High Street, Hamble, Southampton SO31 4JE
023 8045 3422, clerk@hamblepc.org.uk

The next meeting of the Parish Council
will be held at **7pm on Monday 14th January 2019**
at **The Mercury Library & Community Hub, High Street, Hamble SO31 4JE**
This meeting is open to members of the public.

AGENDA

1. Welcome

- a. Apologies for absence;
- b. Declaration of interest and approved dispensations; and
- c. To approve minutes of previous Council Meetings.

2. Public Session

COMMUNITY

3. Mark Ambler from WYG to Present Update on Hamble Lane Traffic Survey

4. Precept & Budget 2019/20

5. Recommendations from the Asset Management Committee

- a. St. Andrew's Cemetery
 - i. Cemetery Regulations
 - ii. Memorial Regulations
 - iii. Burial Policies
- b. Car Parking: To increase parking charge at Foreshore Car Park from £6 to £10 for the period of 5-10 hours.
- c. Revised Terms of Reference: To increase membership by 1.

6. Vision for Foreshore

7. Clerk's Report. Including:

- a. Letter from Councillor Humby regarding Hamble Lane Consultation;
- b. Donkey Derby Field Application;
- c. The Mercury;
- d. Crime Meeting on 23rd January;
- e. Dinghy Park Users Meeting Arrangements;
- f. Civic Birthday and New Year Honours;
- g. Consider Refund for Village Magazine Advert;
- h. Gun emplacement.

PLANNING APPLICATIONS

8. A/18/84369 - HAMBLE COMMUNITY SPORTS COLLEGE, SATCHELL LANE, HAMBLE, SO31 4NE

Display of 1no externally illuminated fascia sign

Consultation Ended: 01/01/2019 (Extension granted for PC comments)

FINANCE & PAYMENTS

9. Football: Bad Debts

10. iZettle Report

11. Approve the following:

- a. Petty Cash and Bank reconciliations;
- b. To authorise the schedule of Payments; and
- c. Income and expenditure schedule

EXEMPT BUSINESS - To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

12. **Approve the Exempt Minutes of previous Council Meetings**
13. **Issues from the Asset Management Committee**
 - a. Leases
 - b. GE Aviation
14. **Notes from Personnel Committee 23rd October 2018 Regarding Staff Salaries for 2019/20**

Dated: 8th January 2019

Signed: *Amanda Jobling*, Clerk to Hamble Parish Council

HAMBLE-LE-RICE PARISH COUNCIL

MEETING VENUE **FULL COUNCIL**
The Mercury Library and Community Hub, 1-3 St Andrew's Buildings, High Street, Hamble

DATE **Monday, 10th December 2018**

TIME **7 PM**

PRESENT Councillors: S Cohen (Chair); S Schofield (Vice Chair); M Cross; J Dajka; S Hand; T Ryan; A Thompson; I Underdown and G Woodall
Mrs A Jobling (Clerk); Mrs J Symes (Deputy Clerk); Mrs J Panakis (Minutes Secretary).
Members of the Public: Mr Sam Jones; Cllr D Airey (Eastleigh Borough Council) (joined meeting at 7.21 pm) and Cllr A Manning (Eastleigh Borough Council)

263/112/18 **Apologies for Absence**
Apologies had been received from Cllr Beach and Cllr James.

264/112/18 **Declaration of Interest and Approved Dispensations**
The following declarations were made: Cllr Cross – all Planning items on the Agenda; Cllr Hand – Royal Southern Yacht Club and Item 9 on the Agenda, Cllr Cohen Royal Southern Yacht Club and Item 9 on the Agenda and Cllr Dajka – Royal Southern Yacht Club; Cllr Underdown – the Dinghy Park; Cllr Schofield – Item 6 on the Agenda.

265/112/18 **Minutes of the Full Council Meeting held on Monday, 12th November 2018**
RESOLVED that the minutes of this meeting, having been circulated, is approved and signed by the Chairman.
Proposed: Cllr Underdown Seconded: Cllr Woodall

Public Session

266/121/18 **Mr Sam Jones** informed the meeting that he was in attendance as a local resident, and with the permission of his Manager (Hampshire County Council). He informed the Parish Council of a new initiative being developed by the County Council: an investment fund to support partnerships with local councils aimed at improving local capacity around specific problems, particularly fly tipping and social isolation. The County Council would be looking in due course for willing community groups to engage in pilot schemes.
Cllr Cohen thanked Mr Jones for the information.

7.09 pm – Mr Jones left the meeting.

Community

267/112/18 **Parish Boundary – Community Governance Review**
This information was noted.

268/112/18 **Clerk's Report**
The Clerk highlighted the following aspects of her report:
Grant Application from the Citizen's Advice A grant application for £500 had been submitted in September, but was not included on the Agenda for the October meeting. Citizen's Advice are aware of this and have agreed to submit a new application in April 2019 for £1,000.

Signed: _____

Date: _____

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Detached Youth Work Youth Options have made contact with the youth in the area. There is uncertainty about their funding stream for next year and Local Councils have been asked to contribute approximately £4,000 should their grant be reduced; it is anticipated to be £16,000 less this year. The Clerk recommended that the Council could only commit to this if there is improvements in the behaviour of young people around the water front.

Crime Statistics The Clerk suggested a public meeting, provisionally organised for 23rd January 2019 at 7pm to discuss community safety, anti-social behaviour and crime issues. Representatives from the Police and Eastleigh Borough Council would be invited.

RESOLVED that the Council approved the arrangement of a public meeting to address community safety, anti-social behaviour and crime issues and agreed that representatives from the Police, Eastleigh Borough Council, the Harbour Master's Office; the Royal Southern Yacht Club Management, all local sailing clubs; the Moorings Association and the Pink Ferry be invited to it.

CLERK

Proposed: Cllr Underdown Seconded: Cllr Hand

7.21 pm Cllr Airey joined the meeting

Update on The Mercury The Deputy Clerk informed the meeting that there was still no 'system' for cataloguing and loaning books, consequently a manual system of borrowing would probably have to be organised initially. Current issues were that there was no Wifi and there were problems with the electricity supply: the Chief Executive at Eastleigh Borough Council had been contacted approximately a month ago about this situation. A meeting has been organised with Cllr House next week and these issues will be discussed. Although there were sufficient volunteers, the project lacked an overall co-ordinator and Parish staff did not have the capacity to set up the project. It was noted that the Parish Council had only been expected to supply volunteers to run the library.

269/112/18

Recommendations from the Asset Management Committee

Donkey Derby Field and Foreshore Facilities Allocations

RESOLVED that the Council agreed the proposed schedule of allocations for the Donkey Derby Field for 2019.

CLERK

Proposed: Cllr Schofield Seconded: Cllr Ryan

St Andrew's Cemetery

RESOLVED that the Council agreed the proposed increases in burial fees.

Proposed: Cllr Cross Seconded: Cllr Dajka

CLERK

Budgets

The Asset Management Committee had submitted a recommendation to Council a list of ear marked reserves for the 2019/2020 budget. It was decided this would be dealt with under Item 10 on the agenda.

Planning Applications

270/112/18

O/18/84191 GE Aviation site. Outline application with all matters reserved (except means of access) for the construction of up to 148 residential dwellings (use Class C3) with new vehicular access to Hamble Lane, alterations to Kings Avenue and Coronation Parade, new car parking for existing sports facilities, employment use and residential properties, landscaping, improvements to existing bowls and football facilities on site and other associated works. Demolition of non-original extensions to Sydney Lodge (Grade II listed building) and redundant factory buildings.*

RESOLVED that the Council objected to the application and approved the Clerk's draft letter to Eastleigh Borough Council detailing the reasons for the objection. A separate letter, highlighting that medical facilities for the area

needed to be included in the planning response as the present facilities will not cope with the increase in population. **CLERK**

Proposed: Cllr Underdown Seconded: Cllr Ryan. Cllr Cross abstained.

271/112/18 *H/18/84449 2 Barton Drive, Hamble SO31 4RE. Single storey side and first floor rear extensions with fenestration alterations.*

RESOLVED that the Council objected to the application on the grounds that there were no plans showing front elevations. **CLERK**

Proposed: Cllr Underdown Seconded: Cllr Dajka Cllr Cross abstained. Cllr Schofield was absent during the deliberations and abstained from voting.

272/112/18 *H/18/83832 72 Astral Gardens, Hamble SO31 4RY. Single storey and two storey rear extension.*

RESOLVED that the Council left the decision to the officers. **CLERK**

Proposed: Cllr Dajka Seconded: Cllr Underdown Cllr Cross abstained.

273/112/18 *T/18/84380 9 Tutor Close, Hamble SO31 4RU. 1 no Oak (T1) – reduce and reshape by up to 2m. Crown raise by approx. 5m.*

Cllr Schofield chaired this item and Cllrs Cohen, Cross and Hand did not vote.

RESOLVED that the Council left the decision to the arboriculturist and that minimum work was performed on the tree. **CLERK**

Proposed: Cllr Dajka Seconded: Cllr Underdown

Finance and Payments

274/112/18 **Budgets for 2019/20**

The Clerk had tabled papers showing the proposed budget, variances, and earmarked reserves. The first draft of the budget, keeping the precept at the current level, projects a financial shortfall and, in addition, had no budget included for the production of a Neighbourhood Plan. Income targets were projected at realistic levels. The Clerk presented projected figures should the Council decide to increase the precept, in terms of extra cost per average household per month, and the subsequent increase in revenue to the Council and how this affected the projected shortfall. More accurate budgets would be prepared for the January meeting, but depended on whether the precept was raised, and by how much. It was agreed that Councillors would submit any queries to the Clerk about the budget in the next few weeks.

275/112/18 **Petty Cash and Bank Reconciliations**

The account reconciliations for November were as follows: Main Bank Account £147,230.18; Petty Cash £67.60. These reconciliations were signed off by Cllr Underdown. The Reserve Account balance was £141,155.44.

RESOLVED that the Council approved the reconciliation balances and noted the balance of the Reserve Account. **CLERK**

Proposed: Cllr Cohen Seconded: Cllr Cross

276/112/18 **Schedule of Payments**

These had been circulated.

RESOLVED that the Council approved the schedule of payments.

Proposed: Cllr Cohen Seconded: Cllr Cross **CLERK**

277/112/18 **Income and Expenditure Schedule**

RESOLVED that the Council approved the income and expenditure schedule for November. **CLERK**

Proposed: Cllr Cohen Seconded: Cllr Cross

Cllrs Airey and Manning left the Meeting

278/112/18 Exempt Business To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Proposed: Cllr Cohen Seconded: Cllr Schofield

The matter to be discussed was as follows: Approve Exempt Minutes of the Council Meeting of 12 November 2018, which were accepted and signed by the Chair.

Meeting ended at 8.49 pm

Hamble le Rice Parish Council

REGULATIONS IN RESPECT OF BURIALS AND INTERMENT OF ASHES AT ST ANDREW'S CEMETERY, HAMBLE LE RICE

The Parish Council's Policy is to provide a space for quiet contemplation, whilst supporting biodiversity as the cemetery provides an important green corridor for wildlife. The cemetery will be managed on a naturalistic basis, with grass mown infrequently in some areas.

It is intended that St Andrew's Cemetery is laid to grass as far as possible and should be kept free of anything that impedes the cutting of the grass. This means that kerbs, railings, bird baths and stone chippings are not permitted on or around grave or cremation plots.

The right to burial in the cemetery is restricted to parishioners listed on the electoral register at the time of death. Non-parishioners may not be interred in St Andrew's Cemetery.

The Parish Council has a statutory duty to ensure risks within the Council's cemetery are properly managed and these regulations are in place to ensure the safety of all those working at and visiting the cemetery.

These regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other relevant laws or statutes currently in force.

Where an application to re-open a grave or install a memorial is submitted for an existing plot without a current valid Exclusive Right of Burial in place this must to be purchased or renewed at the current rate before any further interment, memorial installation or additional inscription can be approved.

1 Applications Applications for burials and interment of ashes must be received at the Parish Office at least seven clear working days in advance of the day of interment, except for medical or religious reasons. The pre-purchase of a grave or cremation plot is not permitted. Graves and ashes plots will be allocated in sequence by the Parish Council.

Existing memorials must not be removed without prior agreement and written permission of the Parish Council.

Where an existing burial plot is to be re-opened the undertaker must make arrangements for the depth of the existing burial to be checked at least five working days before the proposed date of the re-opening to ensure there is sufficient legal depth for a second burial. There must be no less than 6 inches of soil separating the first and second interment and no less than 3 feet of soil between the top of a casket/coffin and the normal ground level. The Parish Council does not accept any responsibility for historic insufficient grave depth.

2. Certificate of Disposal A legal certificate or the Registry of Death, or in the case of an inquest, the Coroner's order, must be delivered to the Clerk at least five working days before the interment takes place.

3. Fees and Charges for Interments The fees and charges payable to the Parish Council contribute towards the upkeep and maintenance of the cemetery and for regular inspections. The current Table of Fees and Charges is available on the Hamble Parish Council website: hambleparishcouncil.gov.uk.

All fees must be paid by bank transfer and received by the Clerk at least five clear working days in advance of the day of interment.

4 Exclusive Right of Burial No headstone shall be erected on a grave, nor tablet placed on an ashes plot, unless an Exclusive Right of Burial is current. Until satisfactory proof of ownership is provided the grave cannot be opened or interfered with, and no memorial, tablet or other article may be installed or work carried out on the existing memorial, including additional inscriptions. The Exclusive Right shall last for a period of 20 years and may be extended for up to a further period of 20 years with the agreement of the Parish Council and upon payment of the prevailing fee at that time. Further information on Rights and legal processes applicable to Exclusive Right of Burial is available on hambleparishcouncil.gov.uk

Hamble le Rice Parish Council

Due to the very limited space remaining at the cemetery the Council reserves the right to permit further burials in a grave where the Exclusive Right of Burial has not been purchased or has expired. This will be carried out with the agreement of the persons arranging the interment and the body to be buried will not be connected in any way with the previous interment.

Production of Grant or Deed required before re-opening No grave in which the Exclusive Right of Burial has been purchased can be re-opened without the production of the Grant and the written consent of the owner or their personal representative.

5. Digging of Graves & Cremation Plots The Parish Council does not arrange for graves to be dug. Grave diggers must not carry out any works until a date and time has been agreed with the parish council and proof of public liability and, if applicable employer's liability; insurance provided to the parish council in advance.

Grave diggers must always use shoring and make the grave safe overnight using a metal cover securely staked into the ground. Grave depths must be checked, and the overnight safety arrangements approved by the Parish Council before the grave digger leaves site.

Surplus spoil is to be removed from the Cemetery by the grave digger and no spoil must be deposited on an adjacent grave or plot any time. Graves and plots must be re-turfed at the conclusion of the interment. Mounds must be levelled after 12 months.

6a Interment in Graves For all graves:

- The minimum depth for all plots is double depth (7 feet).
- There must be at least 3 feet of earth between the surface of the surrounding ground and the top of the last coffin
- No coffin shall be buried in a grave in which an interment has already taken place unless the coffin containing the body is effectually separated from any coffin already placed and remaining in the grave by a layer of earth not less than 6 inches in thickness
- No human remains interred therein shall be disturbed
- No contaminated soil will be removed from a grave.
- Coffins shall be made of suitable biodegradable materials (excluding fittings) and no metal or other non-biodegradable coffins will be allowed.

6b Interment of Ashes In all cremation plots:

- There shall be at least two feet of earth between the surface of the ground and the ashes or top of the container.
- It is preferred that ashes are interred free of any casket or urns. Should a container be used it must be made of suitable biodegradable materials and no metal or other non-biodegradable caskets will be allowed.
- The specific position of ashes within the plot must be as approved by the Parish Office.

7. Burial of Bodies All bodies should be respectfully covered with the name of the deceased indelibly fixed. In the case of still-born children, the names of the parents may also be indelibly fixed to the covering or coffin.

Death from Infectious diseases In all cases of death from infectious diseases the body shall be taken direct from the hearse to the grave

8. Memorials Only BRAMM registered stone masons who have provided a copy of adequate public liability insurance can carry out works in the cemetery. All memorials are subject to the Parish Council's Memorial Regulations. The Memorial Regulations and Table of Fees are available on hambleparishcouncil.gov.uk. Memorials must be made from natural materials.

Existing memorials must not be removed without prior written permission from the Parish Office.

Memorials will be inspected after installation and any memorial that does not comply with the regulations, the approved application or has been misrepresented must be removed immediately by the Stonemason at their own cost and may result in further sanctions by the Parish Council.

Hamble le Rice Parish Council

Some older existing graves and ashes plots may have larger and different style memorials. This is due to historical practice or regulations and does not set a precedent for new memorial applications.

Exclusive Right of Burial must be purchased for a burial or ashes plot before a memorial can be installed or replaced. This also applies to existing plots where Exclusive Right of Burial may not have been purchased at the time of the original burial or ashes interment.

Written permission of the holder of the Exclusive Right of Burial must be obtained before any memorial application can be approved by the Parish Council.

9. State of Repair Exclusive Right of Burial holders have a duty to ensure the grave and memorial are kept in good repair and safe. Notice of an issue will be sent in writing to the registered owner at the address held in our records. If the necessary remedial action is not taken the Council reserves the right to take over the maintenance of the grave or plot and have it, and any memorial on it, put in good and safe order at the expense of the grave or cremation plot owner. If payment for works is not forthcoming appropriate action will be taken.

10. Grave/Cremation Plot Enclosures Memorials must be placed in the position determined by the Parish Council. No form of grave/cremation plot enclosure is allowed. This includes railings, chains, wooden edging of any description, earth edging and glass wreath cases. The Council reserves the right to remove any unauthorised items and hold them for collection by the owner within 14 days of notification and to then dispose of them.

11. Trees, Shrubs, and Artificial Flowers The planting of trees, shrubs and bushes is not permitted in the cemetery without the permission of the Parish Council as these undermine memorials and make them unsafe. If any tree, plant or shrub is planted in any part of the Cemetery, without the prior permission of the Parish Council, it will be removed.

Wreaths and cut flowers may be laid directly on graves/cremation plots. Artificial flowers are not permitted, excepting Remembrance Day poppies and Christmas Wreaths. The staff responsible for the maintenance of the cemetery may remove flowers that appear withered and may also remove objects not complying with these regulations.

Please remove dead flowers when tending a grave or ashes plot. Litter and compost bins are provided.

12 Personal Effects The cemetery is an area for quiet reflection for many people and objects such as balloons, plastic novelties or personal effects may cause upset or offence. Such items are discouraged and, after a period of three months from the date of burial, will be removed. Similarly, candles and any breakable objects particularly glass items, are not permitted due to safety risks to visitors and wildlife. Such items will be removed by the Parish Council and held for collection for 14 days before being disposed of.

If you have any queries or need further information please don't hesitate to contact the Parish Office on 023 80453422 or asstclerk@hamblepc.org.uk.

Application forms and copies of all cemetery and memorial regulations are available on hambleparishcouncil.gov.uk

The Council reserves the right to amend these regulations and to deal with any circumstances or contingency not provided for in the regulations as necessary.

REGULATIONS FOR MEMORIALS AND TABLETS AT ST ANDREW'S CEMETERY, HAMBLE LE RICE.

The Parish Council's Policy is to provide a space for quiet contemplation, whilst supporting biodiversity as the cemetery provides an important green corridor for wildlife. The cemetery will be managed on a naturalistic basis, with grass mown infrequently in some areas.

It is intended that St Andrew's Cemetery be a cemetery laid to grass as far as possible and should be kept free of anything that impedes the cutting of grass. This means that kerbs, railings, bird baths and stone, chippings are not permitted on or around grave or cremation plots.

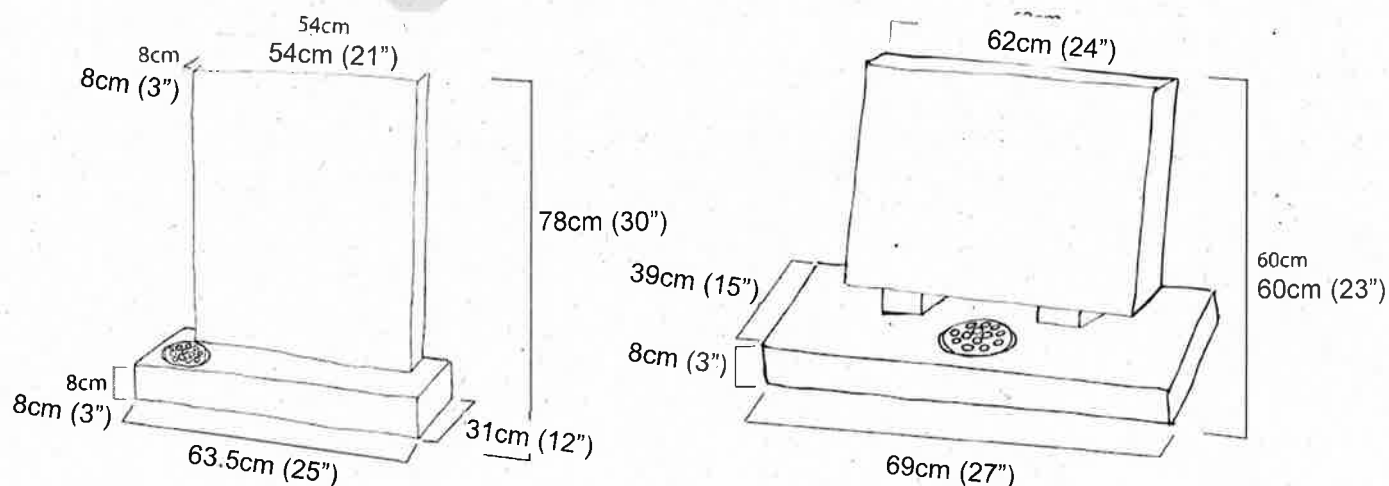
The Parish Council has a statutory duty to ensure risks within the Council's cemetery are properly managed and these regulations are in place to ensure the safety of all those working at and visiting the cemetery.

These regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other appropriate laws or statutes currently in force.

All memorials shall be fixed according to BS8415 and the relevant Codes of Practice or Guidance.

All memorial masons undertaking work at St Andrew's Cemetery shall be suitably qualified, registered with BRAMM and provide proof of public liability, and if applicable, employers liability insurance.

1. Application forms including a detailed sketch of each proposed memorial giving full details and dimensions in millimetres and inches, together with the grave owner's consent must be submitted to the parish office for approval. Forms are available on hambleparishcouncil.gov.uk
2. Memorials and tablets may not be erected or removed from the cemetery without the written consent of the Clerk and the written permission of the owner of the Grant of Exclusive Right of Burial. At least two working days notice must be given.
3. Exclusive Right of Burial must be purchased for a burial or ashes plot before a memorial can be installed or replaced. This applies to existing plots where Exclusive Right of Burial may not have been purchased at the time of the original burial or ashes interment.
4. All memorials are to be of natural stone and must not be coloured. No Bath, Caen, or other soft stone shall be allowed in the construction of any memorial. The Parish Council reserves the right to reject applications for memorials with stones of uneven thickness.
5. Only tablets are permitted on cremation plots. The Maximum outside measurements for memorial tablets is 460mm X 380mm. Memorial tablets must be laid directly into the ground and not exceed current ground level by more than 5cm
6. The maximum outside measurements, above ground level, for memorial headstones erected within the Cemetery are shown below:



7. All memorials are to be laid firm, level and square directly in to the ground and must not be mounted on a slab or another tablet. No rails, wooden edging, chains of any description or glass wreath cases are allowed.
8. The memorial mason must mark the reverse of the memorial in the lower right corner with the plot number in letters no higher than 1.5cm. The mason's name may be inscribed on the reverse in unpainted and unleaded letters no larger than 1.5cm in height.
9. All monumental work shall be finished prior to the placement of any memorial, excepting the execution of a second inscription for which permission must be obtained. Inscriptions shall be gilded or leaded only.
10. No advertising boards, tablets or cards can be placed on or around a memorial. No form of advertisement may be displayed in any part of the cemetery.
11. Memorials will be inspected after installation. If the measurements or method of fixing do not comply with those authorised or relevant standards the Stonemason must remove immediately and it rectify at their own expense. Failure to remove non-compliant memorials or misrepresentation will mean a mason is refused access to St Andrew's Cemetery.
12. Carrying out, or attempting to carry out, unauthorised memorial installation or alterations will be treated very seriously by the Parish Council and will be reported to the police, relevant authorities and trade bodies.
13. Trees, shrubs and bushes must not be planted on grave or ashes plots as these undermine memorials and make them unsafe.

Some older existing graves and ashes plots may have larger and different style memorials due to historical practice or regulations. This does not set a precedent for new memorial applications

Applications forms and Burial Regulations are available at www.hambleparishcouncil.gov.uk

Hamble le Rice Parish Council Cemetery and Burial Policy

The cemetery is a valued asset and the Council's management objectives are to provide a space for quiet contemplation, whilst supporting biodiversity as it occupies a key position providing a green corridor for wildlife. The cemetery will be managed on as naturalistic a basis as possible, with grass mown infrequently. It is intended that St Andrew's Cemetery be a cemetery laid to grass as far as possible

Space at the cemetery is very limited and in order to ensure existing and future parishioners can be buried in the cemetery the Council has passed a resolution requiring all graves to be dug to at least double depth (seven feet). The Council reserves the right, to be exercised with sensitivity and discretion, to permit further burials in a grave where the Exclusive Right of Burial has not been purchased or has expired. This will be carried out with the agreement of the persons arranging an interment and the body to be buried will not be connected in any way with the previous interment.

The right to burial in the cemetery is restricted to parishioners listed on the electoral register at the time of death. Former parishioners who had to leave Hamble le Rice to move directly to a registered care facility due to physical or mental incapacity or those killed on active duty with HM forces may be eligible. Corroboration of information to support such applications will be required.

Non-parishioners may not be interred in St Andrews Cemetery, unless being interred in an existing grave of an immediate family member and with the permission of the holder of the Grant of Exclusive Right of Burial.

The Council can at its discretion in exceptional circumstances consider applications from former parishioners. Factors the Council can consider in respect of exceptional applications from former parishioners are:

- Substantial voluntary community service prior to leaving the village (at least 10 years)
- Remaining within a certain distance from Hamble (living within Hound or Bursledon parishes at the time of death) and remaining very active in the Hamble village community, despite being non-resident
- Immediate family members currently living in Hamble parish
- Re-opening existing burial/ashes plot

Applicants would need to satisfy more than one of the criteria. However, these factors will not be considered in isolation and there may be other exceptional circumstances attributable to specific individuals. Each application will be considered on its individual merits. Corroboration of information to support exceptional applications will be required.

If an application is approved for a former parishioner a multiplier of fee rates will apply to contribute to the upkeep of the cemetery. This multiplier applies to all fees including burial fees, memorial fees and Grant of Exclusive Right of Burial.

From 1st January 2019 the multiplier will be three times that applicable to parishioners on the current electoral roll.

The Parish Council has a statutory duty to ensure risks within the council's cemetery are properly managed and the Cemetery Regulations and Memorial Regulations are in place to ensure the safety of all those working and visiting the cemetery. Failure to adhere to the council's regulations may result in sanctions and the council reserves the right to exclude any person from the cemetery.

The Burial and Memorial regulations are in addition to the provisions of the Local Authorities Cemeteries Order 1977 and any other appropriate laws or statutes currently in force.

The fees and charges payable to the Parish Council contribute towards the upkeep and maintenance of the cemetery and regular safety inspections. In the longer term some funds will be set aside to contribute towards the cost of identifying and securing a new burial site.

Where an application to re-open a grave or install a memorial is submitted for an existing plot without a current valid Exclusive Right of Burial in place this must be purchased at the prevailing fee rate before any further interment, memorial installation or additional inscription can be approved.

In the event of any query or dispute regarding ownership of a plot it is the family's responsibility to establish ownership and provide the necessary supporting documentary evidence.

If the application for a re-opening relates to a former or non-parishioner the appropriate fee multiplier will be applied. From 1st January 2019 the multiplier will be three times that applicable to parishioners on the current electoral roll. This is to contribute to the upkeep and maintenance of the cemetery.

Those moving directly to a registered care facility and meeting the eligibility criteria and those killed whilst on active duty with HM forces will be charged parishioner rates.

Further information regarding the rights, responsibilities and legal processes applicable to Exclusive Right of Burial is available on hambleparishcouncil.gov.uk.

The Council will actively seek to identify and secure a suitable area of land to provide an additional burial facility.

Copies of the current:

- Burial Regulations
- Memorial Regulations
- Table of Fees

can be found on the parish council's website at hambleparishcouncil.gov.uk



AMCG 4th July 2017 14th January 2019

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HAMBLE-LE-RICE PARISH COUNCIL ASSET MANAGEMENT COMMITTEE TERMS OF REFERENCE.

INTRODUCTION

1. Asset Management Committee (AMC) has been established by the Council in order to provide proper scrutiny and due diligence regarding the oversight and management of the councils many assets. These include: land and buildings, equipment and vehicles, as well as leases and income generating options. Excluded from the group are issues related to staff and to the cemetery. These are covered by other committees.
2. The group will also be expected to review projects on completion that take place within its remit and to make recommendations for change to improve practice and learning across the council.
3. Where appropriate it will respond to issues raised by audit checks where they are related to assets.

MEMBERSHIP

4. Members and Chairman of the AMC will be appointed by the Council at its Annual Council Meeting. Additional councillors with relevant professional experience may be co-opted as needed and elements of work will be subject to either a short term working party such as the foreshore or a task and finish group that will look at specific issues. An example of this could be the fees and charges set for our various buildings with a view to the budget setting process.
- 4.5. Membership is 6 members.
- 5.6. Where appropriate the contribution of expert witnesses or services will be sought by the Committee on an as and when basis.
- 6.7. The Chairman of the Council is an ex officio member but may also be a member in his or her own right.
- 7-8. A quorum of three members is required to transact business.

CONFIDENTIALITY

- 8.9. All members must preserve confidentiality of personnel discussions held at meetings, and particularly that of 'exempt business', when the committee decides that "publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings."

DELEGATED POWERS

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9.10. The AMC has no delegated powers. It will provide evidence, reports and recommendations for Council to consider and approve. Where possible it will seek approval from Council in advance of decisions needing to be made.

REMIT OF THE COMMITTEE

AMC will consider the following

- Issue, review and renewals of leases and requests for land disposals
- Undertake reviews and evaluations of capital projects with recommendation for learning
- Seek expert advice and guidance on matters related to valuations, asset transfer and other land negotiations to ensure compliance with financial regulations and to ensure that best consideration is secured in commercial transactions.
- Upkeep of the asset register
- Creation of a renewals programme for assets with costs identified for budgeting purposes
- Use of land assets to meet community needs and generate income for reinvestment. Reviewing draft leases and recommending their acceptance to the Council.
- Ensure that user groups are established linked to key council assets including: allotments, playing pitches and foreshore. Consider fees and charges for the use of council facilities and assets
- Project management for small building projects. For larger projects separate groups may be needed
- Identify budget requirements for assets as part of the budget setting round and to review spending on key assets and projects no less than quarterly.

WAYS OF WORKING

10.11. The Committee will produce an annual work plan for consideration by Council. Based on this a programme of meetings will be agreed to deliver the work programme. The Council will identify opportunities for working groups and task and finish groups as appropriate. It will undertake matters or work referred from other committees or council. Will produce regular updates to Council on progress with the delivery of the work programme.

RECORDING OF DECISIONS.

11.12. All meetings will have proper minutes taken and other records kept, as required.

Amendment Record

Include details of membership numbers.

Version 1: Initial Issue

Version 2: revision to reflect existing ToR for Committees 04/0717

Formatted: Font: Not Bold

Hamble Parish Council - Office

From: Andy McIndoe <andy@andymcindoe.com>
Sent: 05 December 2018 17:23
To: Clerk - Hamble Parish Council
Subject: Re: Hamble Foreshore

Hi Amanda

Many thanks for your e mail and details.

Yes, I went and had a look and took quite a few pictures for reference.

What I suggest is that I produce a report with my thoughts (including pics of present position for reference)

Ideally I think we would then meet on site with key people for me to talk through my ideas in situ.

I have to say I don't think the present treatment of the area is bad - it is just rather dated and perhaps does not meet the needs of today's community.

I base my charges on an hourly rate of £80 +VAT

So I would estimate cost of initial report at £400 +VAT to allow for an extra visit if necessary. If this is acceptable I will endeavour to get it to you early in the New Year.

Best wishes

Andy

On Wed, Dec 5, 2018 at 3:25 PM Clerk - Hamble Parish Council <clerk@hamblepc.org.uk> wrote:

Hi Andy

Apologies for the delay in contacting you following our discussion a few weeks ago about ideas for planting and street furniture for the public foreshore at Hamble. I wonder whether you have had any further thoughts on the issue? The Cpcouncil has set aside a small budget to commission some ideas and I would welcome your thoughts on how that might work in terms of the issues above.

It was a pleasure to meet you and I look forward to hearing from you.

Amanda Jobling

Clerk to Hamble-le-Rice Parish Council

The Memorial Hall

2 High Street

Hamble-le-Rice

Southampton

Recommendations

1. To give an indication as to how the next stage in the process should develop?

INTRODUCTION

1. The Council has talked about developing a vision for the Foreshore area which, in turn, would help to inform the design competition identified as one of the projects on EBC's list. It would also be a key element for the Neighbourhood Plan.

2. Following the We R Hamble Survey, it was agreed that members would meet and identify priorities based on key topics and work up proposals for the village plan. To date, only one group has met. This was the group tasked with the Foreshore and waterfront. Their proposals are attached.

3. In addition, the Dinghy Park Working Group has been looking at the wider issues of the Dinghy Park and how the space could be managed/developed overtime. These ideas all help to create a framework but it is clear that further work is needed to help shape this project and to devise a brief for a design competition.

4. The Foreshore is iconic and is the focus of village life. People use the space in different ways but there are some key factors that need to be upper most in our thoughts as we develop our thinking. They are:

- HPC own the land
- Promote public access
- Invest to attract visits and footfall
- Open and uninterrupted views of the water
- Boating and swimming are both parts of the history of the village
- Area of high spend/high income
- Managing different groups of people – young people, families, older people, residents, sailing community and workers

5. Events over the summer with anti-social behavior and dangerous swimming in the river have made this piece of work more important. Despite good partnership working, the work of the key agencies failed to work and this could be a continuing problem in future years. Although the primary focus will continue to be around avoiding a serious incident, it also needs to consider how the different parts of the foreshore could be used to separate conflicting activities. Some of this might be achieved by improved design. For example, a play area on the southern quay may encourage families to favour that area. Equally, providing better surfacing to the grassed area adjoining the car park might prove a more suitable area for older people, with easy access to the café and toilets.

6. In addition to the parish council's objectives, the Clerk has recently attended a meeting with the Harbour Master and representatives from the Lifeboat and the sailing clubs within the village. The meeting was designed to explore whether there continued to be objections to the extension of the current jetty/pontoon off of the Foreshore and the potential of a pontoon off of the Southern Quay.

When proposals were last considered, the planning application was refused on the detrimental impact that the pontoons would have on views over the river.

7. The meeting was convened to explore this and any technical work arounds to this. What was missing from the meeting was an awareness of the land ownership and the fact that HPC would need to agree as landowner; the planning aspects being a technical aside.

8. It was agreed that the Council would consider proposals that allowed safe swimming as long as there was no reduction in views of the water and no private space was created on or off of the water that would not be available to all the community. It would be worth continuing to bear this in mind as it could help to achieve a safe swimming zone. Clearly, any easement across our land would have a value and this would have to be reflected in any proposal.

9. In the light of this, Council are asked to decide how they want to take this work forward. The money for the benches is currently identified as an earmarked reserve and could be used to support a design competition. We have two sets of ideas developing and further proposals from the river community.

HAMBLE PARISH COUNCIL
COUNCIL MEETING - 14TH JANUARY 2019
CLERK'S REPORT

Recommendations

1. Attached is correspondence from Cllr R Humby dated 7th December 2018 (appendix 1), in response to the Chair's letter dated 26th October 2018 (appendix 2). Council are asked to advise whether they wish to respond ahead of the 12th March and in the light of the discussion with Mark Ambler earlier on the agenda.
2. Donkey Derby Field Application – since the schedule of use was agreed at the last meeting HRSC have requested to switch a couple of dates without an increase in overall number. In addition, we have also received a request for use from a member of the public arranging a charity event. Please find attached (appendix 3).
3. The Mercury – a meeting took place with Nick Tustian (EBC Chief Executive) and others from EBC to discuss the outstanding issues with the Mercury. A summary of the discussions is as follows:
 - Outstanding snagging and building issues are largely resolved
 - Agreement that EBC would put in place the necessary processes and procedures to enable the building to open to bookings from Feb 1st 2019.
 - EBC would seek consultancy advice from HCC Library Service to enable the completion of the Library set up by the end of March 2019
4. Crime meeting – 23rd January 7pm 2019 – Hamble Village Memorial Hall. The event will be widely publicised now the venue has been agreed and it is hoped Members will be in attendance. Attached (appendix 4) are the Crime Stats for the last quarter Oct – Dec which shows generally a good downturn in most crimes but with issues still arising linked to violent crime and thefts from vehicles.
5. Dinghy Park Users Annual Meeting – last year the Council meet with Dinghy Park users which was a useful event. It was agreed that a similar meeting would take place this year. For the sake of ease, it is recommended that the meeting precedes a scheduled Council meeting – either prior to the February Council or Planning Meeting. Members are asked to confirm their preference. AMC members are asked to attend.
6. Civic awards – The office is approached on a number of occasions asking whether the Council will nominate a member of the community for an award. The Personnel Committee considered the suggestion that we consider nominations but in the absence of being quorate was unable to make a formal recommendation. If the Council wishes to nominate people for Civic Awards it is suggested that we invite nominations via the Magazine, Website and social media for consideration at its first meeting of the new civic year. Anyone nominating an individual should be asked to support formally the nomination alongside the council if it decides to proceed. Given the nature of the award process the matter will need to be carried out confidentially and advice about how to go about nominating people can be found on the relevant organisation's website. It could include civic awards from EBC, HCC and HM Queen (found on the Cabinet Office).
7. An advertiser in the Village Magazine has requested that a refund is given for 5 months paid advertising as he is retiring. The sum involved is £87.78+VAT. There is no formal policy on refunds in this type of situation so it is recommended that it is agreed and that we establish a refund policy for use from May 2019 when the new fees are introduced.
8. Gun emplacement – please see correspondence from Matt Blythe dated 14th December 2019 (appendix 5). You will see that EBC are seeking views from HPC on whether we

HAMBLE PARISH COUNCIL
COUNCIL MEETING - 14TH JANUARY 2019
CLERK'S REPORT

support the works require to safeguard the structure and also if so whether a contribution would be made to the cost of the works. Since receiving the letter, the Chair has asked EBC to write to both Ministers highlighting the issues arising from conflicting national policy and to seek some clarification on the requirement to spend this amount of money on land that the Environment Agency designated for coastal realignment with the likelihood of permanent flooding. No budget provision has been made.

Appendices

1. Letter from Councillor Humby dated 7th December 2018
2. Letter from the Chair to Councillor Humby dated 26th October 2018
3. Donkey Derby Field Application for Charity Walk
4. Crime Stats for the last quarter (Oct – Dec 2018)
5. Correspondence from Matt Blythe dated 14th December 2019



Hampshire County Council

Economy, Transport and Environment Department
Elizabeth II Court West, The Castle
Winchester, Hampshire SO23 8UD

Tel: 0300 555 1375 (General Enquiries)
0300 555 1388 (Roads and Transport)
0300 555 1389 (Recycling Waste & Planning)
Textphone 0300 555 1390
Fax 01962 847055

www.hants.gov.uk

Cllr Cohen
Parish Council Office
2 High Street
Hamble-Le-Rice
Southampton
SO31 4JE

Enquiries to

Cllr Rob Humby

My reference

RH/JW/9004630

Direct Line

01962 847441

Your reference

1656HAMBLELANE

Date

7 December 2018

Email

rob.humby@hants.gov.uk

Dear Cllr Cohen

Thankyou for your letter and associated response to the recent 'Hamble Lane Improvements' consultation.

Firstly, I should say that all responses to the Hamble Lane consultation will be analysed and reported back via a report to my Decision Day on 12 March 2019. This report will also include the County Council's response to the main issues that were raised during the consultation.

Turning to some of the points in your letter, the views of residents in Hamble are a key part of the consultation that has recently been completed and will be given just as much weight as residents from other areas. Residents of Hamble village, as well as people travelling to and from the businesses located in Hamble, are very much part of the vehicles that use the northern section of Hamble Lane (between A3025 Portsmouth Road and Windhover roundabout). As you say this section is the main focus of the proposed improvement scheme, due to the higher traffic flows and delays experienced along this section, compared to further south.

The main points of congestion along the whole of Hamble Lane occur at junctions on the northern section and congestion on this section can, at peak times, cause queues and slow traffic to extend significant distances to the north and south, including up to and beyond the Hound Road roundabout, circa 1.5km to the south. Whilst there are more localised points of congestion further south on Hamble Lane, such as at the Satchell Lane junction, the traffic flows and congestion are not as significant and therefore the focus of the limited resources available is on the northern section.

The proposed scheme will directly benefit the residents of Hamble by improving journey times along the northern section of Hamble Lane and by association the overall journey time from further south on Hamble Lane, by removing congestion stemming from issues on the northern section. The traffic lights proposed as part of

Executive Member for Environment and Transport
Councillor Rob Humby

the scheme should not cause undue delays at off-peak times as modern signals are 'intelligent' and are able to respond in real-time to the prevailing traffic conditions on each approach. In practice this means that traffic will not be kept waiting when there are no vehicles coming on other approaches.

Due to the localised congestion referred to above at the Satchell Lane junction with Hamble Lane an improvement scheme was also identified, in concept form, for this junction (and the Hound Road junction) as part of the recent public consultation. It is possible that by improving traffic flow along the northern section it will increase the rate at which southbound traffic arrives at these two junctions, hence why the proposed improvements at these locations that involve traffic signals, which will help to manage traffic flows. Following the consultation, measures will be prioritised for funding and delivery. It is unlikely that there will be sufficient funding to progress improvements to the Satchell Lane junction as part of the works which will be prioritised for shorter term delivery, hence an improvement scheme for this junction will be safeguarded for delivery when funding becomes available, for example via contributions from nearby development sites as they come forward.

Residents of Hamble will be better off should the proposed improvement scheme be implemented, as they would directly benefit from the journey time improvements resulting from the proposed scheme. Significant improvements to overall journey times up and down Hamble Lane are anticipated as a result of the scheme, compared to a future situation where no improvements are implemented. In either scenario with or without the proposed improvements, traffic levels will rise in the future due to increases in traffic growth generally as people drive further, own more cars and developments come forward.

Both the A3025 Portsmouth Road and the A3024 Bursledon Road are primary access routes to/from the City of Southampton from the east; the A3025 is not classified as a 'Minor' road. There is no evidence to show that the A3024 corridor is clearly better able to cope with more traffic flows, particularly in the context of the traffic signal 'gating' scheme currently employed by Southampton City Council (SCC) on this corridor. However, the A3024 corridor has been the subject of recent attention from Highways England (as part of their 'Southampton Junctions' scheme) and Southampton City Council (as part of NPIF funding bids) and ultimately it is likely that traffic flow on this corridor will be improved through a series of junction improvements. This should help to attract more traffic onto this route and ease some of the pressure on the A3025 Portsmouth Road route.

In terms of the bigger picture we are working with colleagues at Highways England to progress the improvement schemes at M27 Junction 8 and Windhover roundabout (on HCC network) and with SCC at the A3024/Botley Road junction (at the interface between the HCC and SCC networks). All these improvements are required in tandem in order to improve traffic flow, reduce delays and reduce the 'rat-running' currently experienced across the wider area.

I understand that Officers are waiting for feedback from the Parish Council regarding a series of questionnaires which the Parish Council were to help distribute to Hamble residents, cyclists and businesses, to seek views on potential improvement

measures which the Parish Council would like to have included in the proposed scheme. It would be helpful to follow this up with Officers.

I trust the above is of assistance, but if you have any further questions please let me know.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rob Humby', written in a cursive style.

Cllr Rob Humby
Executive Member for Environment and Transport

HAMBLE-LE-RICE PARISH COUNCIL



Parish Council Office
2 High Street
Hamble-Le-Rice
Southampton SO31 4JE
clerk@hamblepc.org.uk
02380 453422

Cllr R Humby
Ref:1656HAMBLELANE

26th October 2018

Dear Cllr Humby

I am writing as I thought it would be useful to send you a copy of the Council's response to the recent Hamble Lane consultation. Our response sets out our concerns and frustrations with the proposed improvements and although we are all alive to the reasons why the measures are focused on the top end of Hamble Lane we were increasingly concerned that the experience of residents in Hamble is being overlooked. The documentation highlights that despite the proposed measures, journey times are going to get longer, with non-peak period journeys being subject to more stops and start as a result of the signalisation. What is worrying is that there is no data to confirm what Hamble residents are likely to experience as a result of these changes and there is a feeling that they could well be worse off than they are now.

There is a real frustration that the B3025 is becoming a main route into Southampton when the B3024 is clearly better able to cope with more traffic flows. Effectively traffic is being drawn onto the minor road network in order to find a route into Southampton making short and local trips almost impossible to make at certain times of the day. It seems to us that there is a current window with the work being proposed by Highways England to relook at this part of the network in a more holistic way and to work with SCC to achieve a better outcome for residents on the peninsula.

I would welcome your thoughts on this and the opportunity to meet and discuss our concerns.

Yours Sincerely
Sheelagh Cohen

Sheelagh Cohen
Chair

HAMBLE-LE-RICE PARISH COUNCIL

APPLICATION FORM FOR USE OF THE COUNCIL'S FORESHORE INCLUDING THE PAY AND
DISPLAY FORESHORE CAR PARK AND THE DONKEY DERBY FIELD

Name of event	CHARITY WALK		
Organisation	[REDACTED]		
Which facilities would you want to use	Foreshore (including Southern Quay)	<input type="checkbox"/>	
	Foreshore Car Park	<input type="checkbox"/>	
	Donkey Derby Field	<input checked="" type="checkbox"/>	
	Dinghy Park (including slipway)	<input type="checkbox"/>	
Date(s) required	6 th APRIL 2019		
What is the event?	CHARITY STROLL TO CELEBRATE CATHY BIRNIE'S 65 th BIRTHDAY STROLL FROM HAMBLE VILLAGES TO MONCURY		
How many visitors are expected	25 +		
How many vehicles are expected?	25 +		
Times of opening/closing the event and the DDF	0900 - 1700		
Would use of an alternative HPC site be suitable if the DDF is not available?	YES		
Name	[REDACTED]		
Contact Details	[REDACTED]		

By completing the application, you consent to the terms.

Charities: Ovacom (ovarian cancer charity) and The Cure Parkinson's Trust

Donations to one or both charities.

Hedge End South Neighbourhood Policing Team

Hamble Quarterly Update

This report covers the three month period of October, November and December 2018 for the Parish of Hamble.

The time has come around once again to provide you with a quarterly update on recorded crime, crime trends and other policing issues in relation to the parish, borough and beyond. This report also comes just before we join the parish council and borough council at a public meeting to discuss community concerns. I hope that the meeting and this will report will assist you in shaping my teams priorities for the parish.

Team Updates:

There are no staffing changes to the team since our last report which is great. We are well and truly ensconced at the refurbished Hedge End Police Station now which is a vastly improved working environment.

One small change that is happening shortly is that the Southern Parishes team will be changing shift patterns to have us all on duty at the same time. The aim of this change is mainly to ensure that when we have a problem we can work as a team to address it, rather than the current set up which is patchy coverage across most day and late duties. This change only affects your neighbourhood policing, and you will of course still have 24/7 coverage from our response colleagues.

Crime Summary:

The following table gives you an overall comparator for October, November and December 2017 and 2018 in terms of total recorded crime. I am pleased to be able to report a significant year on year drop for the last 3 months, which has brought us back below the total number of recorded crimes for the 2018-2019 reporting year (April – April) compared with 2017-2018.

October, November, December	17	18
1 Violence Against the Person	32	26
2 Sexual Offences	4	4
3 Robbery	0	0
4 Theft Offences	36	28
5 Criminal Damage and Arson Offences	24	7
6 Drug Offences	3	1
7 Possession of Weapons Offences	0	1
8 Public Order Offences	12	6
9 Miscellaneous Crimes Against Society	2	1
Sum:	113	74
YTD(from April 1 st):	305	299

The two clear areas where most of our recorded crime falls is violence and theft.

Violence:

We have worked hard all year on reducing violence in two main areas – targeting domestic violence perpetrators and visibly policing the night life of Hamble at key points. We are down year on year and over the last quarter for violence so I am hopeful that this trend can and will continue.

Theft:

October, November, December	17	18
4a1 Burglary Residential	13	5
4a2 Burglary Business and Community	4	1
4b Vehicle Offences	5	15
4c Theft from the Person	0	0
4d Bicycle Theft	1	1
4f All Other Theft Offences	15	6
Sum:	36	28

During the last report I highlighted that we had been the victim of part of a rise in burglaries that had taken place across the M27 corridor. I am pleased to be able to update you that in relation to that series we were able to identify suspects and take action, with matters still either being investigated or at the court stage. We have had a very good period compared to last year for residential burglaries (This includes garages etc).

Unfortunately we have had a year on year rise in vehicle crime. Hedge End as a district does have a disproportionate number of theft from motor vehicle offences attributed to it, and we are in the process of reviewing this and trying to understand why. Something that is disappointing is the amount of vehicle crime that is very clearly avoidable – IE ensuring cars are locked.

Damage:

We have a very low number of damage reports this period. We have seen a couple of incidents of arson mainly at more commercial venues, which we believe is part of a wider series that has been taking place in Southampton. We are keeping a close eye on this to make sure this does not become a wider issue.

Public order:

Again a very low number this month, which given we have been through the Christmas period is very positive.

Operation Millennial:

Operation Millennial was our response to a series of exposure issues that affected mainly Netley, Hamble and Weston over the border in Southampton. The two most high profile locations for this series of incidents locally was the incidents on the airfield and the incident outside of Hamble Primary School.

I am pleased to report that since the publicity and extra patrols we instigated in response to the reports, we have seen no further incidents that we can link to this series. Unfortunately

whilst we had a potential offender, we were unable to formally identify and take action against anyone. The case and plan remain open, and should we get further incidents or further evidence we will look to take quick action.

Anti-Social Behaviour Summary:

The rolling year on year ASB report which is a simple list of ASB reports recorded on our system currently looks like this.

Sector	Beat	R12 months	Previous R12 months	Difference
Hedge End South	Hamble	180	163	+17

In the last report I highlighted the following actions, with an update for you in red.

- Hotspot patrols continue by all members of the south team in Spitfire Way (and surrounding areas) and The Quay
Our Patrols were maintained during the warm period of September at the foreshore but then have stopped as we have entered the cold period. We are continuing to patrol Spitfire way when we are on duty and are robustly dealing with anyone acting in an anti-social manner.
- Targeting of repeat offenders in co-operation with EBC by issuing Acceptable Behaviour Contracts (ABC)
ABCs were issued and had limited success. The people in receipt of the ABCs behaviour deteriorated once they were released from them, and as such have all been formally interviewed about a number of minor offences and are being referred to the Youth offending team for a decision on further action.
- Implementation of dispersal zone at Hamble Quay to give officers in attendance more powers to move on groups
This was an effective and well received by the community power. We are exploring with the parish and borough council the possibility of looking to make such a dispersal zone a permanent summer tool.
- Detailed investigation into the main group causing problems across the Southern Parishes, with ongoing work around how we move forward with EBC in dealing with the ring leaders
See my update in relation to the ABCs
- Review and refresh in co-operation with the parish clerks and EBC how we record and deal with ASB matters
Eastleigh Borough Council have overall responsibility for combatting ASB, although clearly the police have a massive part to play in that. EBC are launching a new strategy to engage partners in the process, and your clerks are all invited to the launch next week.

Clearly despite all of the above we are still up year on year. This is a trend reflected across the whole force area, and we will continue to try and address the issues reported to us. I am pleased that the youth options service has started, with workers out and about engaging with young people who more often than not are the people responsible in one way or another for ASB reports. This will only help reduce the overall issues we are dealing with.

Policing Priorities:

My team are asked to consider 3 separate levels of priorities which are set at force, district and community level:

- Our **force priorities** are overarching themes which all teams throughout the force are expected to contribute to (Domestic violence and Child Sexual Exploitation for example).

- Our **district priorities** are things that are specifically impacting on Eastleigh as a district and are set month by month at our 'tactical planning meetings', and are generally crime series or trends.
- Our **community priorities** are led by the community and are based on feedback from yourselves, any interactions with the community and up to date crime data.

As mentioned above our force priorities include child exploitation and domestic violence amongst others, and the PCSOs in particular take the lead role in safeguarding vulnerable people in the parish. As such they are often focused on dealing with victims of Domestic Violence or vulnerable children in the parish alongside focusing on the community set priorities.

Our **DISTRICT PRIORITIES** during this incident have been Operation Millennial (mentioned above), Operation Hashtag (district wide series of thefts from sheds and outbuildings) and now operation Catapult which is the emerging increase in theft from motor vehicle commented on earlier in the report.

For the previous reporting period our **COMMUNITY PRIORITIES** are below, with a quick run-down of just some of the actions we have completed:

- **ASB Spitfire Way and surrounding roads involving mopeds**
 - As per the update under 'ASB'
- **ASB Hamble Waterfront**
 - As per the update under 'ASB'
- **Hamble Night Time Economy**
 - As per the crime update we have seen a significant drop in calls for service in the night time economy.
- **Operation Millennial**
 - Again as mentioned above, added as a community priority because of the significant concern raised by the community particularly via social media.

I am keen to hear further suggestions as to what our community led priorities should be through the winter months, as reflecting on last year we did see a significant drop off in the winter.

Initially I would suggest:

- ASB Spitfire Way and surrounding roads involving mopeds

I am keen to hear about any other priorities that the community would like to see the police focus on.

As ever I hope you find this report useful and please let me know if there are any questions in relation to the report or wider policing issues.

Best regards

Matt

Team Contact Points:

District e-mail
PS 3554 Matt Moss
PC 2007 Robin Tebb

eastleigh.police@hampshire.pnn.police.uk
matthew.moss@hampshire.pnn.police.uk
robin.tebb@hampshire.pnn.police.uk

PCSO 13308 Hannah Jeffcoat hannah.jeffcoat@hampshire.pnn.police.uk
Phone number 101 – ask for Hedge End NPT
Twitter @HedgeEndCops

Hamble Parish Council - Office

From: Blythe, Matthew <Matthew.Blythe@eastleigh.gov.uk>
Sent: 14 December 2018 09:33
To: Clerk - Hamble Parish Council
Cc: BHH LAC
Subject: Hamble Point Gun Emplacement
Attachments: FW: T1023 Hamble Gun Emplacement - Quotation - 271118; Scour Protection to Hamble Point Gun Emplacement

Hi Amanda

Please see attached quotes to renovate and protect the Hamble Point Gun emplacement. Please note that at this point the recommended works have not been approved by Historic England and we would need to go out to tender prior to issuing a contract.

This is a significant amount of money – likely to be in the region of £60,000 for the project once project management and archaeologist support costs are factored in. We currently have no budget to deliver this work but would like to understand how significant this is as a local issue

Please can you advise:

- What is Hamble Parish's position on the emplacement?
- If positive, would the Parish consider supporting the project financially if other funds could be identified?

I look forward to hearing from you.

Matt

Matthew Blythe
Local Area Manager - Bursledon, Hamble and Hound
Strategy - Local Area Managers
Ext: 8311
Mobile: 07584145892

T1023 Hamble Gun Point Repairs - Quotation - 271118



Colas Limited
Walton Road
Farlington
Portsmouth
Hampshire
PO6 1TA

Tel 023 92310954
Fax 023 92310995

Contract: Hamble Gun Emplacement Repairs

Date: 27/11/2018

Client: Eastleigh Borough Council

Contract Nr:

Contact: Mr Robert Trevaskis

Order Nr:

Job Ref: T1023

Summary Quotation

Item Nr	SOR	Description	Quantity	Unit	Rate	Value
		<u>Preliminaries</u>				
1		Welfare Unit comprising office, mess, wash facility & toilet	3	week	£300.00	£900.00
2		Delivery & Collection of Welfare Unit	1	sum	£750.00	£750.00
		<u>Repair Works</u>				
3		Attend site, remove section of palisade security fence and erect and secure temporary heras fencing panel; excavate existing footings beneath structure; install A393 steel reinforcement mesh fixed to concrete walls of structure with steel 'L' bars; supply and construct timber shuttering surround to structure to contain new concrete infill; coring rig to drill 150mm diameter holes, 8 number to show level as concrete pumped in; supply concrete pump equipment with 6 metre boom arm; supply and pump into the void beneath structure Marine Grade C32/40 concrete mix; dismantle temporary fencing; break up existing fallen concrete sections and dispose off-site:	1	sum	£24,388.58	£24,388.58

Total Quotation: **£26,038.58****Qualifying Notes:**

- 1) Price based on 60m3 of Marine Grade Concrete C32/40; if quantity increases then re-price required.
- 2) Normal working hours - Monday to Friday.
- 3) Client to ensure adequate access for all Colas plant and equipment.
- 4) Client to provide details of free issue compound area for siting of welfare unit and material storage.
- 5) No allowance for working around or diverting existing services.
- 6) No allowance for excavating mass concrete or reinforced concrete.
- 7) This quotation is valid for 30 Days from date of submission 27/11/18.

Hamble Parish Council - Office

From: Aquascience Ltd <aquascienceltd@yahoo.co.uk>
Sent: 27 November 2018 15:34
To: Blythe, Matthew
Subject: Scour Protection to Hamble Point Gun Emplacement

Hello Matthew,

Sorry for the delay getting this to you, I have been exceedingly busy with site work of late. Having consulted with our structural engineer, we have come up with a design for the scour protection required at Hamble Point using gabion cages and mattresses.

The quote has worked out slightly more than we first anticipated, but we are confident that this is the best solution for the medium term protection of the gun emplacement.

Our quote for the protection works comes to:

£18,545.70 ex. VAT

Of this price, £13,062.40 (ex. VAT) are material costs - predominantly for gabions and the stone required to fill them.

Please let me know if you have any questions.

Kind regards,
Pierre

Aquascience Ltd

Units 5&6, Green Lane Farm

Ampfield

Hampshire

SO51 9BN

01794 368247

www.aquascienceltd.co.uk

Specialists in river, lake and wetland restoration

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Application for consent to display an advertisement(s).

Town and Country Planning (Control of Advertisements) (England) Regulations 2007

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Hamble Community Sports College"/>
Address line 1	<input type="text" value="Satchell Lane"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Hamble-Le-Rice"/>
Postcode	<input type="text" value="SO31 4NE"/>
Description of site location must be completed if postcode is not known:	
Easting (x)	<input type="text" value="447509"/>
Northing (y)	<input type="text" value="108451"/>
Description	<input type="text"/>

2. Applicant Details

Title	<input type="text" value="Mr"/>
First name	<input type="text" value="Chris"/>
Surname	<input type="text" value="West"/>
Company name	<input type="text"/>
Address line 1	<input type="text" value="3"/>
Address line 2	<input type="text" value="Watling Drive"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="Burbage"/>

2. Applicant Details

Country

Postcode

LE10 3EY

Primary number

Secondary number

Fax number

Email address

Are you an agent acting on behalf of the applicant? ☐ Yes ☒ No

3. Agent Details

No Agent details were submitted for this application

4. Type of Proposed Advertisement(s)

Please describe the proposed advertisement(s)

Brand signage to be placed on external sports hall wall. The sign will be illuminated at night.

Please select the sign types you wish to propose

- ☐ Fascia sign
- ☐ Hanging sign
- ☐ Hoarding sign
- ☒ Other sign

Other Sign

Other sign: 1	
What is the height from the ground to the base of the advertisement?	0 metre(s)
What is the maximum projection of the advertisement from face of building?	0.01 metre(s)
Dimension:	Height: 1.76 x Width: 2.94 x Depth: 0.03 metre(s)
What materials will the sign be made of? Stainless steel lettering	
What is the maximum height of any of the individual letters and symbols?	37 cm
The colour of text and background White	
Will the sign be illuminated?	Yes
Will the sign be illuminated internally or externally?	Externally Illuminated
Illuminance levels	0 cd/m2
Will the illumination be static or intermittent?	Static

If you have selected Other, please describe

30mm return stainless steel lettering powdercoated WHITE plus powdercoated RED dot. LED lighting reverse fitted with silicone into each letter to give halo illuminated effect onto brickwall around each letter when dark. All stainless steel

4. Type of Proposed Advertisement(s)

lettering to be mounted to 30 x 30mm powdercoated all box section to hide electric cabling. Planning on having a single hole through the sports hall wall to connect single spur to junction box internally positioned.

5. Location of Advertisement(s)

Is the advertisement(s) you are applying for already in place?

☐ Yes ☒ No

Is an existing advertisement(s) to be removed and replaced by the advertisement(s) in this proposal?

☐ Yes ☒ No ☐ Not Applicable

Will the proposed advertisement(s) project over a footpath or other public highway?

☒ Yes ☐ No

6. Advertisement(s) Period

Please state the period of time for which consent is sought for the advertisement

From

To

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes ☐ No

If Yes, please provide details:

our only neighbours are the school who we will be running the facility on behalf of. They have been consulted alongside Hampshire County Council who own the building,

8. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- ☐ The agent
☒ The applicant
☐ Other person

9. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title
First name
Surname
Reference

Date (Must be pre-application submission)

Details of the pre-application advice received

9. Pre-application Advice

Under the provisions of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007, Schedule 3, Part 1, Class 2C, a planning application will be required for the proposed signage as the sign exceeds 1.2 square metres in area, and is also illuminated.

10. Interest In the Land

Does the applicant own the land or buildings where the adverts are to be placed?

☐ Yes ☒ No

If No, has the permission of the owner or any other person entitled to give permission for the display of an advertisement been obtained?

☒ Yes ☐ No

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- a) a member of staff
- b) an elected member
- c) related to a member of staff
- d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

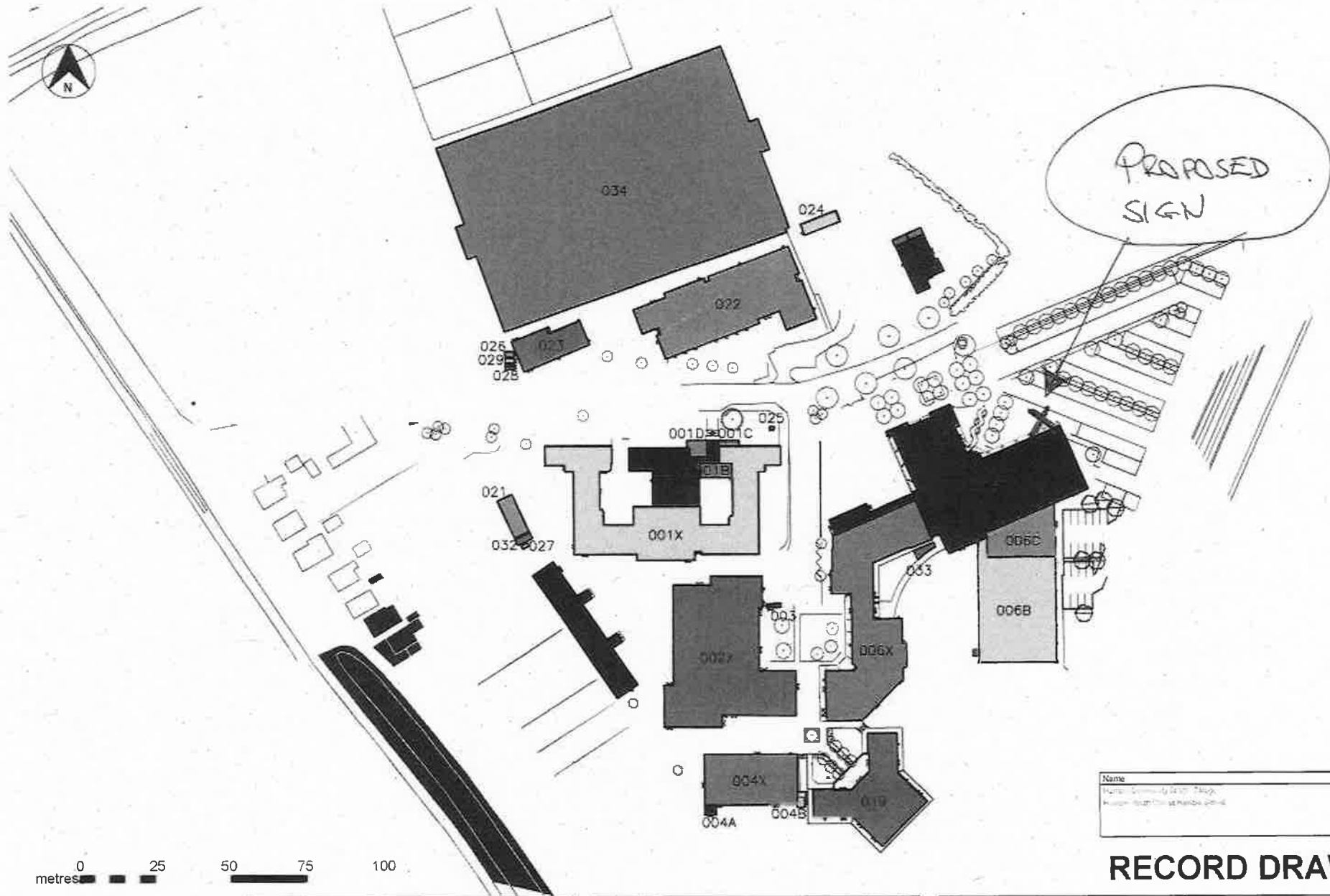
Do any of the above statements apply?

12. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

14/10/2018



Name	D/E	SAP No.
Hamble Community School, Tisbury	0118	100000001
Hamble Sports College		100000002

RECORD DRAWING



HCC Property Services,
Three Minsters House,
76 High Street, Winchester SO23 8UL
tel: (01962) 847801

Notes
1. This drawing is a record drawing and should not be used for planning or building control purposes. It is for reference only.
2. No dimensions are to be taken from this drawing.
3. This map is a record drawing and should not be used for planning or building control purposes. It is for reference only.

rev	description	date	by
A	Original drawn in AutoCAD	15/03/00	WJ
B	Plans updated	15/03/00	WJ
C	Revised drawing amended	15/03/00	WJ
D	1:500 scale drawing added	15/03/00	WJ
E	Updated Plan	15/03/00	WJ

Multiple Site Hamble, SO31 4NE				Property Records Site Layout Sheet 1 of 12	
Scale 1:600 @ A1 1:1200 @ A3	Date 2005/2006	Drawn CadCap	Check —	Drawn No. 01_Rec/001	Rev E

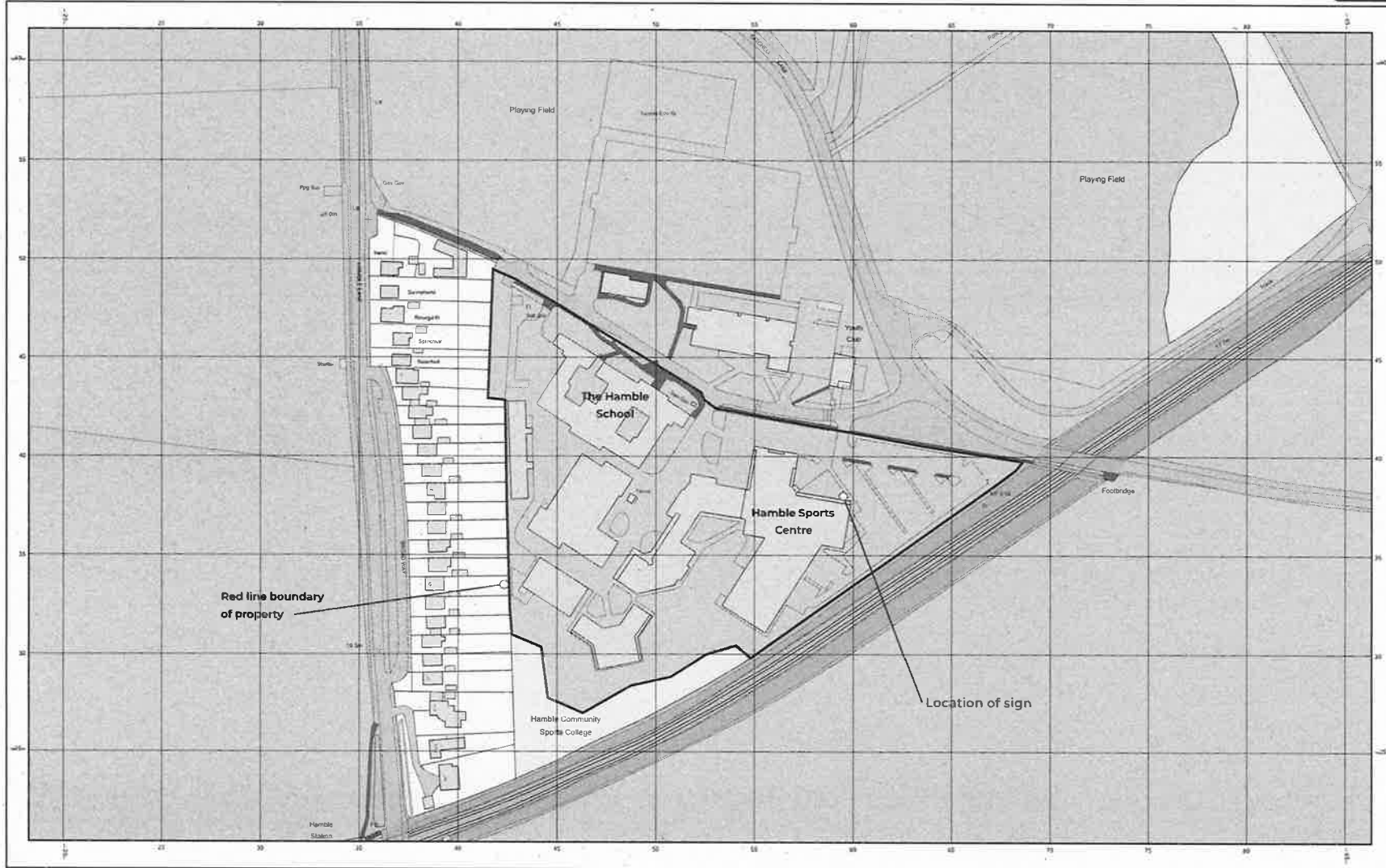
LOCATION PLAN



Hamble Sports Centre



Scale 1:1250



© Crown copyright and database rights 2018 Ordnance Survey 10000957 The representation of road, track or path is no evidence of a boundary or right of way. The representation of features as lines is no evidence of a property boundary.

Supplied by: www.ukmapcentre.com
Serial No: 151018
Centre Coordinates: 47523.10046
Production Date: 28/11/2018 10:14:04

CLIENT
Everyone Active

DRAWING NO.
05

REVISION NO.
01

SCALE
1:1250

DRAWN BY
Peter Henry

DATE
28/11/2018



FRONT ELEVATION



— Magenta Keyline represents 30 x 30mm box section to hide electricians

CLIENT
Everyone Active

DRAWING NO.
01

REVISION NO.
02

SCALE
1:15 @A2

DRAWN BY
Peter Henry

DATE
28/11/2018

MATERIAL SPECIFICATION
30mm return stainless steel
lettering powdercoated WHITE
plus powdercoated RED dot.
LED lighting reverse fitted with
silicone into each letter to give
halo illuminated effect onto
brickwall around each letter
when dark. All stainless steel
lettering to be mounted to 30 x
30mm powdercoated ali box
section to hide electric cabling.
Planning on having a single
hole through the sports hall
wall to connect single spur to
junction box internally
positioned

N2 GROUP

ELECTRICAL INFORMATION

29371

309.6

17671

everyone
ACTIVE
HAMBLE SPORTS COMPLEX

■ Magenta Keyline represents 30 x 30mm box section to hide electrics

CLIENT
Everyone Active

DRAWING NO.
04

REVISION NO.
02

SCALE
1:15 @A4

DRAWN BY
Peter Henry

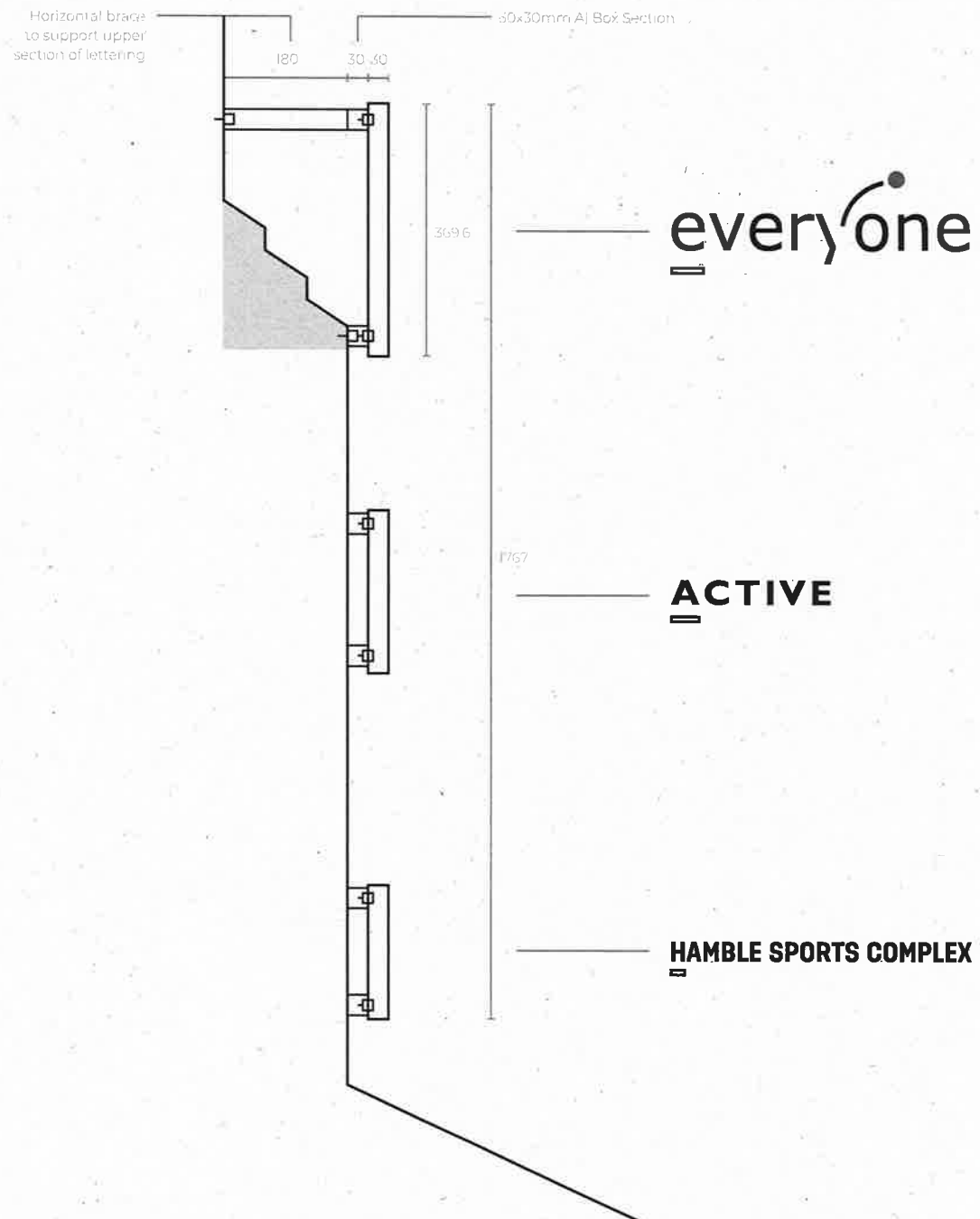
DATE
28/11/2018

SPECIFICATION

- 241 Total Modules - CL3 White
- 173.5 Watts
- 2x 100W Drivers, 12V
- FL CL3 Series Modules laid out at 10 modules per metre
- Each Modul 60W power supply can run up to 75 CL3 series modules
- Levels of luminance: Candella Rating of 600/sqm

N2 GROUP

SIDE ELEVATION



CLIENT
Everyone Active

DRAWING NO.
02

REVISION NO.
02

SCALE
1:10 @A4

DRAWN BY
Peter Henry

DATE
28/11/2018

MATERIAL SPECIFICATION
30mm return stainless steel
lettering powdercoated WHITE
plus powdercoated RED dot.
LED lighting reverse fitted with
silicone into each letter to give
halo illuminated effect onto
brickwall around each letter
when dark. All stainless steel
lettering to be mounted to 30 x
30mm powdercoated al box
section to hide electric cabling.
Planning on having a single
hole through the sports hall
wall to connect single spur to
junction box internally
positioned.

N2 GROUP

FRONT ELEVATION COMP



everyone
ACTIVE
HAMBLE SPORTS COMPLEX

CLIENT
Everyone Active

DRAWING NO.
03

REVISION NO.
02

SCALE
Visual Representation

DRAWN BY
Peter Henry

DATE
28/11/2018

MATERIAL SPECIFICATION
30mm return stainless steel
lettering powdercoated WHITE
plus powdercoated RED dot.
LED lighting reverse fitted with
silicone into each letter to give
halo illuminated effect onto
brickwall around each letter
when dark. All stainless steel
lettering to be mounted to 30 x
30mm powdercoated ali box
section to hide electric cabling.
Planning on having a single
hole through the sports hall
wall to connect single spur to
junction box internally
positioned

N2 GROUP

Sales report

Period: December 2018

Hamble Parish Council
25021966GBAJPO14

	#	Excl. VAT	VAT	Inc. VAT
Sales				
+ Card	11	£133.31	£26.69	£160.00
Total sales	11	£133.31	£26.69	£160.00
Refunds				
Total refunds	0	£0.00	£0.00	£0.00
Total		£133.31	£26.69	£160.00

Sales per VAT rate				
VAT 20%		£133.31	£26.69	£160.00
Total		£133.31	£26.69	£160.00

Card breakdown				
Card				£160.00
Card refunds				£0.00
Card fees				-£2.85
Total				£157.15

iZettle fees				
Card fees		-£2.85	£0.00	-£2.85
Invoice fees		£0.00	£0.00	£0.00
Total		-£2.85	£0.00	-£2.85

Sold products				
2019 Foreshore Clock Permit	16	£133.31	£26.69	£160.00
Total sales		£133.31	£26.69	£160.00
Refunded products				
Total sales		£0.00	£0.00	£0.00
Total		£133.31	£26.69	£160.00

created by

iZettle

Finance Overview - December 2018

Bank Balance – main account	£127,153.90
Money in	£4,085.47
Money Out	£24,144.75
Debit card payments	£834.59
Total salaries	£9,332.45
Employer Nat Insurance	£3,471.04
Employer Pension Contributions	£3,335.05
Petty cash balance	£67.16
Balance – reserve account	£141,261.02

Debit Card Payments

Hobby Craft	£22.60
Go Magnets	£4.30
Co-op	£2.56
Co-op	£3.34
Christmas Lunch	£112.75
Co-op	£4.20
Post Office	£29.00
EBC	£52.56
EBC	£52.56
Argos - Mercury	£12.99
Vistaprint - Mercury	£26.63
Tesco	£8.00
Co-op	£4.20
Post Office	£6.96
Post Office	£16.82
Amazon	£15.99
Amazon – Mercury	£25.99
Acoo – Mercury	£45.00
Lidl - Mercury	£7.33
Timpson –Mercury	£19.00
Timpson –Mercury	£19.00
Amazon	£8.75
Amazon	£17.65
Nitro PDF	£70.00
Amazon - mobile phones	£239.97
Post Office	£6.50

Bank Reconciliation Statement as at: 31/12/2018 for Cash Book 1 Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	31/12/2018	6	127,153.90
			<u>127,153.90</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			0.00
			<u>127,153.90</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
13/08/2018		140.00	
07/12/2018		80.00	
			<u>220.00</u>
			127,373.90
		Balance per Cash Book is :-	127,233.90
		Difference Excluding Adjustments is :-	140.00
<u>Adjustments to Reconciliation</u>			
20/09/2018 query	Unidentified receipt	140.00	
			<u>140.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

Items marked with a * are disputed invoices.

Date	Invoice	Supplier	Account	Net Value	VAT	Invoice Total	Balance
20/11/18	BT2350	ELITE	E021	162.00	32.40	194.40	194.40
25/11/18	BT2199	J HUMPHRY ASSOC	HU01	30.00	6.00	36.00	36.00
27/11/18	BT0707/00619320	JEWSON	J03	28.35	5.67	34.02	34.02
29/11/18	BT544	HANTS & IOW CRC LTD	HA01	85.00	0.00	85.00	85.00
01/12/18	BT4037164	ALLIANCE UK	AL01	424.92	84.98	509.90	509.90
04/12/18	BT041218	TMOBILE	T06	38.12	7.62	45.74	45.74
05/12/18	BT0934780129	TRADE UK (B&Q)	T02	14.88	2.98	17.86	17.86
09/12/18	BT770687415	CANON	C07	126.00	25.20	151.20	151.20
11/12/18	BT23-18/19	JACKIE PANAKIS	J02	45.00	0.00	45.00	45.00
12/12/18	BT931049	METROPLAN	M02	74.19	14.84	89.03	89.03
12/12/18	PC191218	CO-OP	CO01	5.36	0.00	5.36	5.36
14/12/18	DD2773148/5	BUSINESS STREAM	BS02	160.34	0.00	160.34	160.34
14/12/18	BT3073	ENGRAVING	E020	32.00	6.40	38.40	38.40
14/12/18	BT141218	HCC	H04	75.19	15.04	90.23	90.23
14/12/18	BT58103705	HCC	H04	18.09	3.62	21.71	21.71
15/12/18	132071	CARRERA	C010	321.98	64.40	386.38	386.38
15/12/18	132183	CARRERA	C010	127.00	25.40	152.40	152.40
18/12/18	17925	EBC	E02	35.04	7.01	42.05	41.95
19/12/18	DD191218	BARCLAYS BANK	BB01	38.33	0.00	38.33	38.33
20/12/18	3080	ENGRAVING	E020	32.00	6.40	38.40	38.40
21/12/18	BT211218/11	ANGELFISH	AF01	325.00	65.00	390.00	390.00
21/12/18	BT211218/08	ANGELFISH	AF01	325.00	65.00	390.00	390.00
21/12/18	BT211218/09	ANGELFISH	AF01	325.00	65.00	390.00	390.00
21/12/18	BT211218/10	ANGELFISH	AF01	325.00	65.00	390.00	390.00
21/12/18	BT211218/07	ANGELFISH	AF01	325.00	65.00	390.00	390.00
21/12/18	BT211218/12	ANGELFISH	AF01	486.73	97.35	584.08	584.08
24/12/18	BTV01574508997	EE	EE01	16.53	3.31	19.84	19.84
24/12/18	DD955432191	BGAS	B04	92.39	4.61	97.00	97.00
25/12/18	DD251218	OPUS	O010	135.27	6.76	142.03	142.03
31/12/18	DC25086	AMAZON	AMAZON	14.16	2.83	16.99	16.99
31/12/18	DC316296815	AMAZON	AMAZON	8.79	1.76	10.55	10.55
31/12/18	DC316296799	AMAZON	AMAZON	4.82	0.97	5.79	5.79
				4,257.48	750.55	5,008.03	5,007.93