

ARDINGTON AND LOCKINGE PARISH COUNCIL

To *Members of the Council*: you are summoned to attend the Ardington and Lockinge Annual Parish Council Meeting on **Tuesday 9th May 2023** at 8pm, in the Loyd Lindsay Rooms, High Street, Ardington, Wantage, OX12 8PS following the Annual Parish Meeting which commences at 7:30pm

Members of the Public: you are invited to attend both meetings

AGENDA

7:30pm Annual Parish Meeting

Welcome and Apologies
Chair's Welcome and Annual Report
Close

8pm Annual Parish Council Meeting

1. **To elect the Chairman for the year 2023/24**
2. **Apologies for absence** – to receive apologies
3. **To elect the Vice Chairman for the year 2023/24** (if required)
4. **Declarations of Acceptance of Office** – to acknowledge the declarations of acceptance of office following the Uncontested Election and consider dispensations for those Councillors not in attendance. To welcome Jo Noble as our new Councillor for Ardington and to thank Paul Gibbs for his service.
5. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda.
6. **Public participation** – to receive questions from members of the public relating to items on the Agenda.
7. **Reports** from a) County Councillor, b) District Councillor, c) School Governor, d) Councillors' reports on meetings attended, e) PCSO report, f) Clerk's report
8. **Minutes** – to confirm the Minutes of the meeting held on the 7th March 2023
9. **Update on progress from the previous minutes** – the Clerk/Chairman will report on progress of outstanding items which do not require further decision.
10. **Governance**
 - a. **Standing Orders** – to review and agree
 - b. **Financial Regulations** – to review and agree
 - c. **Councillor responsible for internal financial control** – to consider and agree the appointment
11. **Finance Resolutions** for approval of the following items:
 - a. **Financial Report** – to receive the report for information
 - b. **Bank Statement** – to acknowledge scrutiny and acceptance of the previously circulated bank statement
 - c. **Banking** – to consider the bank mandate and confirm signatories. To confirm payment authorisers for NatWest Bankline. To note current monthly charge for NatWest Bankline.
 - d. **Budget** – to agree the budget for 2023/24
 - e. **Uncontested Election Fee** – to note the cost of an uncontested election - £400
 - f. **Staff Salary and Expenses**
 - i. To agree to continue payment of the Clerk's salary on the basis of an

- approved monthly timesheet – to be reviewed at each parish council meeting
- ii. To confirm the rate for the Clerk's home working allowance
- g. **Annual Insurance Renewal** – to review and agree insurance cover and approve annual premium
- h. **Invoices for payment or payments made** – to approve payments already made since previous meeting and to consider invoices for payment
12. **Training and Memberships: SLCC** – to consider membership of SLCC and to consider training offered by OALC
13. **Planning Applications** – to consider all recent applications received from the Vale of White Horse District Council
14. **Parish Matters**
- a. **Playground Report**
- b. **Ardington Noticeboard** – to discuss and agree design
- c. **Vale Tree Planting** – to note location of trees in Ardington and Lockinge due to be planted end of March 2023
- Ardington Tree: [TreePlotter - Oxfordshire County Council \(pg-cloud.com\)](https://pg-cloud.com)
- Lockinge Tree: [TreePlotter - Oxfordshire County Council \(pg-cloud.com\)](https://pg-cloud.com)
15. **Matters arising** from comments by councillors at this meeting.
16. **Choice of items from this meeting for inclusion in the monthly email (Trumpeter) and Facebook.**
17. **Dates of next meeting:** Extraordinary meeting to approve the annual accounts following the internal audit to be arranged for early June 2023, dependent on date audit completed. Subsequent meetings at Loyd Lindsay Rooms at 8.00 p.m. Tuesdays in 2023, 9 July, 10 September and 12 November.

Jane Humphreys, Clerk 29th April 2023
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