

# WEST ALVINGTON PARISH COUNCIL

## Minutes of Parish Council Meeting.

Date: 1 <sup>st</sup> February 2024		Venue & Time: West Alvington Village Hall, 19.00hrs	
<b>Present:</b> Cllr Liz Chin Cllr Steve Lees (in the Chair) Cllr Kathryn Rawlinson Cllr Helen Rhymes Cllr Derek Winser	<b>In Attendance:</b> Katharine Harrod – Parish Clerk Dist. Cllr Samantha Dennis Dist. Cllr Mark Long  Parishioners/Guests Present: 8	<b>Apologies:</b> County Cllr Rufus Gilbert Cllr Charlotte Oakey Cllr Chris Povey  Councillors RESOLVED to accept the apologies received.	

REF 2023/24 MINUTES

### 279 WELCOME & APOLOGIES

### 280 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

- The Architect re the Collapit Creek House application attended the meeting with visuals from the public meeting. It was noted a design of exceptional quality has to be provided. The scheme uses low carbon sustainable building techniques. The original house was set to be prominent in the landscape, the new property is designed to sit lower than the existing house. The surrounding land has also been given an upgraded landscape design.

#### a) DEVON COUNTY COUNCIL:

Cllr Rufus Gilbert, Email: [rufus.gilbert@devon.gov.uk](mailto:rufus.gilbert@devon.gov.uk)

- DIY waste taken to recycling centres: Four visits in any four-week period will be accepted OR an unbagged item up to 2 metres. Please refer to the website for details of chargeable items.  
[www.devon.gov.uk/wasteandrecycling](http://www.devon.gov.uk/wasteandrecycling)
- The A379 in Yealmpton is due to be closed from 26th February to 1st March 2024.

#### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

#### b) DISTRICT COUNCILLOR REPORTS:

Email Cllr Samantha Dennis: [samantha.dennis@swdevon.gov.uk](mailto:samantha.dennis@swdevon.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

- South Devon National Landscape has received a £2,246,965 grant from The National Lottery Heritage Fund for an exciting project 'Life on the Edge' focussed along the South Devon coast. Made possible by money raised by National Lottery players, the multi partner project will deliver a programme to help restore thriving populations of some of the UK's rarest insects living along the coast between Berry Head in Torbay and Wembury near Plymouth.
- On 15<sup>th</sup> Feb, full council will be asked to approve the council plan, including increased council tax at 2.99% (£0.11p per week). On 22nd February a meeting is due to be held to agree the final council tax for 2024/25, documentation will be printed and issued immediately following this meeting.
- The Overview & Scrutiny Committee meet next week, this will include a report from Fusion (leisure centres), comments regarding facilities and their services would be welcome (feedback to Cllr Dennis). Following their report there will be a task & finish group to drill down on issues across the South Hams.  
The Committee will also be hearing from South Devon & Dartmoor Community Partnership Scheme – this is an organisation that works closely with agencies spread throughout South Hams, Teignbridge and West Devon including the Police, Fire and Rescue Authority, Local Authorities, Health Partners, and Probation

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Services. The aim is to make our communities even safer places to live, work and enjoy by reducing crime and anti-social behaviour.

Their focus has been on Anti-Social Behaviour (ASB), Domestic Violence, Hate Crime, Changing Youth Culture (YC) etc., the scheme have recently run a variety of programmes including Let's Talk Teenagers, Let's Talk Pre-Teens, Let's Talk Primary, Let's Talk Growing up in a Porn Culture etc. They've recently been allocated funding to develop sessions for Dads and male carers as well as a session focussed on parents and carers of young people who have special educational needs or are neurodivergent. Ward Members are being asked to feedback priorities on that and would welcome comments.

4. The online planning training session for Town and Parish Councils was held last week, feedback has been very positive, SHDC hope to offer more of these sessions.

**REPORT IT:** <https://apps.southhams.gov.uk/webreportit>

Missed Bins, Abandoned Vehicle, Damaged/Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### THE MEETING CONVENED

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**281 DECLARATIONS OF INTEREST/AMENDMENTS TO THE REGISTER:** None received.

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**282 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:**

It was **RESOLVED** to approve the minutes of the Parish Council meetings of 4<sup>th</sup> January without alteration, they were then signed by the Chairman.

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**Cllr Rawlinson joined the meeting.**

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**283 CLERKS REPORT:**

1. The analysis of the Housing Needs Survey which closed on 22<sup>nd</sup> September has now been completed and will be provided shortly.
2. 20mph Speed Limit Programme 'Expression of Interest' 24/25. The eleven selected 20mph speed limit schemes in the first two tranches are underway or completed. There is now an opportunity for a third tranche to be progressed through the 24/25 financial year following a further £150,000 funding that has been secured. The first two tranches received a significant amount of interest (152 submissions) and it is proposed to utilise the same scoring matrix as used for the previous years. Communities that have already submitted their expression of interest will be reviewed again and against any expressions from new communities.
3. The damaged dog bin opposite the pub has been reported and given reference number 85098.
4. Village Hall Update: We are receiving a good number of new enquiries, the lighting works are due to be completed in the next week, the 2022/23 charities submission will be completed once the new login information has been received. January invoices have been issued today, prior to that, all hirers were up to date with the monthly payments.
5. The new noticeboard has been installed by the village hall and the information board has been moved alongside it following authorisation received from Livewest who own the land on which it was previously sited.
6. New three-year tenders for parish contracts are due to be issued this month, this includes the burial ground, village hall area and other areas that are dealt with on an ad hoc basis.
7. South Hams District Council have now cut back the overgrown foliage along the church wall.
8. Once again the hedge cutting along Footpath 3 has been cut, the cut was noted as being tight. Noted that Baker Estates put in access they took out at least one light that has not been replaced. This will be reported and also raised with Kingsbridge Town Council.
9. We are currently in the process of obtaining a new set of anti-tamper tools for the play area equipment.

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10. Information re pressures on the NHS in Devon has been shared via social media.  
Details regarding 1-2-1 swimming lessons for SEND children who need extra help has also been shared
11. Peter Hinchcliffe is the new Parish Council representative on the South Devon AONB (National Landscape) Partnership. Peter is also the Chair of Newton and Noss Parish Council. Peter Sandover, Chair of the Partnership, is making a round of all Parish Councils and Peter will try to accompany him on some of these visits. For information, the next Partnership meeting is to be held on Friday 15th March.
12. Snow Wardens/Road Wardens: A list of volunteers across the four parishes has been provided re Road Warden training requirements and we have two offers of storage for pothole repair materials which will be ordered once the initial training has been completed.  
The Longfields grit bin is in place, we have also received a ton of grit in 25kg bags, this has been used to fill existing grit bins and the remainder has been distributed around the parish – particularly the more rural areas. Please contact the Parish Clerk with any requests for grit.
13. Planning training for Councillors recently took place courtesy of South Hams District Council and Devon Association of Local Councils, all Councillors have received a copy of the presentations.
14. Anthony Mangnall MP is due to hold a surgery at West Alvington Village Hall on 4<sup>th</sup> April between 6pm – 6.45pm.
15. Tree planting has been completed, a further 30 whips are needed, the area planted has been marked with blue piping.

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### 284 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion. When providing a response to applications, the Neighbourhood Plan will be referenced.
  1. 3360/23/FUL, The Crabshell Inn, Kingsbridge, New shepherds hut/shack on wheels, consisting of a bar dispense area and pizza kitchen with servery (Retrospective) 22/2. The parish council neither support nor object to this application, however, they will request the following be noted/clarified prior to making the decision:  
Potential issues with light, smell, consideration to restrict the timing of operation, consideration of the parking policy in the Neighbourhood Plan and a condition to be added to ensure that, if approved, the structure remains moveable and is not allowed to become permanent.
  2. 0124/24/HHO, 4 Feoffees Cottages, WA, replacement of all windows & doors, replace existing slate hanging & repair entrance canopy 22/2. **SUPPORT.**
  3. 4207/23/FUL, Demolition & replacement of Collapit Creek House, Coach House & annex, outbuildings, driveway, parking, new swimming pool, bat house & landscape enhancements. 15/2  
A decision on this application was deferred, the Council will arrange a meeting prior to the response date for a final response to be agreed. This was supported by the architect who was in attendance.

### SOUTH HAMPS DISTRICT COUNCIL DECISIONS:

2814/23/HHO, Fairhaven Tacketwood Kingsbridge TQ7 3AY 26/10. **Conditional Approval.**

### b. **Enforcement issues:**

Parishioners are requested to report to SHDC full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported confidentially to Enforcement via <https://www.southhams.gov.uk/report-it>

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### 285 BUSINESS TO BE DISCUSSED:

- a) Renewal of the lease at West Alvington Village Hall. Deferred to enable additional information to be obtained prior to a proposal.

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- b) Town Park Car: Update & approval of lease agreement for renewal, to approve a contractor for works to increase the number of parking spaces.

The document has been viewed and a number of points have been flagged up, most concerning requirement for no surface water runoff, while it is appreciated that a small amount will come from the car park, the vast majority clearly comes from the adjacent field, the landowner is asking the Parish Council to take responsibility for their issue. The problem with the runoff from the field also extends to causing damage to the car park. A request will be made that either the clause be removed, or the landowner take appropriate action to prevent runoff from their land onto the car park.

Councillors **RESOLVED** to accept the new lease subject to the issue with runoff being resolved satisfactorily.

Councillors reviewed the three quotes received for works to the car park. Cllr Lees will discuss the quotes with two of the contractors to ensure we have a like for like option.

- c) Townsend Road Parking Problems. We have raised the issues with Livewest who are now looking at the options available to them.
- d) The P3 scheme renewal has only recently been issued. Cllr Chin is completing the forms, Councillors were asked for assistance with walking some of the paths to enable the submission to be completed at the earliest opportunity. This includes paths 10, 11, 12 & 13 beside hawk house, plus blanks mill email to be sent to all asking for help.
- e) Tree Defect Report Received. A contractor will be found to cut back the hedge/tree as part of opening up the path.

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### 286 FINANCE & GOVERNANCE:

#### a) Receipts & Purchases Month 11

Accounts to pay – Timber Jack £293.76, SWAST £1,200, Do it all Services £200

Monthly Payments: Clerks Salary & HMRC, SHEPS £80, HugoFox £11.99, Hall Hire £20

Councillors **RESOLVED** to approve all payments.

- b) **Governance:** It was confirmed that the precept request was submitted to South Hams District Council.

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### 287 MEETING ENDS 20.37 Hrs

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### 288 FUTURE MEETINGS 2024: 7<sup>th</sup> Mar, 4<sup>th</sup> Apr. 7.00pm West Alvington Village Hall

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3<sup>rd</sup> Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

**Distribution List:** West Alvington Parish Council Councillors

**For Information: e-circulation to:** County Cllr R Gilbert, South Hams District Council Ward Councillors