

HARTLIP PARISH COUNCIL

MINUTES of the Meeting held at Hartlip Village Hall on Wednesday 8 June 2022 from 8pm until 9.10pm

Present: Chairman: Cllr Graham Addicott OBE

Cllr John Davies

Cllr John Wright

Parish Clerk: Tracy Still

Also Present: Borough Cllr Richard Palmer
PCSO Lorraine Holmes
HPC NHW Coordinator Klaire Lander

22/75 Apologies for Absence

Absent with apologies: Cllr Paul White

Absent without apologies: Cllr Peter Boundy

Apologies also received from: Borough Cllr Alan Horton

22/76 Declarations of Interest

The Chairman reminded Councillors of their duty to declare any interests.
None were declared.

22/77 Confirmation of the Minutes

The minutes of the monthly Parish Council Meeting of 11 May 2022 were proposed by Cllr John Wright and seconded by the Chairman.
All Councillors in attendance at the May meeting were in agreement that the minutes were a true and accurate record.
The Chairman signed the minutes as required under the Local Government Act 1972 (sch. 12).

22/78 Matters arising from the Minutes

22/64: It was agreed that HPC would reply to an email regarding fly tipping, confirming that HPC's Chairman had been in discussions with officers of SBC and that HPC would continue to work closely with SBC.
The email would be kept on file for future reference if required.

22/60: Barbara Addicott, on behalf of Hub, had provided a report on the Platinum Jubilee Beacon Lighting Ceremony held on 2 June 2022. The event had been very well attended and there had been much positive feedback.

She thanked her team of helpers whose support had been invaluable and thanked Toby Daly for taking responsibility for the beacon lighting. The piper had been a great success.

HVHMC were thanked for the use of HVH for the serving of refreshments. Two anti-social matters were raised to be noted for future reference.

The Street Party organised by the Friends of Hartlip Church to mark the occasion of the Queen's Platinum Jubilee had been a success.

The Chair expressed thanks to all those involved in the celebrations.

22/79 Public Questions

No members of the public were in attendance.

22/80 Allocation of Duties

The importance of appointing an HPC Representative on HVHMC was stressed.

Discussions will take place at the next Parish Council meeting.

22/81 Parish Highways Improvement Plan

Nothing to report.

22/82 Report of Chair

Western Area Committee Meeting

The Chair would be attending the Western Area Committee Meeting being held at 7pm on 9 June 2022 at Hartlip Village Hall.

22/83 Police and Neighbourhood Watch Matters

The Chair welcomed PCSO Holmes to her first Parish Council Meeting since her appointment in January 2022.

PCSO Holmes reported on a theft of a parcel from a doorstep of a property in The Street on 12 May 2022. It was deemed to be a civil matter between the victim and the delivery company.

The Chair reported to PCSO Holmes that an email had been received regarding an assault on a female dog walker in the orchards. The incident had been reported to Kent Police.

The HPC NHW Coordinator confirmed that concerns had been raised by a number of parishioners following the assault and requests for further information had been received.

PCSO Holmes was unaware of the incident and would make enquiries about the matter.

Cllr Wright asked for an update on:

- Paradise Farm – electric fencing stolen from yard.
- Nuisance motorbikes and quadbikes in the vicinity of Paradise Farm
- Damage to apple harvesting bins

PCSO Holmes confirmed that My Community Voice was performing well in Swale and updates continue to be issued.

20 mph speed limits continued to be monitored on The Street.

The HPC NHW Coordinator reported on a theft of fish from a domestic pond at a property in the parish.

The HPC NHW Coordinator reported that Hartlip had recently been registered with Kent Police as a NHW area under the new system.

The Chair proposed that an increase in the PCSO's presence within the parish would be beneficial and requested the PCSO's attendance at a minimum of three Parish Council meetings per year.

PCSO Holmes and the HPC NHW Coordinator left the meeting at 8.30pm

22/84 HPC Amenities: Councillor Reports

- i. Recreation Ground
Nothing to report.
- ii. The Parkland
Graziers had carried out removal of ragwort and overgrown weeds in accordance with the requirements of the agreement.

As agreed at the May 2022 meeting, HPC had written to the owner of a private property regarding access to and from The Parkland from the property.

HPC confirmed that access to The Parkland was via the entrances at the west and east corners of the northern boundary and no other.

HPC would therefore write to the resident to advise that fencing would be repaired/renewed in the autumn.

Action: Chair/Clerk

- iii. The Allotments
HPC had received a quotation of £720 for repairs to the fencing bordering the allotments.
Councillors agreed to accept the quotation.
Action: Chair

22/85 Other HPC Responsibilities: Councillor Reports

- i. Hartlip Village Hall
Nothing to report.
- ii. Highways
Potholes had been repaired in Queendown Warren.
Potholes had been marked and were awaiting repair in Dane Close.
- iii. Footpaths
Nothing to report.
- iv. The War Memorial
Toby Daley had been requested to investigate funding for repair and renovation required.
- v. The Village Pond
A commemorative bench, marking the occasion of the Queen's Platinum Jubilee, had been installed on Parish Council land to the south of the Village Pond.
The cost of the installation is expected to be approximately £200-£250.
Councillors approved the cost of installation. The Clerk was instructed settle payment on receipt of invoice.

22/86 County and Borough Councillor's Reports

Borough Cllr Palmer reported on Kaynes Farm, Breach Lane, Upchurch.
SBC had passed an application for installation of a mobile home at the site.
SBC Planning Enforcement had been contacted with regard to vehicle waste being accepted on the site.

HPC Cllr Wright reported to Borough Cllr Palmer on nuisance bonfires in the local area. Cllr Wright was requested to provide Cllr Palmer with detailed information and these would be investigated.

22/87 Clerk and Finance Report

The Chairman had received the draft documents prior to the meeting for checking and correction as per normal practice.
The Bank Reconciliation and Finance Report were presented to the Parish Council.
These were approved by the Parish Council and signed and dated by the Chairman.

The use of BACS payments had been adopted as agreed at the Parish Council meeting held on 13.04.22.

BACS payments were presented for signing.

Julian Davison	Grounds Maintenance/Allotments	£ 80.00
T Still	Clerk Salary & Expenses May 2022	<u>£ 227.09</u>
		<u>£ 307.09</u>

22/88 Planning Matters

i. Applications received since the May 2022 Meeting.

Application Ref: 22/502287

Conversion of existing garage to habitable space for use as a dining room, including replacement of garage doors with window and installation of double doors to garden at May Cottage, Old House Lane, Hartlip.
(No objection subject to any comments by neighbours).

Application Ref: 22/502448/FULL

Erection of a single storey detached garage (re-submission of 21/503261/FULL) at Rose Cottage, The Street, Hartlip.

(HPC to be guided by views of Conservation Officer and Tree Officer. Comments of neighbours to be considered).

Application Ref: 22/502580/FULL

Demolition of existing rear conservatory and erection of a single storey rear extension. Addition of Velux conservation roof light to existing front roof slope and new bi-fold door to rear elevation (Re-submission of application 21/500886/FULL) at 2 The Barn, Old House Lane, Hartlip.)
(Under consideration)

22/89 Correspondence

None

22/90 Information Items

None.

The meeting closed at 9.10pm.

The next meeting of Hartlip Parish Council will be held at Hartlip Village Hall on Wednesday 13 July 2022 at 8pm.

Signed

Date