

# DODDINGTON PARISH COUNCIL

## Minutes for the meeting of Doddington Parish Council on Monday 9 March 2015

Present: Cllrs Cuthbert (Chairman), Attwood, Coates, Duckworth, Jones, Haynes and Mrs Licence (Clerk).  
Also present were SBCllr Prescott and one member of the public

### 1. Apologies

Apologies have been received from Cllr Jones on holiday: apology accepted.  
Apologies had also been received from KCCllr Bowles who was at other meetings: apology noted.

### 2. Declarations of Interest

None were identified

### 3. To Determine whether any items should be discussed in closed session

None were identified

### 4. Minutes of the Parish Council Meeting held on 9 February 2015

Councillors considered and AGREED the minutes of the meeting held on 9 February 2015 and Cllr Cuthbert signed them as a true record.

### 5. MATTERS ARISING

#### i. KALC Awards

Cllr Cuthbert informed Councillors that the High Sheriff has confirmed his attendance at the awards ceremony.

#### ii. Wall at Chequers Inn

Cllr Cuthbert advised Members that Building Control has made the Landlord aware of the problem and the landlord has taken measures to ensure the area is safe. Shepherd Neame are getting quotes for repairs.

### 6. COMMUNITY WARDEN REPORT

Cllr Cuthbert informed Councillors that a Community Warden was in the village on Friday 6<sup>th</sup> March and there was nothing to report.

### 7. NEIGHBOURHOOD WATCH REPORT

Cllr Cuthbert told members that the Neighbourhood Watch co-ordinator has reported that this has been a very quiet month with nothing unusual happening in the villages, apart from a 24 hour fire strike.

### 8. REPORTS FROM COMMITTEES, MEETINGS & COURSES

#### i. Towards Greater Transparency KALC Workshop 26.02.2015

The Clerk had circulated a report prior to the meeting and explained that the website has been updated with the exception of the list of expenditure over £100 and this will be done shortly.

#### ii. KALC Area Committee Meeting 02.03.2015

Cllr Haynes explained he had been unable to attend the meeting.

*ACTION: Clerk to obtain minutes of meeting.*

### 9. PUBLIC QUESTION TIME

The meeting was adjourned for the public question time but no questions were raised from the floor.

### 10. PLANNING MATTERS

#### i. Application: 14/505999/FULL

**Address:** Lady Margaret Farm Lady Margaret Manor Rd Doddington ME9 0NR

**Proposal:** Stationing of a mobile log cabin to replace a touring caravan as an agricultural dwelling ancillary to organic farm operation and as base for applicants associated rural enterprises

Cllr Cuthbert told Councillors that he has visited the site. A number of questions had been raised with Planning Officers prior to the meeting and further responses are awaited.

*ACTION: Clerk to email case officer and ask for more information when it becomes available and circulate it to Councillors.*

ii. Any other planning matter received by 9 March 2015

**Application:** 15/501202/TCA

**Address:** Saddlers The Street Doddington Kent ME9 0BH

**Proposal:** Trees in Conservation Area - T1 - Possibly Italian Ash - Reduce to half original size.

Councillors considered the application and no objections were raised.

**Application no:** 15/501415/PNBCM

**Address:** Orchard Barn Chequers Hill Doddington Kent ME9 0JW

**Proposal:** Prior notification for the change of use of an existing agricultural building to a dwelling house For it's prior approval to: - Transport and Highways impacts of the development - Contamination risks on the site - Flooding risks on the site - Noise impacts of the development - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change as proposed - Design and external appearance impacts on the building

Cllr Cuthbert told Members the application is for information only. The application was noted.

## 11. PROVISION OF A DEFIBRILLATOR

Cllr Cuthbert had circulated details of a quote from AKS Electrical to Members to install the defibrillator at a cost of £186.30, prior to the meeting. The defibrillator will be positioned on an external wall of the village hall and a paving slab will need to be laid to ensure easy access to the box. Cllr Cuthbert had spoken to the supplier and was advised that the battery is non-rechargeable and the defibrillator should be checked on a weekly basis.

Cllr Cuthbert PROPOSED to accept the quotation from AKS Electrical Ltd; SECONDED by Cllr Attwood. AGREED UNANIMOUSLY.

## 12. FINANCE

i. Councillors Expenses

There were none

ii. Clerk's Pay and Expenses Jan 2015 – 31 March 2015

The Clerk's Salary and expenses claim were considered.

Cllr Cuthbert PROPOSED to pay the Clerk the quarterly salary of £613.80 (cheque no 1045) and quarterly expenses of £46.58 (cheque no 1046); SECONDED by Cllr Haynes. AGREED UNANIMOUSLY

### Invoices for Payment

i. N Swatland- Playing Field Maintenance

Cllr Cuthbert told Members that the second instalment of £125.00 for maintenance was now due; the work had been agreed at the meeting in April 2014. (Cheque no 1047)

ii. CiLCA Registration

Cllr Cuthbert told Councillors that the clerk's CiLCA registration fee of £250 is due to SLCC; training had been agreed at the meeting in January 2014. (Cheque no 1048)

iii. KALC: Audit Workshop

Cllr Cuthbert reminded Councillors that the Audit Workshop has been attended by clerk on 26 February and cost £25.00. (Cheque no 1049)

*Any other invoice for approval received by 9 March 2015*

Cllr Cuthbert had received an invoice from Mr Swatland for repairs to the goal mouth, as agreed at the meeting in January 2015, for £170.00 (Cheque no 1050).

Cllr Cuthbert PROPOSED to pay the invoices presented to the meeting: SECONDED by Cllr Duckworth. AGREED UNANIMOUSLY.

## 13. PLAYING FIELD

i. Cllr Duckworth's monthly report

Cllr Duckworth reported that the first cut around the edge of the Playing Field had taken place and the tractor and gang mower were now due to complete the mow. The goal mouth has been repaired and fenced off. There needs to be a notice requesting people to use the other goal mouth to give the new turf chance to take root. Cllr Duckworth will monitor the area and water the new turf if necessary.

ii. To consider quotation for grounds maintenance of Playing Field

Cllr Cuthbert reminded Members that details of a quote from Mr Swatland had been circulated prior to the

meeting. The quote is for £250.00, for the period April 2015- March 2016, payable in two instalments and is the same figure as last year. Cllr Cuthbert PROPOSED to accept Mr Swatland's quotation; SECONDED by Cllr Haynes AGREED unanimously.

#### **14. HIGHWAYS**

##### **i. Highways Update**

Cllr Cuthbert said that the Council has been informed that the wood yard has finished the ground works that had been undertaken in previous correspondence. There is still some landscaping work to do to make the area look more attractive, but the tracks have been regraded, a new entrance has been made into the field and three new soakaways have been built with the satisfactory result that during recent very heavy rain no water or mud at all was coming from the yard on to the road. Councillors have been invited to visit the site and Cllrs Duckworth and Haynes expressed an interest in going.

*ACTIONS: Clerk to thank the owner for the work that has been completed and to arrange for Cllrs Duckworth and Haynes to visit the site.*

*Clerk to contact Kent Highways to report the landowner has dealt with the problem and request that they complete the work they have promised.*

#### **15. CORRESPONDENCE**

1. SBC: Nomination packs for May elections: The nomination period will commence on 23 March and close at 4pm on 9 April. The packs were distributed to Councillors.

2. KALC Event Announcement: G136 - Introducing VAT and Employment Taxation for Local Councils, 27 May 2015 at Ditton Community Centre

3. KALC New Councillor Induction Workshops: Details of the Post election workshops.

Cllr Coates expressed an interest in attending.

*ACTION: Clerk to liaise with Cllrs Coates and Jones and book places*

4. New Rural PCSO for Faversham: PCSO Jo Jewiss has recently taken over the role of covering rural Faversham. Jo is keen to be involved within the rural communities and would welcome any invites to community events, meetings, coffee mornings, fetes, enquiries etc and will try to attend or assist.

*ACTIONS: Clerk to invite her to April or June meeting*

*Clerk to pass on contact details to Cllr Coates for the Funday Committee*

5. NALC have launched Star Councils Awards Scheme for 2015 which will recognise the very best in local councils, councillors, officers and workers celebrating their achievements in representing and delivering for communities.

6. SBC Grant Acceptance Form for defibrillator grant.  
This was signed by two councillors.

Already Circulated  
Andrew Bowles' Newsletter

#### **16. AOB**

Cllr Haynes asked whether there was any information about the school.  
Cllr Cuthbert said that no planning application had been received.

There being no further business the meeting closed at 8.35pm

**Date of next meeting:- Monday 13 April 2015**

Signed as a correct record of the proceedings

Chairman.....Date: 9 March 2015