

LILBOURNE PARISH COUNCIL

Minutes of a PARISH COUNCIL MEETING held Wednesday 20th December 2017, 7.00pm at the Village Hall

In attendance: Cllr Andy Hemmings (Chairman), Cllr Ben Berridge (Vice Chairman)
Cllr Jan Alexander, Cllr Louise Tarplee, Cllr Eve Hurley.

One member of the public was present.

1. **To receive apologies for absence** Cllr Nigel Morley, Cllr Harmesh Loi, Faye Howells-Palin (Bus Administrator)

2. **Declarations of Interests:** Cllr Hemmings declared in relation to Lilbourne Play Area and Park Committee. Cllr Tarplee declared in relation to the Village Hall and the Youth Club. Cllr Berridge declared in relation to the Youth Club.

3. **Minutes of Last meeting (as circulated):** The minutes of the meeting dated 25th October 2017 were signed as a true copy of that meeting.

4. Public Participation

A member of the public spoke to confirm the weight restriction tube lighting had been replaced on the junction of Yelvertoft and Station Road. The blockage of the footpath by a fallen willow tree into the village had been reported. The member of the public also asked if any progress had been made in relation to recruiting volunteer minibus drivers.

5. Lilbourne Community Bus

Volunteer drivers are urgently needed for the weekday runs. **ACTION : Clerk to advertise on the Facebook site and to arrange posters and flyers to be circulated in the village.**

6. Wind Farm Report

A small outstanding sum was still awaited from the Wind Farm Company. **ACTION : Clerk to chase.**

7. Lilbourne Village Hall

The pantomime was well attended by many villagers and was free to residents. The heating system is awaited. A new key is to be cut and distributed to the Youth Club. New committee members are needed as LT and GT will be stepping down shortly. **ACTION : Cllr Tarplee to chase the Village Hall Committee for the new key to be cut. Clerk to advertise for new committee members.**

8. Reports to Council

Cllr Longley had provided a cheque from his Empowerment Fund towards the Village Hall.

The Budget Consultation from NCC had been received and it was noted that the mobile library service was to be cut which would be detrimental to older members of the village.

9. Correspondence

None received save for e mails sent throughout the month.

10. Planning:

DA/2017/0931 New build detached dwelling at Clarkes Farm, Yelvertoft Road, Lilbourne – It was **RESOLVED** to offer **NO OBJECTION** to this application.

11. DIRFT, A5 and Motorway

A number of complaints had been received regarding the sounding of alarms and horns at the Stobart depot. **ACTION : Clerk to contact Stobarts to raise resident concerns.**

12. Highways, Signs

A permanent sign is needed in order to discourage large vehicles entering the village from the A5.

13. Rights of Way

No matters to discuss.

14. Environment and Village Maintenance

- Wooden post quotes, fencing and bench– **ACTION : Specification to be completed for fencing once NCC work taken place. Post spec as follows : 6 inch square oak posts 2 feet in the ground 2 feet above and reflectors on 3 sides. 2 posts needed for noticeboard. Quotes to be obtained following recommendations from Cllr Berridge/Cllr Hemmings. Clerk to contact signmaker re size and refurbishment of current noticeboard.**
- Replacement signposts in village including a 'Welcome to Lilbourne', signs for the Village Hall and the Church sign. **ACTION : AH to take photographs to provide specification.**
- BT phonebox refurbishment: The expiration of the notice period is awaited from BT. **ACTION : Clerk to notify the Council when this is received and then obtain quotes for the work and obtain consent from DDC.**
- Smiley face signs – **Quotes had been obtained by Cllr Hemmings for battery operated signs.** It was **RESOLVED** to purchase 2 signs at a cost of £5390 + VAT. Lilbourne Garage have volunteered to monitor and replace the batteries. A

cut out at 45mph in order to discourage drivers to compete for a high speed.

ACTION : Cllr Hemmings to forward Clerk details in order to order the signs.

- Cllr Tarplee, Hurley and Alexander had completed the streetlight survey around the village. There are pockets of darkness around the village but this is not out of character for the rural nature of the village. **ACTION: Clerk to obtain a quote for one additional streetlight to be placed at the top of Hillmorton Lane.**
- Turbine flicker : The reports have been submitted to DDC and the Wind Farm developer has made changes to the turbines in order to minimise the flicker on residents.
- Funding Applications : The Clerk asked if an independent referee would provide a reference for the Grant Applications for continued funding of the Youth Club. **ACTION : Clerk to contact Cllr Chantler. Grant applications to be applied for in partnership with Village Hall.**
- The Green project : An underground survey had been completed which provided the location of the underground tank and the areas of blockages in the pipes. **ACTION : Clerk to provide a copy of the survey report to Severn Trent and to Highways in order to highlight the areas which are blocked.** A discussion ensued regarding the proposal for the War Memorial. A working group had been formed to look into the project. It was **RESOLVED** to establish when E-ON would be attending to cut back the trees on The Green. Once this has been completed then options regarding the site be given to the village. **ACTION : AH to contact E-ON. Cllr Longley had advised that this project may be able to obtain match funding. ACTION : Cllr Hemmings to contact Cllr Longley and to provide a proposal for the next meeting regarding the costs and potential site for the project. Consent will be required from Highways if the Memorial is to be sited on The Green.**

15. PCSO Liaison

The details of the police liaison representative should be forwarded to NCALC.

ACTION : Cllr Hemmings to supply to Clerk

16. Playing Field and Play Area

- Quotes received for roundabouts and goal posts. **ACTION : Clerk to apply to DDC Capital Grants to fund the project for this in partnership with the Village Hall.**
- CCTV signs : **Cllr Hemmings has received signs from the Police to place around the playing-field area.**
- The wall next to the play area has a large vertical crack. **ACTION : Cllr Hemmings to provide contact details of tenant and Building Control officer for Clerk to contact.**
- Youth Club : **ACTION: Clerk to apply to Lilbourne Wind Farm for one years running cost of the Youth Club. Clerk to contact Cllr Chantler for a reference.**

17. Burial Ground

No issues to report.

18. Grass Cutting

It was **RESOLVED** that the Clerk to apply for Mowing Grant from NCC.

19. Finance

The Budget for 2018/19 had been circulated by the Clerk. The anticipated expenditure was £35,085 which excluded large projects. The anticipated income was £53600.

It was **RESOLVED** to leave the Precept request for 2018/19 to remain unchanged at £13,100.00, due to the carry forward balance available from the 2017/18 financial year. **ACTION : Clerk to request from DDC.**

Payments were approved as follows :

Clerk Salary (Nov)	£325.12
Bus Admin Salary (Nov)	£315.00
Bus Driver Salary (Nov)	£438.24
Village Handyman (Nov)	£0.00
T Kempe (water butt for burial ground)	£38.00
Daventry District Council (street naming fee)	£250.00
4 Counties (October grass cutting)	£390.00
BT (Broadband Line)	£34.68
F Ryan (quarterly expenses)	£25.00
F Howells-Palin (quarterly expenses)	£25.00
Clerk (Dec salary)	£325.12
Site vision surveys Ltd (The Green)	£840.00
Haddonstone (war memorial stone)	£2343.60
Lilbourne Garage	£26.40
Lilbourne Village Hall (hire)	£150.00
BT broadband line	£34.68
Bus Driver (Dec salary)	£438.24
Bus Admin (Dec salary)	£315.00
Village Handyman (Dec)	£40.00
HMRC	£13.60

Bank balance as at 15th December 2017 = £104,995.12

It was **RESOLVED** to appoint Cllr Tarplee as the Internal Control Councillor. **ACTION : Clerk to provide half year accounts for spot check.**

20. AOB

The Clerk asked if the Affordable Housing Officer and the resident who was interested in the Councillor Vacancy should be invited to the next meeting. This was

confirmed. **ACTION : Clerk to invite.**

21. Date of Next meeting :

31st January 2018, 7pm, Lilbourne Village Hall

Meeting Closed 8.50 pm

Agreed actions before next meeting :

Wind farm funds: outstanding amount	Clerk
Replacement signposts: quotes to be obtained	BB/AH/Clerk
Play equipment: application for match funding	Clerk
Phone box: liaison with BT / DDC / Heritage / RS	Clerk
Youth Club: application to Wind Farm Funds for 1yr funding	Clerk
'Smiley-face' speed signs: to be ordered	Clerk
CCTV signs: to be installed	AH
Underground survey of The Green: Clerk to contact	
Severn Trent and Highways	Clerk
Crack in wall adjacent to play area: owner to be contacted	Clerk
Lighting: quote for streetlight to be obtained	Clerk
Current notice board repairs	Clerk
Volunteer drivers needed for minibus advert	Clerk
Cherry Tree on The Green work by E-ON	AH
Affordable Housing Officer and Vacancy for Councillor	Clerk
Clerk to provide accounts for spot check	Clerk/LT
Precept & Mowing Grant	Clerk
Police Liaison representative details	AH
Noticeboard refurbishment	Clerk
Stobart depot noise complaints	Clerk