



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 12th FEBRUARY 2018 AT 7:30PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Mrs L Willcocks

Mrs N Carver – Clerk to Marsham Parish

Councillor Steve Riley (left after agenda item8)

Mrs B Warman

Mr D Grapes

Dr J Bailey

6 Member of the Public

1. APOLOGIES FOR ABSENCE

There were apologies received from Bob Parke.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

3. MINUTES

Minutes of the meeting held on the 8th January 2018 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

There were no police present at the meeting. The monthly newsletter had been previously circulated by email.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Councillor Riley informed the council that there has not yet been a District Council meeting this year. The south Norfolk and Broadland District combine is still going ahead, he will keep us updated on this.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Street light Col 5 outside the school is out, the clerk has reported this to the contractor.

A resident thanked Councillor Riley both personally and on behalf of the residents of Marsham for support and guidance for the planning application 20171965.

A resident asked whether the speed limit near little London can be reduced to 30 from 40. The chair informed the resident that the highways main consideration for reducing the speed limit is on accidents (fatalities).

8. TO CONSIDER PLANNING ISSUES

- a) There following plans were submitted to the council
20180092 – Maple House 51 Wathen Way, Marsham NR10 5PZ
 Single Storey Front Extension
No comments
- b) PLANNING ENFORCEMENT UPDATE
 20171965 - Land off Kittles Lane Marsham NR10 5QF – The planning officer has refused planning permission.
 There were no further updates received

9. FINANCE

- a) The balance of the community account as of 31st January 2018 £7292.78
 The balance of the business account as of the 31st January 2018 £2008.34
- b) The following payments were **approved**

no. 1218	S and M Invoice 29741/31016	Paint and Varnish for Marsham Sign	£150.34	Approved
No. 1219	URM Invoice 1010937	Collection from bottle banks	£19.80	Approved
No. 1220	Aylsham Town Council Invoice 3539	Photocopying papers Feb 18	£5.04	Approved
No. 1221/22	Administration	Expenses 09/01/18 to 12/02/18 Salary for January 2018	£170.63	Approved
No. 1223	A & R Kelly	Payment for repair of thatched shelter	£150.00	Approved

10. PARISH CLERK'S REPORT

- a) Correspondence

Received From	Action to Be Taken
Information on the Greater Norwich Plan	This was emailed over to all Councillors
Kickstart Norwich	This was emailed over to the councillors

Clerks Report

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		Waiting on invoice from R Kellys to make payment of £150 towards damage incurred The posts around the new grass next to the shelter had been removed and put on top of the Thatched roof. No damage has been done to the shelter, this has been reported to Greig Sheppard.
Village Sign		The sign is almost finished. They are now ready to varnish the sign
The Heath		Nothing to report
Street Lighting		Nothing to report
Litter & Dog Waste Bins		Nothing to report
Marsham Information Board		The sign has now been removed
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		Nothing to report
Parish Partnership Scheme 218/2019		Nothing to Report. A decision should be received March 20018
Grass Cutting		AGENDA ITEM
SAM 2 Sign		AGENDA ITEM – Data sheet attached*
White 'H'Lines		Highways have emailed to inform the Parish that the lines will be done in February/March 2018

*additional documentation

11. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions were received by the councillors

12. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

- a) No complaints had been received for the compost site for January 2018. Lesley updated the council that the site has had equipment problems on site and have had no compost stored.

13. MARSHAM VILLAGE HALL

Lesley gave a verbal report to council following their AGM. She informed the council that a new cleaner has been appointed. They have signed a new 3-year contract for the utilities, giving a fix rate for 3 years including a service contract.

14 AMENITIES MATTERS (Peewit Fields / Playground)

- a) Colin gave a verbal Update.

15. ALLOTMENTS

- a) One allotment holder has contacted the council asking when the allotments will be ready, the clerk will contact all allotment holders to confirm that they will be ready by the end of March 2018. All new allotment holders will receive a new tenancy agreement.
- b) Brenda had been asked by a current allotment holder if they will be allowed to erect a shed on the new allotments. The council **agreed** that this would be considered once a formal written request was received.
- c) The council **agreed** the charge for the allotments will be £20 for the allotment year 2018/2019. This money will be put to the Pewitt Trust.
- d) The council **agreed** to purchase posts to mark out the plots.

16. PUBLIC RIGHTS OF WAY

There has been a report of burning plastic in Little London, this area will continue to be monitored and if needed reported to Environmental Services.

Brenda has been spoken to by a parishioner with regards to the footpath near to the garden centre and informed that the path is currently blocked, Colin will have a look at the path to check on accessibility.

17. MARSHAM SPEED WATCH AND SAM 2 UNIT

- a) Nothing to report on the speed watch.
- b) The SAM 2 Unit is now back in location 1. The highest speed reached in location 4 was 40MPH with an average of 13.8mph.
- c) The clerk has spoken to highways with regards to the 40mph signs. They are currently not causing any concern for highways and are ok to stay in place.

18. MARSHAM GRASS CUTTING

- a) The Parish council **agreed** to take over the grass cutting from Norfolk Highways. This was proposed by Brenda and seconded by Valerie. The chairman and Brenda signed the agreement witnessed by the clerk.
- b) The councillors **agreed** the quotation from the current contactor for the additional grass cutting to be taken on

19. ANY OTHER BUSINESS

Lesley asked if the council would like to do a village clean up in the Spring. This will be added to next months agenda.

David asked the clerk to chase highways again for a date on the white' H Lines ' for the village.

20. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

No items noted

21. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 12th March 2018 at 7:30. p.m.**
Marsham Village Hall

There being no further business the chairman closed the meeting at 8:50pm

DRAFT