

HAMBLE-LE-RICE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 28TH NOVEMBER 2016 AT THE ROY UNDERDOWN PAVILION,
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM**

Present

Cllr S Hand – Chairman
Cllr S Cohen – Vice Chairman (from 7.35pm)
Cllr P Beach
Cllr M Cross
Cllr I James
Cllr C Palmer
Cllr D Phillips
Cllr D Rolfe
Cllr S Schofield
Cllr I Underdown
Cllr G Woodall

In Attendance

B Gibbs – Clerk to the Council
J Symes – Assistant Clerk to the Council

To Receive Apologies for Absence

486/112/16 Apologies had been received from Cllr Hughes and Cllr Cohen for her late arrival.

Declaration of Interest

487/112/16 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Hand declared a dispensation relating to the Foreshore and Dinghy Park, and membership of the Royal Southern Yacht Club. Cllr Cohen declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in Planning. Cllr Beach declared a dispensation relating to the Foreshore and Dinghy Park.

Cllrs James and Woodall declared membership of the Royal Southern Yacht Club and that they would be seeking dispensations.

To Accept the Minutes of the Council Meeting held on 14th November 2016

488/112/16 Cllr Underdown proposed and Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the minutes of the meeting held on 14th November 2016 was a correct record and was then signed by the Chairman. For the avoidance of doubt it was recorded that although the meeting entered exempt business during the co-option process no business was transacted at that time.

To Accept the Minutes of the Personnel Committee Meeting held on 3rd November 2016

489/112/16 Cllr Underdown proposed and Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the minutes of the meeting held on 3rd November 2016 was a correct record and was then signed by Cllr Cohen as Chair of the Personnel Committee.

Chairman's signature

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To Accept the Minutes of the Burial Ground Committee Meeting held on 14th November 2016

490/112/16 Cllr Schofield asked for the wording to be clarified regarding the status of parishioners who are admitted to nursing homes shortly before their death. The Clerk clarified that this meant that they had the same status as Hamble residents regarding the right to be interred.

The Clerk said the correct minutes would be presented to the next meeting for its approval.

To Accept the Minutes of the Allotment Holders Meeting held on 10th October 2016

491/112/16 Cllr Underdown proposed and Cllr Cross seconded and all agreed and IT WAS RESOLVED that the minutes of the Allotments Holders Meeting held on 10th October 2016 was a correct record and was then signed by the Chairman.

To Accept the Minutes of the Foreshore Users Meeting held on 14th November 2016

492/112/16 Cllr Underdown proposed and Cllr Cross seconded and all agreed and IT WAS RESOLVED that the minutes of the Foreshore Users Meeting held on 14th November 2016 was a correct record and was then signed by the Chairman.

To Accept the Minutes of the Sports Users Meeting held on 11th July 2016

493/112/16 Cllr Underdown proposed and Cllr Cross seconded and all agreed and IT WAS RESOLVED that the minutes of the Foreshore Users Meeting held on 11th July 2016 was a correct record and was then signed by the Chairman.

Public Session

494/112/16 There were three members of the public in attendance and one spoke to the council regarding a recent note in the Hamble le Rice Village Magazine advising everyone about the Foreman Homes Ltd option on land between Satchell Lane and the Airfield. The Chairman advised there is no planning application at present and Foreman Homes had sent to representatives to the previous Parish Council meeting to introduce themselves with no details being discussed. The Council were asked when local residents should make representations to the Local Planning Authority. Cllr Hand and the Clerk explained the process to follow including the need to provide material planning considerations when objecting and the need to ensure each objector submits their own representation. It was stressed that petitions in response to a planning application would be treated in the same way as one objection.

Mr Matthew Blythe, Eastleigh Borough Council Local Area Manager, spoke to the Council regarding HYPE. He began by commenting that the Hamble School will withdraw use of the on-site facility from 1st April 2017. Various alternative options are being considered at present however the YMCA are keen to continue involvement and would appreciate an indication the Council will, in principle, be willing to continue funding at the present level for up to three years.

Cllr Schofield said she had made some enquiries and the Roy Underdown Pavilion is available on Tuesday evenings suggested HYPE could meet there. Some other venues under consideration were not local and may involve transport provision.

Cllr Hand said that the Parish Council had been very supportive of HYPE and there was no reason to think that this should not continue.

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Cllr Cross suggested the Roy Underdown could offer other facilities such as the MUGA, sports fields and opportunities to join the sports clubs using these facilities.

It was agreed the £10,000 provision would be reserved in the budget and further discussions regarding the venue would take place at the next Council meeting.

226/52/16 The Parish Council had received a letter from the Chair of the BHH Local Area Committee regarding the proposed improvements to Coronation Parade requesting a funding contribution of £40,000. The Clerk pointed out the letter confirms, in the event of a costing over-run, that the Borough Council will take responsibility for any contingency funding and would not seek a further contribution from the Parish Council.

Cllr Hand said that the Parish Council should give the project its full support. Cllr Phillips asked Matthew Blythe if the final proposal was subject to public consultation. Mr Blythe explained there were three elements to the plan: visual amenity, on-street parking and the raised highway tables and that a focused consultation of local residents is planned.

Cllr Hand proposed and Cllr Cohen seconded and all agreed and IT WAS RESOLVED that the Parish Council allocates a sum of £40,000 from its general reserve for the project.

Matthew Blythe left the meeting at 7.45pm

Planning and Development Control

To consider any Planning Applications

495/112/16 There were no planning applications for consideration.

To receive any Planning Decisions and Matters at Appeal

496/112/16 The Clerk had circulated the recently received decision by the Secretary of State regarding the Hallam Land appeal and wanted to bring certain paragraphs to the Councillors attention. Paragraphs 13 to 36 explain how the decision was reached. The Secretary of State has commented that the saved Eastleigh Borough Council Planning Policy 1.CO (protection of the countryside) is considered out of date.

The Clerk pointed out this could be cited by future applications from developers.

Finance

497/112/16 The Clerk had circulated the bank reconciliation and petty cash reconciliation but had omitted the bank statement. The bank statement will be presented at the next council meeting.

498/112/16 The salary journal had also been circulated and Cllr Underdown proposed and Cllr Hand seconded and all agreed and IT WAS RESOLVED to accept the salary journal.

499/112/16 The circulated Income and Expenditure reports for the 2nd Quarter of 2016-17 were reviewed and the councillors asked if they had any queries.

Cllr Underdown proposed and Cllr Cohen seconded and all agreed and IT WAS RESOLVED to accept the Income and Expenditure reports for the 2nd Quarter of 2016-17.

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500/112/16 The Clerk had circulated the Financial Risk Assessment for 2015-16 and he brought everyone's attention to the recommendations on the last page and the steps that need to be taken if approved.

Cllr Hand proposed and Cllr Schofield seconded and all were in favour and IT WAS RESOLVED to accept the Financial Risk Assessment for 2015-16.

The Clerk suggested that a group of Councillors get involved in future risk assessments to ensure a spread of knowledge of the procedure.

472/111/16 Budget and Charges 2017-18. The Clerk had circulated a report and ran through the income headings.

Allotments The Clerk recommended no increase in charges. However as any increase agreed now would not come into effect until Sept 2018 an increase of 50p per rod was suggested.

Cllr Phillips proposed and Cllr Schofield seconded and IT WAS RESOLVED that an increase of 50p per rod would be notified to the allotment holders in time for this increase to take place in September 2018.

Burial Ground the Clerk had circulated a copy of the Burial Committee minutes and proposed charge increases. Cllr Underdown advised the Burial Committee had carried out a review of charges compared against other local Parish Councils and found the charges should be increased in line with local charges and to also take in to account special circumstances. Parishioners who moved from the Parish to a Nursing Home would continue to be at the discretion of the Parish Council.

Cllr Underdown proposed and Cllr Schofield seconded and all agreed and IT WAS RESOLVED to increase burial charges as proposed.

Committee Room the Clerk advised the charges had not been increased since September 2011 however the income had only begun to increase over the last six months due to a change in advertising and promotion approach. Cllr Underdown advised previously the Council had taken the decision not to compete with the Memorial Hall. Cllr Underdown also asked the Council to consider continuing support of the Hamble Local History Society by accepting ad hoc donations when funds allowed rather than charging for the committee room.

Cllr Hand proposed Cllr Phillips seconded and all agreed and IT WAS RESOLVED to maintain the charges at the current rate.

Dinghy Park the Clerk had circulated the recommendations of the Dinghy Park Working Party concerning changes to the fee structure.

Cllr Cohen proposed and Cllr Schofield seconded and IT WAS RESOLVED to increase the fees as recommended by the Dingy Park Working Party.

Cllrs Underdown and Hand abstained from voting as per the terms of their dispensation

For the year commencing 1 March 2017 the following charges (inclusive of VAT) will apply:-

Dinghy space - £288

Hamble residents and children aged 5-16 attending Hamble Schools will receive a discount of 50%. This discount is restricted to one boat per household.

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Replacement of permits - £10

Change of boat - £10

Mudland Moorings the Clerk advised there are 18 moorings owned by the Parish Council and of those 14 are let to Hamble-Warsash Ferry. The four vacant moorings in the Parish Council's control could either be advertised for letting or offered to the Hamble-Warsash Ferry as recommended by the Working Party. Cllr Underdown pointed out the moorings are let to Hamble Warsash Ferry at a preferential rate as a way of subsidising the ferry operation to ensure this continues through the winter as a service to the community and visitors.

Cllr Hand proposed and Cllr Cohen seconded and IT WAS RESOLVED that the mooring rates should be immediately rounded up to £120 per annum.

Pay & Display the Clerk has circulated a comparison with the Eastleigh Borough Council pay and display charges for The Square car park and recommended the charges remained at the present level.

Previously the Council had agreed the resident clock permits for the Foreshore would increase by £1 per year until this fee was raised to £10. The permits have increased from £6 to £7 for 2017.

Photocopying the Clerk's report had recommended no change to this charge.

Pitch Hire the Clerk has been advised one of the regular cricket teams is withdrawing next season and the other team will only use 9 out of the 17 available weekends.

Football charges have already been amended to take in to account VAT. Quite a few teams had opted to block book ten or more in advance whilst others were now incurring VAT and therefore the Clerk recommended no change to pitch charges.

Helicopter Landing Fees the Clerk recommended no change to present fees

Village Magazine the Clerk recommended no change to present advertisement charges.

The Clerk advised the budget will be worked on further and presented to council at a future meeting before his departure.

Hamble Lifeboat Construction Project

52/21/15 The Clerk has not received any update regarding works to complete the toilets and Cllr Hand confirmed he has not had any update either.

Cllr Underdown suggested the council need to take firm action as at present there is no pressure on the Hamble Life Boat Trustees to complete the works so the public toilets can open. In July the Council sent a letter to the Trustees with a bill and he asked that this is sent again. Cllr Underdown also advised as the Parish Council has incurred expenses of around £34,000 in connection with the Lifeboat Project on top of the original grant of £70,000 that this should be detailed to the Hamble Lifeboat Trustees in order for them to include these sums to their dispute with the contractor. There is also the continuing bill for temporary toilets and the Council should remind the Lifeboat Trustees of the original agreement and expectations.

Cllr Breach agreed and added the Parish Council should advise the Hamble Lifeboat Trustees that legal avenues will be pursued. Cllr Rolfe said the Hamble Lifeboat Trust did not seem to be without funds and

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had recently received a donation of £2,000 from McCarthy and Stone. Cllr Hand agreed the lack of progress at the public toilets was not due to lack of Hamble Lifeboat Trust's lack of finance.

Cllr Underdown stressed the amount of public money being spent as a result of the project is continually increasing. The Clerk advised the Parish Council were under no legal duty to provide temporary toilets and the Council should consider whether it wanted to continue this provision.

The Clerk was asked to send a letter to each of the Hamble Lifeboat Trustees enclosing the original letter addressed to Mr Harding detailing the costs incurred by the Parish Council to date and stating legal action is possible if there were no meaningful actions to complete the public toilets and repay the public money.

The Council also noted a letter had been received from a Parishioner regarding the ongoing issues with the lack of public toilets.

Neighbourhood Plan

233/52/16 Cllr Cohen reported draft letters were with the Chairman of the Council for approval.

Foreshore Waste Bins

360/91/16 Cllr Phillips had previously circulated a report and confirmed she supported the Clerk's previous recommendation to remove the euro bins as the Parish Council was not meeting its recycling requirements and that the Parish Council should consider upgrading most of its bins to include a recycling option.

Cllr Underdown raised a concern regarding as to how visiting yachtsmen would dispose of their waste.

Cllr Phillips said this should not be the Parish Council's responsibility as visiting yachtsmen used the public jetty administered by the Harbour Master or had private arrangements with the two yacht clubs and all the marinas. Therefore facilities should not be provided by them by the Parish Council. She also said that some local businesses are fly-tipping their trade waste in the Parish Council bins.

Cllr Cohen suggested an amendment to the proposal – the euro bins should be removed and the Harbour Master advised of the new arrangements. The Parish Council will monitor the situation and if issues arise relating to rubbish from visiting yachtsmen will advise the Harbour Master.

Cllr Phillips proposed and Cllr Cohen seconded, all agreed and IT WAS RESOLVED to remove the euro bins from the foreshore as soon as possible.

Dinghy Park Working Party

428/101/16 The working party had completed a review of the fees and had produced a draft document containing the new terms and conditions of the use. It was recognised that a plan of the dinghy park detailing the spaces was required and options were being explored. There is no written agreement in place with HRSC and it is proposed the Parish Council consider formulating an agreement.

Cllr Phillips proposed and Cllr Cohen seconded, all agreed and IT WAS RESOLVED to adopt the new Terms and Conditions of use.

More work needed to be done in order to effectively manage the mudland moorings.

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Cllr Underdown asked for the opportunity to brief all councillors regarding the history of the mudland moorings and their importance in supporting the Hamble-Warsash ferry.

Donkey Derby Field

475/111/16 Cllr Hand advised the Royal Southern Yacht Club had withdrawn their request for fourteen days to cover the J20 and J80 events. Other parking options are being explored by them and the Clerk is assisting them in this task.

The Clerk had circulated draft terms and conditions of use for the Donkey Derby Field. Cllr Underdown suggested clarification regarding the overnight locking was needed to take in to account occasions of consecutive days use. All councillors agreed the deposit amount and other draft terms and conditions.

The dates requested by various local organisations as circulated by the Clerk were accepted.

Cllr Hand proposed and Cllr Cohen seconded the proposal that the draft terms and conditions were accepted and all agreed and IT WAS RESOLVED to accept the draft terms and conditions and to agree the requested dates for use of the Donkey Derby Field.

Storage Shed

477/111/16 A cheque had been sent to Building Control. The Clerk was due to meet the building control officer in due course.

Village Magazine

501/112/16 Jackie Bevis has resigned as the editor of the Village Magazine.

The Chairman expressed his thanks on behalf of the Parish Council for the work by Jackie Bevis.

Cllr Cohen said that now was the time for the Parish Council to review its entire communications strategy. Cllr Woodall was asked if he could undertake this task. He agreed and a meeting with the Clerk had already been arranged.

To Authorise the Clerk to Deal with Correspondence relating to Council Matters, including

None to be considered at this meeting

Other correspondence

502/112/16 Cllr Hand confirmed the Council had received a letter of resignation from the Clerk to the Council Brendan Gibbs, who has been offered a position with another Parish Council.

Cllr Hand wished him well on behalf of the Council and thanked him for all his years of service.

The meeting closed at 9.25 pm.

Chairman's signature

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