

Tutnall & Cobley Parish Council

Tel: 07956 993772
e-mail: tutnallandcobleyipc@gmail.com
e-services.worcestershire.gov.uk/MyParish

69 Cavendish Street
Worcester
Worcestershire
WR5 3DX

Dear Councillor

4th December 2025

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 11th December 2025 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATIONS OF INTEREST:

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
 - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
 - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the Ordinary meeting of the Council on 13th November 2025 (attached).

4 PROGRESS REPORTS FOR INFORMATION: Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**

- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 CORRESPONDENCE FOR INFORMATION – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership E-Bulletin - Bromsgrove and Redditch - October 2025 – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – attached
- e) RSN Rural Funding Digest - - emailed
- f)) PCC newsletter – emailed
- g) Rural Funding Digest – emailed
- k) CALC Health and Wellbeing Newsletter -December 2025 – emailed
- l) Bromsgrove Waste Collections ~ Festive Changes Calendar – emailed
- m) Streetscape Design Guide 2025 is now available – emailed

6 PARISH COUNCILLOR ALLOWANCES – to discuss whether basic allowances should be introduced from 2026/2027 financial year.

7. PLANNING MATTERS:

Applications for consideration:

Approvals: The Highlands, Hollowtree Lane, Tardebigge, Worcestershire - 25/00884/FUL - Proposed installation of automatic in-ward opening gate, with two brick pillars on both sides of the gate connected by a 3-metre-long boundary wall, to replace the existing gate, pillars and wall – approved 14th November 2025

Refusals: none

Appeals:.. none

Withdrawn: none

8 LENGTHSMAN SCHEME:

9 HIGHWAY MATTERS:

10 FINANCE: To consider

a)	Bank Balances:	as at 30 th November 2025 Current Account	£ 6,792.55
		as at 30 th November 2025 Deposit Account	<u>£ 9,179.56</u>
		Total Balance 31 st October 2025	£ 15,972.11

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b) Receipts:

c)

d) Payments for Approval:

L Griffiths: Clerk's salary for November 2025	£ 518.70
Clerk's expenses for November 2025	£ 53.05

Lengthsman duties @£20 per hour

Tutnall – 9 hours	£ 180.00
Burcot – 4.5 hours	£ 90.00

Website regular monthly direct debit payment £9.99 + £2	£ 11.99
Citizens Advice donation	£ 100.00
Mike Pengelly – roses	£ 22.97
S B Print – newsletter	<u>£ 566.72</u>
Total	£ 1,543.43

Unpresented Cheques: 0.00

e) Outstanding Invoices: None

f) Finance Items - Proposed and Seconded

- 11 BUS SHELTER** –email attached.
- 12 PARISH NEWSLETTER** – to be distributed
- 13 COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 14 DATE OF NEXT MEETING:** Thursday 8th January 2026.